

JEFFERSON COUNTY  
BOARD OF COUNTY COMMISSIONERS



**ADDENDUM NO. 1 TO  
REQUEST FOR PROPOSALS (RFP) FOR  
DEBRIS AND DERELICT VESSEL REMOVAL SERVICES  
RFP 2023-02  
Issued March 27, 2023**

**SECTION 1.0 SCHEDULE OF EVENTS**

Failure to comply with this or any other paragraph of this RFP shall be sufficient reason for rejection of the Proposal.

*All times listed in the Schedule of Events are Eastern Standard Time (EST).*

<b>Event</b>	<b>Date/Time</b>
Proposal Advertisement Date	February 27, 2023
Release of Request for Proposals	February 27, 2023
Questions Due from Prospective Bidder	March 20, 2023
Responses to questions due	March 27, 2023
<b>PROPOSALS DUE TO BOCC</b>	<b>April 17, 2023 @ 3:00 P.M.</b>
Oral Presentations (if needed)	Week of May 1, 2023
Posting of Intended Award	May 8, 2023
Contract Negotiations Begin	May 8, 2023
BOCC Consideration of Final Award/Contract	June 15, 2023

**This addendum is being posted to provide responses to questions submitted by Prospective Bidders.**

**DEBRIS AND DERELICT VESSEL REMOVAL SERVICES RFP 2023-02**

**ADDENDUM NO. 1**

**Questions and Responses**

Questions submitted below are printed in black. Responses are printed in red.

Q1. Can the County please provide the contractor's submitted Pricing for the existing awarded vendors under the previous contract?

Pricing from existing award is attached hereto as Exhibit A.

Q2. Can the County confirm if DMS Site Preparation and Site Restoration is included in the Debris Management Site Management Preparation Line Item, or will the cost of preparing and restoring the sites be a pass-through cost?

Cost of Debris Management Site Preparation and Restoration should not be included in Form 16 among Line Items.

Q3. Please confirm if the scope of work for white good removal includes the removal and disposal of any putrescent food from refrigerators or freezers .

White good removal includes removal and disposal of any putrescent food from refrigerators or freezers.

Q4. Does the County currently have any DMS locations approved?

No.

Q5. What DMS locations were utilized in the past events, and are they still available?

Please find a 2021 Pre-Authorization for Disaster Debris Management Sites attached hereto as Exhibit B. The Memorandum of Agreement between the City and County regarding this site is currently expired. The City has indicated that it is amenable to using this site in the future.

Q6. Which final disposal facilities were utilized after Hurricane Michael, and are they still usable?

Jefferson County does not maintain a Class 1 Landfill. The County Transfer Station is located at 8639 Landfill Road, Jefferson County, FL 32336.

Q7. How many cubic yards of debris was collected in the last disaster event that impacted the County?

The following Cubic Yards of Debris are associated with past County events:

Hurricane Hermine, Project 270                      5284 CY debris

Hurricane Michael, Project 106                      3310 CY debris

Hurricane Michael, Project 108                      844 CY debris

Q8. Does the County currently have a disaster debris monitoring firm under contract, and if so, with which company(ies)?

No.

Q9. Please provide the names and titles of the evaluation committee members.

Robbie Slack, Director, Jefferson County Solid Waste Department

Paula Carroll, Director, Jefferson County Division of Emergency Management

Shannon Metty, County Manager

Q10. Please provide the date, time, and location for the evaluation committee meeting to evaluate proposals.

April 25, 2023, at 2 PM at 435 W. Walnut St., Monticello, FL 32344.

Q11. Where will the evaluation committee meeting notice be posted?

County Website (<http://jeffersoncountyfl.gov>) and 435 W. Walnut St., Monticello, FL 32344.

Q12. When will the intent to award be made, and how will it be communicated to proposers?

Intent to Award will be communicated to proposers by email on May 8, 2023.

Q13. Does the County own any self-loading grapple trucks, and if so, how many?

**DEBRIS AND DERELICT VESSEL REMOVAL SERVICES RFP 2023-02**

**ADDENDUM NO. 1**

**Questions and Responses**

The County currently owns four grapple trucks.

Q14. How many miles of public roads are within the County?

The most recently published FDOT 2021 City County Roads Report lists 552.67 Total Miles of County Roads and 30.5 Total Miles of Roads in the City of Monticello:

[https://ftp.fdot.gov/public/folder/nNfIAvma106mshfAabOmyQ/City\\_and\\_County\\_Roads/20210930\\_CityCounty.pdf](https://ftp.fdot.gov/public/folder/nNfIAvma106mshfAabOmyQ/City_and_County_Roads/20210930_CityCounty.pdf)

Q15. How many miles of State roads are within the County?

The most recently published FDOT 2021 SHS Report lists Jefferson County as having 110.7 Centerline Miles and 329.8 Lane Miles as of December 31 of the Report Year:

[https://ftp.fdot.gov/public/folder/o9U1yoXk702GJY5\\_fJosAA/State\\_Highway\\_System/Annual/2021\\_SHS.pdf](https://ftp.fdot.gov/public/folder/o9U1yoXk702GJY5_fJosAA/State_Highway_System/Annual/2021_SHS.pdf)

Q16. Does the County have Memorandums of Understanding (MOU) or Mutual Aid agreements in place with other incorporated municipalities within the County that would allow the use of this contract to be utilized by those entities to perform disaster debris management services, and if so, which ones?

County Administration has no record of any current MOU or Mutual Aid agreement with the City of Monticello.

Q17. Does the County intend to allow all or some of the incorporated municipalities within the County to utilize this contract, and if so, which ones?

Monticello is the sole municipality within Jefferson County. County Administration has no information regarding the intent of the City to utilize this agreement.

Q18. Will this contract be used to perform services on any state roads within the County in lieu of the FDOT performing those services?

County Administration has no information responsive to this request.

Q19. If the answer to the previous question is yes, does the County have a pre-existing Memorandum of Understanding (MOU) or Mutual Aid agreement with the FDOT that authorizes the County to perform debris removal services on state roads?

County Administration has no record of such a contract.

Q20. Did the County intend to request any hourly pricing for emergency push?

The County requested a unit price/volume based on cubic yards of weight.

Q21. Can the separately sealed envelope containing the pricing proposal be shipped in the same box with the proposals?

Yes.

Q22. Does the county want the pricing proposal on a separate USB or can it be included as a separate file on the same USB with the technical proposal?

A separate file on the same USB is preferred.

Q23. Page 3 of the RFP states: to submit three (3) original hard copy. Question: Should this be one (1) original and two (2) copies or is the County asking for three (3) original hard copies to be submitted?

The County is asking for three (3) original hard copies to be submitted.

Q24. Page 28 - Tab 2 of the RFP states "This summary should be no more than three (3), front +and back, pages: Question: Is the County asking that the proposal be printed double sided or may we include 6 single sided pages?"

**DEBRIS AND DERELICT VESSEL REMOVAL SERVICES RFP 2023-02**

**ADDENDUM NO. 1**

**Questions and Responses**

The summary in Tab 2 should be three pages, printed front and back, or the equivalent of 6 single sided pages.

This Section also asks that Form No. 2 "Qualification Application and Questionnaire be included. Question: This Form is 6 pages – just want to confirm that it will not be included in the page count?

This form will not be included in the page count for the summary in Tab 2.

Q25. Section 4.1.2 states: Proposals not meeting all material requirements of this request or which fail to provide all required information, documents, or materials such as request forms, bonds, etc., will be rejected as non-responsive.

On page 32, it states, If required, a Proposal bond/deposit shall be for 5% of the amount of the Proposal.

Question: Can the County confirm if a bid bond is required?

A proposal bond is not required for this solicitation.

Q26. Per the RFP instructions tabs 2 and 4 are to be printed double sided.

a. Please confirm if the whole proposal is to be printed double sided.

Tabs 2 and 4 are to be printed double sided. The County would prefer the entire proposal to be printed double-sided.

b. Please confirm if only those two tabs are to be printed double sided.

The County would prefer the entire proposal to be printed double-sided and will accept proposals that include single-sided printing, so long as Tabs 2 and 4 are printed double sided.

Q27. Form 1 Proposal Transmittal Form

a. Please confirm we are to provide this information on company letter head.

Form 1 should be provided on company letterhead.

b. Please confirm the form itself is not required in the proposal submittal.

Form 1 itself is not required in the proposal submittal.

Q28. The RFP requests 3 original hard copies and 1 USB.

a. Please confirm if we are to provide 1 original proposal and 2 copies for a total of 3 submittals.

The County is asking for three (3) original hard copies to be submitted.

b. Can the Cost Proposal be included on the same USB as the proposal?

Cost Proposal can be included on the same USB as the Proposal

c. Does the Cost Proposal need to be on a separate USB?

No.

**DEBRIS AND DERELICT VESSEL REMOVAL SERVICES RFP 2023-02**

**ADDENDUM NO. 1**

**Exhibit A**



**Mac McNeill, Sheriff**  
 Jefferson County Sheriff's Office  
 Division of Emergency Management



**REQUEST FOR PROPOSAL**

**STANDBY CONTRACT FOR**

**DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS REDUCTION,  
 EMERGENCY ROADWAY DEBRIS CLEARANCE AND WATERWAY DEBRIS**

2	Canals, bayous and ditches/or	\$ 18.00	PER LF
3	Canals, bayous and ditches	\$ 31.00	CY
4	Bays and other open waters/or	\$ 4,650.00	PER ACRE
5	Bays and other open waters	\$ 66.00	CY
6	Boat Removal	\$ 19.00	PER LF
	<b>The following items shall be billed on a time and material basis according to the attached schedules:</b>		
7	Emergency Road Clearance	See Equipment & Labor Rates	
8	Demolition of Structures ( Debris will be hauled and disposed of under items 2-9)	\$ 7.50	SQ/FT
9	Disaster event Generated Hazardous Waste Abatement; Bio-hazardous Waste Abatement		N/A
0	Generators, light plants, water pumps, portable toilets and other required equipment or materials Provide rate for each	Cost plus 2 %	RATE

**NOTES:**

1. This price assume that DMS's final disposal site or other approved disposal sites are within 10 miles. For all distance over 10 miles add \$ 0.28 per cubic yard per mile.
2. This price assumes final disposal is within 30 miles of DMS. For all distances over 30 miles add \$ 0.28 per cubic yard per mile.
3. The County will not be responsible for all tipping fees at all authorized landfills or final disposal locations utilized by the contractor
4. Includes management of site remediation
5. All stumps placed on the right of way by citizens will be converted to cubic yards per the attached FEMA Stump Conversion Chart and charged as regular debris under items 2-7
6. Invoices to be based on incoming load tickets
7. Invoices to be based on outgoing load tickets
8. The contractor and/or its subcontractor(s) will be responsible for all aspects of demolition to include decommissioning, utility disconnects, title clearance, Right of Entry and historical preservation clearance. These responsibilities should be considered when proposing pricing. Please include RACM and non-RACM distinction within the pricing list
9. All generators that may be utilized during the disaster debris removal should be listed at a daily, weekly and monthly rate.

**DEBRIS AND DERELICT VESSEL REMOVAL SERVICES RFP 2023-02**

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**Mac McNeill, Sheriff**  
Jefferson County Sheriff's Office  
Division of Emergency Management



**REQUEST FOR PROPOSAL**

**STANDBY CONTRACT FOR**

**DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS REDUCTION,  
EMERGENCY ROADWAY DEBRIS CLEARANCE AND WATERWAY DEBRIS**

**EQUIPMENT RATES**

Equipment Description	Unit	Unit Price
JD 544 Wheel Loader with debris grapple	Hour	\$ 155.00
JD 644 Wheel Loader with debris grapple	Hour	\$ 155.00
Extend boom Forklift with debris grapple	Hour	\$ 165.00
753 Bobcat Skid Steer Loader with debris grapple	Hour	\$ 110.00
753 Bobcat skid Steer Loader with bucket	Hour	\$ 120.00
753 Bobcat Skid Steer Loader with street Sweeper	Hour	\$ 130.00
30-50 HP Farm Tractor with box blade or rake	Hour	\$ 90.00
2-2 1/2 Cu. Yd. Articulated Loader with bucket	Hour	\$ 145.00
3-4 Cu. Yd. Articulated Loader with bucket	Hour	\$ 165.00
JD 648E Log Skidder or equivalent	Hour	\$ 95.00
CAT D4 Dozer	Hour	\$ 85.00
CAT D6 Dozer	Hour	\$ 115.00
CAT D8 Dozer	Hour	\$ 225.00
CAT 125 - 140 HP Motor Grader	Hour	\$ 175.00
JD 690 Track hoe with debris grapple	Hour	\$ 165.00
JD 690 Track hoe with bucket & thumb	Hour	\$ 175.00
Rubber Tired Track hoe with debris grapple	Hour	\$ 185.00
JD 310 Rubber Tired Backhoe with bucket and hoe	Hour	\$ 185.00
Rubber Tired Excavator with debris grapple	Hour	\$ 145.00
210 Prentiss Knuckle boom with debris grapple	Hour	\$ 90.00
Self-Loader Scraper CAT 623 or equivalent	Hour	\$ 250.00
Hand Fed Debris Chipper	Hour	\$ 70.00
300-400 Tub Grinder	Hour	\$ 300.00
300-1,000 HP Diamond Z Tub Grinder	Hour	\$ 350.00
30 Ton Crane	Hour	\$ 200.00
50 Ton Crane	Hour	\$ 400.00
100 Ton Crane (8-hour minimum)	Hour	\$ 800.00
40-60' Bucket Truck	Hour	\$ 190.00

**DEBRIS AND DERELICT VESSEL REMOVAL SERVICES RFP 2023-02**

**ADDENDUM NO. 1**

**Exhibit A**



**Mac McNeill, Sheriff**  
 Jefferson County Sheriff's Office  
 Division of Emergency Management



**REQUEST FOR PROPOSAL**

**STANDBY CONTRACT FOR**

**DEBRIS REMOVAL AND SITE MANAGEMENT FOR DEBRIS REDUCTION,  
 EMERGENCY ROADWAY DEBRIS CLEARANCE AND WATERWAY DEBRIS**

Service Truck	Hour	\$ 115.00
Water Truck	Hour	\$ 105.00
Portable Light Plant	Hour	\$ 50.00
Equipment Transports	Hour	\$ 125.00
Pickup Truck, Unmanned	Hour	\$ 10.00
Self-loading Dump Truck with Knuckle boom and debris grapple	Hour	\$ 250.00
Single Axle Dump Truck, 5-12 Cu. Yd.	Hour	\$ 175.00
Tandem Dump Truck, 16-20 Cu. Yd.	Hour	\$ 185.00
Trailer Dump, 24-40 Cu. Yd.	Hour	\$ 195.00
Trailer Dump Truck, 61-80 Cu. Yd.	Hour	\$ 200.00
Power Screen	Hour	\$ 80.00
Slacking Conveyor	Hour	\$ 10.00
Off Road Trucks	Hour	\$ 210.00

**LABOR AND MATERIAL RATES**

Personnel Description	Unit	Unit Price
Operations Manager	Hour	\$ 50.00
Superintendent with truck, phone and radio	Hour	\$ 55.00
Foreman with truck, phone and radio	Hour	\$ 55.00
Safety/Quality Control Inspector with vehicle, phone, and radio	Hour	\$ 50.00
Inspector with vehicle, phone and radio	Hour	\$ 50.00
Climber with gear	Hour	\$ 70.00
Saw Hand with chainsaw	Hour	\$ 50.00
Laborers and flagman	Hour	\$ 40.00
Public Assistance Manager	Hour	\$ 40.00
Documentation Clerk	Hour	\$ 40.00
Timekeeper	Hour	\$ 40.00
Haz-Mat Professional	Hour	\$ 40.00
Household hazmat Inspection and removal Crew	Hour	\$ 200.00
Generator from 10 KW to 300 KW		
Material Description		
Fill Dirt for Stump Holes - Purchased, Placed, and Shaped	CY	\$ 31.00

**DEBRIS AND DERELICT VESSEL REMOVAL SERVICES RFP 2023-02**  
**ADDENDUM NO. 1**  
**Exhibit B**



FLORIDA DEPARTMENT OF  
Environmental Protection

Marjory Stoneman Douglas Building  
3900 Commonwealth Boulevard  
Tallahassee, Florida 32399-3000

**Ron DeSantis**  
Governor

**Jeanette Nuñez**  
Lt. Governor

**Shawn Hamilton**  
Interim Secretary

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Sent via email to: [bletchworth@jeffersoncountyfl.gov](mailto:bletchworth@jeffersoncountyfl.gov)

Date: June 28, 2021

BETH LETCHWORTH  
1697 S. JEFFERSON STREET  
MONTICELLO FL 32344

RE: 2021 - Pre-Authorization for Disaster Debris Management Sites (DDMS)

Dear BETH LETCHWORTH

This is to notify you that on June 28, 2021, the Department of Environmental Protection (the Department) received your request for pre-authorization of a disaster debris management site(s) (DDMS) for 2021. Disaster debris includes hurricane/storm-generated debris and all other types of disaster debris.

The Department has evaluated your request for a DDMS at the following location(s):

**Site Name:** JEFFERSON COUNTY TEMPORARY TREE DEBRIS STAGING AREA-101296

**Site Address:** GOLDBURG STREET Monticello, FL, 32344

**Waste Planned for Management:** Construction & Demolition Debris, Yard Trash

**On-Site Contact:** Beth Letchworth

(850) 342-0184, [bletchworth@jeffersoncountyfl.gov](mailto:bletchworth@jeffersoncountyfl.gov)

**DEP/Local Program Contact:** Dawn Templin, (850)595-0644, [dawn.templin@floridadep.gov](mailto:dawn.templin@floridadep.gov)

Unless you receive a subsequent notification from the Department concerning the status of these sites, you may consider them pre-authorized as disaster debris management sites.

In the event of a major storm event or other disaster which results in the Department issuing an Emergency Final Order (the Order) for your county, you may begin using a temporary DDMS as necessary, while also requesting issuance of a field authorization from the Department. Once activated, a DDMS is subject to the following conditions, in addition to the requirements of the Order and Florida Statute 403.7071:

- 1) **The Department must be notified when the site is opened and begins accepting debris, and when the site is closed and all debris has been removed;**
- 2) Standing water must not be allowed to accumulate in or within 50 feet of areas used to store or process disaster debris;
- 3) Access must be controlled to prevent unauthorized dumping and scavenging;
- 4) A DDMS must have spotters to correctly identify and segregate waste types for appropriate management;
- 5) Once the site is open, a spotter must be located in the area where the waste is being deposited in order to spot and remove prohibited waste items;



## DEBRIS AND DERELICT VESSEL REMOVAL SERVICES RFP 2023-02

### ADDENDUM NO. 1

#### Exhibit A

6) A DDMS is limited to managing the waste identified above for each site; any putrescible waste received at the DDMS must be removed within 48 hours, and all other types of prohibited waste should be managed in accordance with the guidance document (see link below);

7) Unless otherwise approved by the Department in response to a written request from you, the DDMS must cease operation and all disaster debris must be removed from the sites on or before the expiration date of an Order that has been executed by the Department, unless it is modified or extended by further authorization.

Failure to comply with the conditions of the field authorization, or failure to adequately close a site by the required closure date, may result in enforcement action by the Department.

The Department has also prepared a guidance document on the establishment, operation, and closure of a DDMS for disaster debris. This guidance document includes recommended practices, which you are expected to follow as much as practicable, as well as additional requirements from the Order. A copy of this guidance document is available on the DEP website

<https://floridadep.gov/waste/permitting-compliance-assistance/documents/guidance-establishment-operation-and-closure>

This guidance is not a substitute for federal requirements and guidance, including those from the Federal Emergency Management Agency (FEMA).