

# **COUNTY MANAGER**

## **JEFFERSON COUNTY, FL**

Jefferson County, FL is seeking an enthusiastic, highly motivated, well-rounded individual as the County Manager. Jefferson County has recently adopted a County Manager based form of government that includes a 5-member County Commissioner Board. The County Manager will need to assist the County in transitioning to the Commission-Manager form of government and, as such, will need to evaluate and make recommendations for improvements to the current organization structure, policies, procedures, and business methods. The individual will be constantly, while diplomatically, challenging accepted practice to determine if there is a better way. Strong organizational skills will be necessary and being technologically astute is a must. Jefferson County is a rural community with a population of approximately 14,500 residents.

The ideal candidate will have progressively responsible experience in senior management with a bachelor's degree from an accredited college or university in a related field. An equivalent combination of education, training and experience that would reasonably be expected for the performance of job specific duties may be accepted. The Manager will be responsible for 12 departments totaling about 75 employees.

### **COMPENSATION**

The salary range is \$82,000 to \$120,000 depending on qualifications. Jefferson County participates the State of Florida Retirement system. The County also provides a comprehensive benefits plan. This position is a contract position. The chosen candidate will perform contract negotiations with the Jefferson County Board of Commissioners regarding salary and benefit packages.

### **HOW TO APPLY**

To view the application in its entirety, please visit the Jefferson County, FL website, [jeffersoncountyfl.gov](http://jeffersoncountyfl.gov), under employment.

The position is open until filled; however, it is requested that resumes are submitted to the Jefferson County Planning Office to the Planning Assistant Renee Long at [rlong@jeffersoncountyfl.gov](mailto:rlong@jeffersoncountyfl.gov) by November 18, 2022 no later than 4:00pm. You may also mail or hand-deliver your resume to Jefferson County Planning Department Attention: Renee Long 445 W. Palmer Mill Road Monticello, Fl. 32344. Faxed resumes will not be considered.

Florida Public Records Law requires disclosure of applications if requested