



BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1 COURTHOUSE CIRCLE; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

Stephen Fulford

District 1

Gene Hall

District 2

J T Surles

District 3 Chairman

Betsy Barfield

District 4

Stephen Walker

District 5 Vice-Chair

REGULAR SESSION AGENDA:

December 5, 2019 at the Courthouse Annex

435 W. Walnut Street, Monticello, FL 32344

1. 6 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE

2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS

3. CONSENT AGENDA

- a) Approval of Agenda
- b) General Fund/Trans. & Rd. Bond Vouchers For Approval: 12.5.2019
- c) BOCC Minutes for Approval - Nov. 21, 2019
- d) Annual Christmas Gift to Employees and Officers - \$100.00
- e) Planning Commission Appointment Dist. 1, Jacqueline Seabrooks – Comm. Fulford

4. GENERAL BUSINESS:

- | | |
|--|----------------|
| a) A-Building & Wacissa Volunteer Fire Department Facility | Comm. Hall |
| b) Jackson Street | Comm. Hall |
| c) Gas Taxes | Comm. Hall |
| d) Housing Change Order: M.L.Stubbins(C.O. #2) 3,043.50 | Housing |
| e) Special Exception Site Plan for Wedding Event Venue: | Planning Dept. |

5. Citizens Request & Input on Non-Agenda Items (3 Minute Limit Please)

6. CLERK OF COURTS –

7. COUNTY COORDINATOR

8. COUNTY ATTORNEY:

9. COUNTY COMMISSIONER DISCUSSION ITEMS:

ADJOURN:

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Kirk Reams

Clerk of Courts

Parrish Barwick

County Coordinator

T. Buckingham Bird

County Attorney

REPORT DATE	11/26/2019	JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS						PAGE	1
SYSTEM DATE	11/26/2019	LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER						TIME	11:27:42
FILES ID	B							USER	KNEWBERRY
VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L	CASH ACCOUNT-011010000				CASH-CHECKING-GEN.	FUND		
Advanced Business System	12/05/2019	-	346078	11/12/2019	VR	22120519-090	Mtr#70301	89.72	.00
Advanced Business System	12/05/2019	-	346490	11/19/2019	VR	01120519-023	Mtr#71985	56.26	.00
		CHECK TO VENDOR==>	VENDOR	ADVBUSIN	Advanced Business Systems	TOTALS		145.98	.00
AG-PRO Companies	12/05/2019	-	P89170	11/12/2019	VR	01120519-020	JEFFE0015 DriveTubeAssy	26.18	.00
		CHECK TO VENDOR==>	VENDOR	AGPRO	AG-PRO Companies	TOTALS		26.18	.00
Amazon Business	12/05/2019	-	DX744MQQ	11/01/2019	VR	01120519-064	#17CK-DX74-4MQQ MusicalIn	299.07	.00
Amazon Business	12/05/2019	-	GTMJRGMP	11/17/2019	VR	01120519-058	#1WWF-GTMJ-RGMP Sofa,Ink	728.32	.00
Amazon Business	12/05/2019	-	GTMJ64GQ	11/17/2019	VR	01120519-060	#1WWF-GTMJ-64GQ HDMIAdapt	9.00	.00
Amazon Business	12/05/2019	-	HHJMW9RD	11/15/2019	VR	01120519-062	#1J9L-HHJM-W9RD Keyboard	363.94	.00
Amazon Business	12/05/2019	-	LJQGQRYL	11/16/2019	VR	01120519-061	#1N44-LJQG-QRYL Monitors	559.96	.00
Amazon Business	12/05/2019	-	XVT6GXLN	11/19/2019	VR	01120519-057	#1JKN-XVT6-GXLN FileDrawe	98.14	.00
Amazon Business	12/05/2019	-	YY44GYRX	11/06/2019	VR	01120519-063	#11WW-YY44-GYRX Rope	22.49	.00
Amazon Business	12/05/2019	-	3MVPCFHC	11/17/2019	VR	01120519-059	#1XL1-3MVP-CFHC ScreenBea	71.13	.00
Amazon Business	12/05/2019	-	9RGFX41T	11/19/2019	VR	01120519-056	#1KGR-9RGF-X41T Monitor	243.93	.00
		CHECK TO VENDOR==>	VENDOR	AMAZONBU	Amazon Business	TOTALS		2395.98	.00
Animal Medical Clinic*	12/05/2019	-	305973	11/19/2019	VR	01120519-018	#4512 Vet Services	170.00	.00
Animal Medical Clinic*	12/05/2019	-	305976	11/19/2019	VR	01120519-019	#4512 Vet Services	45.00	.00
Animal Medical Clinic*	12/05/2019	-	306050	11/21/2019	VR	01120519-105	#4512 Vet Services	45.00	.00
		CHECK TO VENDOR==>	VENDOR	ANIMALCL	Animal Medical Clinic*	TOTALS		260.00	.00
Ard, Shirley & Rudolph,P	12/05/2019	-	12163	11/20/2019	VR	01120519-010	Planning Rep 12/19	2188.33	.00
		CHECK TO VENDOR==>	VENDOR	ARDSHIRL	Ard, Shirley & Rudolph,PA	TOTALS		2188.33	.00
ATCO International*	12/05/2019	-	I0540692	11/14/2019	VR	22120519-092	SolidWaste-CleaningSuppli	768.89	.00
		CHECK TO VENDOR==>	VENDOR	ATCO	ATCO International*	TOTALS		768.89	.00
Aucilla Area Solid Waste	12/05/2019	-	10311901	10/31/2019	VR	22120519-119	Small Counties Grant	40899.51	.00
		CHECK TO VENDOR==>	VENDOR	AUCILLAA	Aucilla Area Solid Waste	TOTALS		40899.51	.00
Big Bend-Eubanks Termite	12/05/2019	-	222914	10/31/2019	VR	01120519-117	#12011 Termite Renewal	10500.00	.00
		CHECK TO VENDOR==>	VENDOR	BIGBTERM	Big Bend-Eubanks Termite	TOTALS		10500.00	.00
T. Buckingham Bird	12/05/2019	-	12011901	12/01/2019	VR	01120519-001	Monthly Budget 12/19	2500.00	.00

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VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
		CHECK TO VENDOR==>VENDOR BIRDTBUC T. Buckingham Bird				TOTALS	2500.00	.00
Marty Bishop	12/05/2019	-	12011901	12/01/2019	VR 01120519-003	Monthly Budget 12/19	22156.36	.00
		CHECK TO VENDOR==>VENDOR BISHOPM Marty Bishop				TOTALS	22156.36	.00
Campbell's Plumbing, LLC	12/05/2019	-	13623	11/19/2019	VR 01120519-012	Courthouse-Repair	85.00	.00
		CHECK TO VENDOR==>VENDOR CAMPBPLU Campbell's Plumbing, LLC				TOTALS	85.00	.00
Gale/Cengage Learning	12/05/2019	-	68673621	10/04/2019	VR 01120519-027	Act#213809 Bestsellers	75.37	.00
Gale/Cengage Learning	12/05/2019	-	68751475	10/17/2019	VR 01120519-028	Act#213809 Nonfiction	50.98	.00
Gale/Cengage Learning	12/05/2019	-	68765301	10/21/2019	VR 01120519-029	Act#213809 YA	47.22	.00
Gale/Cengage Learning	12/05/2019	-	68862132	11/07/2019	VR 01120519-030	Act#213809 Bestsellers	99.41	.00
		CHECK TO VENDOR==>VENDOR CENGAGE Gale/Cengage Learning				TOTALS	272.98	.00
CenturyLink	12/05/2019	-	09821119	11/01/2019	VR 01120519-009	Act#311120982	60.00	.00
		CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink				TOTALS	60.00	.00
CITY OF MONTICELLO	12/05/2019	-	11051901	11/05/2019	VR 19120519-118	Fire Assessment Fees	36892.00	.00
		CHECK TO VENDOR==>VENDOR CITY CITY OF MONTICELLO				TOTALS	36892.00	.00
CurtisMorganGarageInc	12/05/2019	-	13953	11/18/2019	VR 28120519-102	FireRescue-Oil Change	95.00	.00
CurtisMorganGarageInc	12/05/2019	-	13953	11/18/2019	VR 28120519-103	FireRescue-Oil Change	123.76	.00
		CHECK TO VENDOR==>VENDOR CURTISMO CurtisMorganGarageInc				TOTALS	218.76	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-067	#AN2MO01	325.45	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-068	#AN2MO02	131.75	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-072	#AN2MO08	107.25	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-073	#AN2MO09	60.10	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-074	#AN2MO10	105.40	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-075	#AN2MO11	39.52	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-076	#AN2MO11	39.53	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-077	#AN2MO12	52.70	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-078	#AN2MO13	56.40	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-079	#AN2MO15	26.35	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-080	#AN2MO16	79.05	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-081	#AN2MO17	105.40	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-082	#AN2MO18	52.70	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-083	#AN2MO19	26.72	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 01120519-084	#AN2MO21	25.00	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 19120519-066	#AN2AW01	13.18	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 19120519-070	#AN2MO06	54.55	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 22120519-071	#AN2MO07	79.05	.00
State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR 28120519-065	#AN2AW01	13.17	.00

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State of Florida	12/05/2019	-	2T-0758	11/15/2019	VR	28120519-069	#AN2MO05	79.05	.00
State of Florida	12/05/2019	-	2T-0759	11/15/2019	VR	01120519-006	#AN2	73.66	.00
State of Florida	12/05/2019	-	2T-0760	11/15/2019	VR	19120519-085	#AN2-14844	37.25	.00
State of Florida	12/05/2019	-	2T-0761	11/15/2019	VR	01120519-007	#AN2-10457	17.41	.00
State of Florida	12/05/2019	-	2T-0762	11/15/2019	VR	01120519-008	#AN2-1550	43.37	.00
CHECK TO VENDOR==>VENDOR DEPTMGMT State of Florida TOTALS								1644.01	.00
Duke Energy	12/05/2019	-	12171019	11/05/2019	VR	01120519-025	Act#4924911217	793.05	.00
Duke Energy	12/05/2019	-	30571119	11/13/2019	VR	19120519-100	Act#8325563057	123.55	.00
Duke Energy	12/05/2019	-	30571119	11/13/2019	VR	19120519-101	Act#8325563057	94.17	.00
Duke Energy	12/05/2019	-	30571119	11/13/2019	VR	28120519-099	Act#8325563057	32.78	.00
Duke Energy	12/05/2019	-	45191119	11/15/2019	VR	22120519-116	Act#0374194519	371.62	.00
Duke Energy	12/05/2019	-	90641119	11/15/2019	VR	01120519-021	Act#3193189064	561.09	.00
CHECK TO VENDOR==>VENDOR DUKE Duke Energy TOTALS								1976.26	.00
Duke Energy	12/05/2019	-	F2968078	11/05/2019	VR	01120519-014	#F2968078102	1379.68	.00
CHECK TO VENDOR==>VENDOR DUKEENER Duke Energy TOTALS								1379.68	.00
Gulf Coast Lumber/Supply	12/05/2019	-	65004	11/12/2019	VR	19120519-087	#300166 Batteries	4.99	.00
Gulf Coast Lumber/Supply	12/05/2019	-	65330	11/19/2019	VR	22120519-091	#300166 Cable Ties	20.98	.00
Gulf Coast Lumber/Supply	12/05/2019	-	65359	11/20/2019	VR	22120519-109	#300166 Chain	13.50	.00
Gulf Coast Lumber/Supply	12/05/2019	-	65403	11/20/2019	VR	22120519-107	#300166 Recep Block	12.99	.00
Gulf Coast Lumber/Supply	12/05/2019	-	65410	11/20/2019	VR	22120519-108	#300166 Rake	139.93	.00
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply* TOTALS								192.39	.00
Howdys Rent A Toilet	12/05/2019	-	640571	11/22/2019	VR	01120519-055	#15916 Wacissa River Head	224.00	.00
CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet TOTALS								224.00	.00
Ingram Library Services	12/05/2019	-	42277899	10/08/2019	VR	01120519-031	Act#2005054	29.45	.00
Ingram Library Services	12/05/2019	-	42277900	10/08/2019	VR	01120519-032	Act#2005054	88.34	.00
Ingram Library Services	12/05/2019	-	42316766	10/10/2019	VR	01120519-033	Act#2005054	128.85	.00
Ingram Library Services	12/05/2019	-	42316767	10/10/2019	VR	01120519-034	Act#2005054	89.03	.00
Ingram Library Services	12/05/2019	-	42329165	10/11/2019	VR	01120519-035	Act#2005054	11.27	.00
Ingram Library Services	12/05/2019	-	42329166	10/11/2019	VR	01120519-036	Act#2005054	300.48	.00
Ingram Library Services	12/05/2019	-	42360245	10/15/2019	VR	01120519-037	Act#2005054	62.10	.00
Ingram Library Services	12/05/2019	-	42360246	10/15/2019	VR	01120519-038	Act#2005054	52.74	.00
Ingram Library Services	12/05/2019	-	42360247	10/15/2019	VR	01120519-039	Act#2005054	31.79	.00
Ingram Library Services	12/05/2019	-	42422216	10/20/2019	VR	01120519-040	Act#2005054	89.98	.00
Ingram Library Services	12/05/2019	-	42422217	10/20/2019	VR	01120519-041	Act#2005054	28.97	.00
Ingram Library Services	12/05/2019	-	42449710	10/22/2019	VR	01120519-042	Act#2005054	51.13	.00
Ingram Library Services	12/05/2019	-	42510479	10/27/2019	VR	01120519-043	Act#2005054	7.28	.00
Ingram Library Services	12/05/2019	-	42510480	10/27/2019	VR	01120519-044	Act#2005054	31.45	.00
Ingram Library Services	12/05/2019	-	42510481	10/27/2019	VR	01120519-045	Act#2005054	44.67	.00
Ingram Library Services	12/05/2019	-	42510482	10/27/2019	VR	01120519-046	Act#2005054	28.90	.00
Ingram Library Services	12/05/2019	-	42553574	10/30/2019	VR	01120519-047	Act#2005054	24.99	.00
Ingram Library Services	12/05/2019	-	42553575	10/30/2019	VR	01120519-048	Act#2005054	510.43	.00

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Ingram Library Services	12/05/2019	-	42553576	10/30/2019	VR 01120519-049	Act#2005054	1567.05	.00
Ingram Library Services	12/05/2019	-	42590775	11/01/2019	VR 01120519-050	Act#2005054	22.54	.00
Ingram Library Services	12/05/2019	-	42590776	11/01/2019	VR 01120519-051	Act#2005054	23.95	.00
Ingram Library Services	12/05/2019	-	42590777	11/01/2019	VR 01120519-052	Act#2005054	25.88	.00
Ingram Library Services	12/05/2019	-	42590778	11/01/2019	VR 01120519-053	Act#2005054	88.49	.00
Ingram Library Services	12/05/2019	-	42742072	11/14/2019	VR 01120519-054	Act#2005054	19.17	.00
CHECK TO VENDOR==>VENDOR INGRAM Ingram Library Services TOTALS							3358.93	.00
Jeff.Co. Clerk of Courts	12/05/2019	-	12011901	12/01/2019	VR 01120519-002	Monthly Budget 12/19	32166.66	.00
CHECK TO VENDOR==>VENDOR JEFCLERK Jeff.Co. Clerk of Courts TOTALS							32166.66	.00
Jones Welding & Industri	12/05/2019	-	VM37528	11/01/2019	VR 28120519-104	#58675 Oxygen	42.94	.00
CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria TOTALS							42.94	.00
Madison County	12/05/2019	-	11211901	11/21/2019	VR 01120519-011	VA Shared Cost 11/19	1965.66	.00
CHECK TO VENDOR==>VENDOR MADISONB Madison County TOTALS							1965.66	.00
Monticello Carquest Inc.	12/05/2019	-	38196994	11/15/2019	VR 22120519-089	Cust#263 EquipmentRepair	113.91	.00
Monticello Carquest Inc.	12/05/2019	-	38197054	11/16/2019	VR 19120519-086	Cust#262 Alternator	183.61	.00
Monticello Carquest Inc.	12/05/2019	-	38197547	11/25/2019	VR 22120519-110	Cust#263 Multi-Purpose	4.67	.00
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS							302.19	.00
O'Reilly Automotive, Inc	12/05/2019	-	5-399347	11/19/2019	VR 22120519-088	#336410 Rangurd Beam	19.98	.00
CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS							19.98	.00
Panhandle Library	12/05/2019	-	5148	11/15/2019	VR 01120519-026	CatExpress	1206.48	.00
CHECK TO VENDOR==>VENDOR PANHANLI Panhandle Library TOTALS							1206.48	.00
Piggly Wiggly	12/05/2019	-	11131901	11/13/2019	VR 19120519-097	Act#103 CleaningSup,TP	53.56	.00
Piggly Wiggly	12/05/2019	-	11131901	11/13/2019	VR 28120519-098	Act#103 CleaningSup,TP	53.56	.00
Piggly Wiggly	12/05/2019	-	3909	11/14/2019	VR 01120519-017	Act#105 Cat Food	12.74	.00
CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly TOTALS							119.86	.00
Quill Corporation*	12/05/2019	-	2581056	11/12/2019	VR 19120519-093	#22042936 MembershipRenew	35.00	.00
Quill Corporation*	12/05/2019	-	2581056	11/12/2019	VR 28120519-094	#22042936 MembershipRenew	34.99	.00
CHECK TO VENDOR==>VENDOR QUILL Quill Corporation* TOTALS							69.99	.00
Redwire	12/05/2019	-	211640	11/25/2019	VR 01120519-024	#W1M1414 Annex	256.53	.00

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			CHECK TO VENDOR==>VENDOR REDWIRE		Redwire	TOTALS	256.53	.00
Register's Mini Storage	12/05/2019	-	12011901	12/01/2019	VR 01120519-004	Units B 17, 21-22	225.00	.00
			CHECK TO VENDOR==>VENDOR REGISTMI		Register's Mini Storage	TOTALS	225.00	.00
Royal Mini Storage, Inc.	12/05/2019	-	12011901	12/01/2019	VR 01120519-005	Unit #47	110.00	.00
			CHECK TO VENDOR==>VENDOR ROYALMIN		Royal Mini Storage, Inc.	TOTALS	110.00	.00
James Skipworth	12/05/2019	-	11201901	11/20/2019	VR 01120519-022	Janitorial Svcs 11/19	420.00	.00
			CHECK TO VENDOR==>VENDOR SKIPWORJ		James Skipworth	TOTALS	420.00	.00
Tommy Stover	12/05/2019	-	677815	11/21/2019	VR 01120519-015	Courthouse-ChangeBulbs	140.00	.00
			CHECK TO VENDOR==>VENDOR STOVER		Tommy Stover	TOTALS	140.00	.00
Toshiba Financial Servic	12/05/2019	-	25917616	11/14/2019	VR 19120519-096	#007-1483084-000	99.00	.00
Toshiba Financial Servic	12/05/2019	-	25917616	11/14/2019	VR 28120519-095	#007-1483084-000	99.00	.00
			CHECK TO VENDOR==>VENDOR TOSHIBA4		Toshiba Financial Service	TOTALS	198.00	.00
Tri-County Electric Coop	12/05/2019	-	90051119	11/21/2019	VR 22120519-111	Act#72001059005	80.62	.00
Tri-County Electric Coop	12/05/2019	-	90081119	11/21/2019	VR 22120519-112	Act#72001059008	53.60	.00
Tri-County Electric Coop	12/05/2019	-	90091119	11/21/2019	VR 22120519-113	Act#72001059009	119.89	.00
Tri-County Electric Coop	12/05/2019	-	90101119	11/21/2019	VR 22120519-114	Act#72001059010	77.44	.00
Tri-County Electric Coop	12/05/2019	-	90111119	11/21/2019	VR 22120519-115	Act#72001059011	142.06	.00
			CHECK TO VENDOR==>VENDOR TRI-CO.		Tri-County Electric Coop.	TOTALS	473.61	.00
ULTRA SHRED TECHNOLOGIES	12/05/2019	-	124815	11/21/2019	VR 01120519-013	Document Destruction	100.00	.00
			CHECK TO VENDOR==>VENDOR ULTRASH		ULTRA SHRED TECHNOLOGIES	TOTALS	100.00	.00
UniFirst Corporation	12/05/2019	-	0200257	11/21/2019	VR 22120519-106	Cust#1237569	153.80	.00
UniFirst Corporation	12/05/2019	-	0200266	11/21/2019	VR 01120519-016	Cust#1311916	154.68	.00
			CHECK TO VENDOR==>VENDOR UNIFIRST		UniFirst Corporation	TOTALS	308.48	.00
			CASH ACCOUNT # 011010000			TOTALS	166270.62	.00
			BANK ACCOUNT # 0101001611			TOTALS	166270.62	.00
					FINAL REPORT TOTALS		166270.62	.00

REPORT DATE 11/25/2019
SYSTEM DATE 11/25/2019
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
CHECK REGISTER
COMPLETE REGISTER OF ALL SORTED CHECKS

PAGE 1
TIME 14:22:19
USER KNEWBERRY

BATCH NUMBER CHKX

CASH CODE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	VOUCHER NUMBER	INVOICE DATE	P.O. NUMBER	VOUCHER DESCRIPTION	TRANSACTION AMOUNT
01001	012104513450	INSURANCE:PROP/AUTO/LIAB VR 01112519-007	10/01/2019	-	Jefferson-Workers Compe	29589.00	
CHECK TOTAL FOR CHECK NUMBER 315990 DATED 11/25/2019 WRITTEN TO PREFGOVT Preferred Gov't Ins.Trustfor the amount of							29589.00
01001	012104513450	INSURANCE:PROP/AUTO/LIAB VR 01112519-001	10/01/2019	-	#1370 Business Auto	23902.00	
01001	012104513450	INSURANCE:PROP/AUTO/LIAB VR 01112519-002	10/01/2019	-	#1370 General Liability	21629.00	
01001	012104513450	INSURANCE:PROP/AUTO/LIAB VR 01112519-003	10/01/2019	-	#1370 Crime	500.00	
01001	012104513450	INSURANCE:PROP/AUTO/LIAB VR 01112519-004	10/01/2019	-	#1370 Inland Marine	7845.00	
01001	012104513450	INSURANCE:PROP/AUTO/LIAB VR 01112519-005	10/01/2019	-	#1370 Public Officials	25048.00	
01001	012104513450	INSURANCE:PROP/AUTO/LIAB VR 01112519-006	10/01/2019	-	#1370 Commercial Proper	34828.00	
CHECK TOTAL FOR CHECK NUMBER 315991 DATED 11/25/2019 WRITTEN TO PUBLICR Public Risk Ins. Agency for the amount of							113752.00
01 Bank Code TOTALS for 00002 Checks to 00002 Vendors for the amount of							143341.00
REPORT TOTALS for 00002 Checks to 00002 Vendors for the amount of							143341.00

REPORT DATE 11/26/2019
SYSTEM DATE 11/26/2019
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 1
TIME 11:30:31
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L CASH ACCOUNT-011010000					CASH-CHECKING-GEN. FUND		
Conrad Yelvington Distri	12/05/2019	-	1150310	11/13/2019	VR 27120519-001	Limerock Base	1748.02	.00
Conrad Yelvington Distri	12/05/2019	-	1150825	11/14/2019	VR 27120519-002	Limerock Base	3087.67	.00
Conrad Yelvington Distri	12/05/2019	-	1153422	11/15/2019	VR 27120519-003	Limerock Base	2946.17	.00
Conrad Yelvington Distri	12/05/2019	-	1154117	11/18/2019	VR 27120519-004	Limerock Base	3430.72	.00
Conrad Yelvington Distri	12/05/2019	-	1154367	11/19/2019	VR 27120519-005	Limerock Base	5555.52	.00
						CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib	TOTALS	16768.10 .00
Ernie Jaworski Trucking	12/05/2019	-	9775	11/15/2019	VR 27120519-006	Hauling Limerock	6686.77	.00
						CHECK TO VENDOR==>VENDOR JAWORSKI Ernie Jaworski Trucking	TOTALS	6686.77 .00
						CASH ACCOUNT # 011010000	TOTALS	23454.87 .00
						BANK ACCOUNT # 0101001611	TOTALS	23454.87 .00
						FINAL REPORT TOTALS	23454.87	.00



BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1 COURTHOUSE CIRCLE; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

Stephen Fulford

District 1

Gene Hall

District 2

J T Surles

District 3 Vice-Chair

Betsy Barfield

District 4 Chairwoman

Stephen Walker

District 5

December 5, 2019

CONSENT AGENDA:

Item d): The Board of County Commissioners have approved a \$100 gift card for the past couple of years. Past minutes show the last meeting of November or first of December the item has been discussed and approved, the item has been placed on the consent agenda this year to have a better record of the item being brought up and voted upon. Staff has been very appreciative of the gift as well as officers of Jefferson County.

Request Approval by Board of County Commissioners

Item e): District 1 Commissioner S. Fulford has a Planning Commissioner vacancy which he has an appointment to introduce. Jacqueline Seabrooks has provided her Volunteer Information to be provided Thursday night and will be introduced to the Board of County Commissioners as well as the citizens of Jefferson County.

Kirk Reams

Clerk of Courts

Parrish Barwick

County Coordinator

T. Buckingham Bird

County Attorney



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GENERAL BUSINESS: Item a)

Commissioner Hall,

Please sponsor the following agenda modification:

Modify "1. A-Building," as highlighted below, to "1. A-Building/Fire Station." I need to address both buildings/properties. I will be brief. And, in the end, I am sure you will agree as a taxpayer. My goal, as it relates to Item 1, is simple - to obtain BOCC approval to allow Attorney Buck Bird to send a "formal request," to Chairman Bill Brumfield (Jefferson County School Board), requesting both properties be conveyed to the BOCC as, "Paid in Full."

The language within the formal request is important. Therefore, if approved, I will provide Attorney Bird with pertinent information, including gross disparities, obtained through public records requests.

I have related the same to the school board, without argument. And, I will be on their December agenda to formally discuss this issue. In addition to A-Building and the Fire Station, they also need to liquidate several land tracts and lots throughout the county. In short, they need to get out of "land management," and concentrate their efforts solely on our school system, the children and the children's education. And, try their best to regain the district from the charter. They have property valued in the millions, that could be generating revenue (e.g. taxes).

Long winded again I know. As always, your support and ear is appreciated.

Clayton

Kirk Reams

Clerk of Courts

Parrish Barwick

County Coordinator


T. Buckingham Bird

County Attorney



MEMORANDUM

TO: Jefferson County Board of County Commissioners

FROM: Jay Moseley, Senior Consultant – GSG, Inc. 

SUBJECT: Change Order Recommendation

DATE: November 19, 2019

During construction of the current group of houses, we have discovered other items that require our attention and the issuance of a change order. These items have been reviewed and determined to be necessary to provide an appropriate expense, and satisfactory completion of the house. Most of the items were priced as bid alternates during the bidding process so that we can track and monitor costs effectively. Two of these items were originally noted in the original septic permit, but inadvertently left off the 1st change order as the septic contractor was not on site and had not reviewed the benchmark and current elevations. The 3rd septic tank was identified on site after work was started on the septic system.

Homeowner	Contractor	Amount
Minnie Lee Stubbins (C.O. #2)	J. G. Parker Enterprises, Inc.	\$3,043.50*

Motion # 1 – Motion to authorize exceeding the SHIP maximum of \$75 000 so that this house can be completed.

Motion # 2 – Motion to approve the change order as noted.

Attachments: Change Order w/Back-Up Documentation

Jefferson Change Order
CONTRACT FOR REHABILITATION WORK

~~~Backup paperwork is needed with change order~~~

Change Order # 2

Owner Minnie Lee Stubbins

Contractor J. G. Parker Enterprises, Inc.

Jobsite Address 129 Clark Rd., Monticello, Florida 32344

The Contract for Rehabilitation Work entered into on 06/06/2019, by and between the above Owner and Contractor and approved by the local government is hereby amended to include the following changes, additions and/or deletions to the work (attach additional sheets if needed):

| Item # | System | Description of Work                       | Original Contract Price |            |
|--------|--------|-------------------------------------------|-------------------------|------------|
|        |        |                                           | Location                | Price      |
| Alt. E | Septic | Drainfield elevated 2'                    | All                     | \$2,000.00 |
|        | Septic | Abandon 3 <sup>rd</sup> Septic Tank       | All                     | \$250.00   |
|        | Septic | Additional 120 Square Feet (Above 240 SF) | All                     | \$690.00   |
|        |        | 15% Overhead & Profit on above item       | All                     | \$103 50   |
|        |        |                                           |                         |            |
|        |        |                                           | TOTAL                   | \$3,043.50 |

This Change Order hereby becomes an integral part of the Contract, pursuant to Section 10 of the Contract.

|                                                                          |                          |                          |                                                     |
|--------------------------------------------------------------------------|--------------------------|--------------------------|-----------------------------------------------------|
| The Contract amount is hereby amended by<br>this change order amount of: | Check One                |                          | New Total<br>(including all previous change orders) |
|                                                                          | SHIP<br>Funds            | Private<br>Funds         |                                                     |
| \$3,043.50                                                               | <input type="checkbox"/> | <input type="checkbox"/> | \$92,944.00                                         |

The work completion deadline: (check all that apply)

- ☐ Is not extended  
☐ Is extended to (date) \_\_\_\_\_  
☐ Occupancy of the structure will be as originally contracted  
☐ The structure will need to be vacant for an additional \_\_\_\_\_ days

[Signature]  
Contractor Signature

11-13-19  
Date

[Signature]  
Owner Signature

11-13-19  
Date

[Signature]  
Housing Rehab Spec.

11/19/19  
Date

\_\_\_\_\_  
Local Government Rep

\_\_\_\_\_  
Date

November 1, 2019

JUNIOR P SANDERS SEPTIC  
TANK SERVICES  
2812 SOPCHOPPY HWY  
SOPCHOPPY, FL. 32358  
850.210.8821  
SR 011684

MINNIE STUBBINS  
129 CLARK RD  
MONTICELLO, FL. 32344  
SHIP

| Job           |                                              | Amount<br>Due  |            |
|---------------|----------------------------------------------|----------------|------------|
| SEPTIC REPAIR |                                              | Due on receipt |            |
| Job           | Description                                  | Unit Price     | Line Total |
|               | REPAIR/NEW INSTALL                           |                |            |
|               | 240 SQ FT INFILTRATOR DRAINFIELD(NORMAL SIZE |                |            |
|               | FOR 2 BED)                                   |                |            |
|               | 500 GAL (1060 POLYLOK TANK)                  |                |            |
|               | PVC, FILTER, FITTINGS                        |                |            |
|               | LABOR                                        |                |            |
|               | ADDITIONAL 120 SQ FT DRAINFIELD COST         | \$690.00       | -\$690.00  |

THANK YOU FOR YOUR BUSINESS..

**Subtotal**

**Total**



|     |          |                                                                                                                                                                                                                                                                                      |                      |            |
|-----|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------|
|     |          | washer and dryer hook-ups in enclosed space sized for full size washer and dryer with louvered doors and utility shelving, and 2 exterior hose bibs. Install <i>Energy Star Rated</i> electric water heater. Connect to existing well – have well checked for function and pressure. |                      |            |
| 008 | WINDOWS  | Windows shall be <i>double pane Energy Star Rated</i> . Number, size, and location to be determined by contractor's plans. Bedroom windows must be sized properly for egress.                                                                                                        | All                  | \$1,250.00 |
| 009 | CABINETS | Provide minimum 10' of base cabinets and countertops, and 8' of wall cabinets in kitchen. Provide medicine cabinet and mirror in bathroom with light above mirror.                                                                                                                   | Kitchen/<br>Bathroom | \$3,000.00 |
| 010 | MISC.    | Provide minimum of 2 towel bars in bathroom, toilet paper holder, shower rod, and minimum 5' X 5' concrete pad at rear exterior entrance. Install 911 addressing as required.                                                                                                        | Various              | \$500.00   |

TOTAL SITE BUILT BID \$ 81,288.00

Spell out like EIGHTY ONE THOUSAND EIGHT HUNDRED EIGHTY EIGHT  
Check:

ALTERNATE BID ITEMS (Please provide unit prices)

(A) Price for standard septic tank

\$500.00

(B) Price for standard drainfield

\$5,500.00

(C) Price for lift station tank, pump and electrical

\$3,200.00

(D) Price for excavation and discarding of unsuitable soil (per ft.)

\$1,000.00

(E) Price for fill or elevated drainfield per foot of fill

\$1,000.00

(F) Price for 4" well, tank and pump

\$7,500.00 + \$25.00 PER FT.  
OVER 100 FEET

(G) Price per load of additional fill material

\$300.00

Winnie Lee Stubbs  
Owners Signature

Co-Owners Signature

Joseph G. Taylor  
Contractor's Signature



STATE OF FLORIDA  
DEPARTMENT OF HEALTH  
ONSITE SEWAGE TREATMENT AND DISPOSAL  
SYSTEM

PERMIT #: **33-SJ-1977409**  
APPLICATION #: **AP1425375**  
DATE PAID: \_\_\_\_\_  
FEE PAID: \_\_\_\_\_  
RECEIPT #: \_\_\_\_\_  
DOCUMENT #: **PR1246900**

CONSTRUCTION PERMIT FOR: OSTDS Repair  
APPLICANT: Minnie Lee Stubbins  
PROPERTY ADDRESS: 129 Clark Rd Monticello, FL 32344  
LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ SUBDIVISION: \_\_\_\_\_  
PROPERTY ID #: 21-2N-5E-0000-0100-0000 [SECTION, TOWNSHIP, RANGE, PARCEL NUMBER]  
[OR TAX ID NUMBER]

SYSTEM MUST BE CONSTRUCTED IN ACCORDANCE WITH SPECIFICATIONS AND STANDARDS OF SECTION 381.0065, F.S., AND CHAPTER 64E-6, F.A.C. DEPARTMENT APPROVAL OF SYSTEM DOES NOT GUARANTEE SATISFACTORY PERFORMANCE FOR ANY SPECIFIC PERIOD OF TIME. ANY CHANGE IN MATERIAL FACTS, WHICH SERVED AS A BASIS FOR ISSUANCE OF THIS PERMIT, REQUIRE THE APPLICANT TO MODIFY THE PERMIT APPLICATION. SUCH MODIFICATIONS MAY RESULT IN THIS PERMIT BEING MADE NULL AND VOID. ISSUANCE OF THIS PERMIT DOES NOT EXEMPT THE APPLICANT FROM COMPLIANCE WITH OTHER FEDERAL, STATE, OR LOCAL PERMITTING REQUIRED FOR DEVELOPMENT OF THIS PROPERTY.

SYSTEM DESIGN AND SPECIFICATIONS

T [ 900 ] GALLONS / GPD \_\_\_\_\_ Septic \_\_\_\_\_ CAPACITY  
A [ 0 ] GALLONS / GPD \_\_\_\_\_ CAPACITY  
N [ 0 ] GALLONS GREASE INTERCEPTOR CAPACITY [MAXIMUM CAPACITY SINGLE TANK:1250 GALLONS]  
K [ ] GALLONS DOSING TANK CAPACITY [ ] GALLONS @ [ ] DOSES PER 24 HRS #Pumps [ ]

D [ 360 ] SQUARE FEET \_\_\_\_\_ SYSTEM  
R [ 0 ] SQUARE FEET \_\_\_\_\_ SYSTEM  
A TYPE SYSTEM: [x] STANDARD [ ] FILLED [ ] MOUND [ ]  
I CONFIGURATION: [x] TRENCH [ ] BED [ ]

N  
F LOCATION OF BENCHMARK: Nail in tree with orange tape.

I ELEVATION OF PROPOSED SYSTEM SITE [ 50.00 ] [ INCHES ] FT [ ] ABOVE [ ] BELOW BENCHMARK/REFERENCE POINT

E BOTTOM OF DRAINFIELD TO BE [ 74.00 ] [ INCHES ] FT [ ] ABOVE [ ] BELOW BENCHMARK/REFERENCE POINT

L  
D FILL REQUIRED: [ 0.00 ] INCHES EXCAVATION REQUIRED: [ ] INCHES

O  
T  
H  
E  
R  
The system is sized for 2 bedrooms with a maximum occupancy of 4 persons (2 per bedroom), for a total estimated flow of 200 gpd.

SPECIFICATIONS BY: William D Gibson TITLE: Environmental Manager

APPROVED BY: William D Gibson TITLE: Environmental Manager Jefferson CHD

DATE ISSUED: 08/02/2019 EXPIRATION DATE: 10/31/2019

DH 4016, 08/09 (Obsoletes all previous editions which may not be used)  
Incorporated: 64E-6.003, FAC



Jefferson County, Florida  
Planning Department  
445 W. Palmer Mill Rd  
Monticello, FL 32344  
Phone (850) 342-0223  
Fax: (850) 342-0225



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## Memorandum

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**TO:** Jefferson County Board of County Commissioners  
**FROM:** Planning Commissioners and Shannon Metty, Planning Official  
**SUBJECT:** Special Exception Site Plan  
**DATE:** December 5, 2019

---

**CC:** Parrish Barwick, Scott Shirley

---

### Special Exception Site Plan for a Wedding/Event Venue

#### Description:

Mr. Brad Hamilton has submitted a Special Exception Application proposing the construction of a barn that will be used as an Event Venue. The Venue is to be called The Barn at Hilltop Acres. Mr. Hamilton is leasing this property; the agreement is on file at the Planning Department. The proposed venue is located at 10066 Waukeenah Hwy Monticello, FL 32344 with the parcel ID of 18-1S-4E-0000-0031-0000. This parcel is 150 acres in the AG-5 Land Use District.

Mr. Hamilton is proposing the construction of a 4,720sqft barn that will have 4 restrooms, a kitchen, two changing rooms, and an open entertainment area. The barn will be built to Florida Building Code standards for a commercial building following the Life Safety standards with adequate exits and safety features.

Guests will enter through a driveway off Waukeenah Hwy. The Barn is 1100 ft to the west of Waukeenah Hwy, 588ft south of the north property line, 1220ft east of the eastern property line, and 2080ft north of the southern property line.

#### Legal Notice:

The Special Exception Application has been advertised in the local newspaper and Post Office receipts are in the file.

#### Surrounding Land Use:

Agriculture 5 surrounds this property on all sides.

#### Parking:

The property has a cleared path driveway leading guests to the Venue. Parking will be in a dirt/gravel lot.



**Buffer:**

The Venue is two acres in the middle of 150 acres of planted pine. As a condition of approval, the venue must maintain a 50ft Type B buffer along the edge of the 2 acres to be used as a sound buffer.

**Traffic:**

This Venue has a maximum capacity of 200 guests with an entrance and exit to Waukeena Hwy. The impact to neighboring properties and existing infrastructure will be minimal.

**Wastewater Disposal/Potable Water:**

Mr. Hamilton has been working with the local Health Department to meet the needed capacity of 200 guest for a septic system. The potable water will be supplied by Jefferson Community Water.

This application has met all requirements of the Jefferson County Land Development Code. It is the recommendation of the Planning Commission and Planning Staff that this project be approved for development with the acquisition of a Business License.

Sincerely,

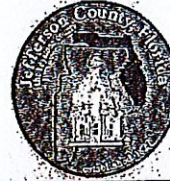


Shannon Metty  
Planning Official

---

# JEFFERSON COUNTY PLANNING DEPARTMENT

445 W. PALMER MILL ROAD - MONTICELLO, FLORIDA 32344  
Phone (850) 342-0223 - Fax: (850) 342-0225



## SPECIAL EXCEPTION APPLICATION FORM

Date of application 6/25/19

Proposed Type of Development: Event Venue

Type of Subdivision: Public ☐ Private ☐ Total Number of Lots:       

Property Tax ID Number(s): 18-15-4E 0000-0031-0000

Location (Existing Road): Waverly Hwy

Property Owner's Name: Hilltop Acres Partnership

Applicant, if different than Owner: Brad Hamilton

Applicant's Phone Number: 904-297-5470

Cell Phone Number: 904-297-5470

Signature of Applicant: [Signature]

Signature of Owner if different: X W. Stephen Thompson

Address: 1895 Medinah Lane, GCS, FL 32043

Proposed Type of Development: Event Venue

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

A public hearing will be conducted by the Jefferson County Planning Commission on:

Date \_\_\_\_\_ Time \_\_\_\_\_ Place \_\_\_\_\_

**NOTE:** Approval by the Planning Commission results in a Development Permit that will expire one (1) year from the date approved unless a building permit or site construction permit application has been submitted and is under review or approved. Extension(s) can be granted by the Planning Official upon written request submitted a minimum of 15 days prior to the expiration date.










The items required in the Jefferson County Land Development Code shall be submitted with this application.

1. Fill out form as complete as you can.
2. Dates for required public hearings will be supplied when you return the form.
3. Notice by Certified Mail of the public hearing is required to be sent to all property owners within 500 feet of the perimeter of the development site. Attach a copy of the certified list of said property owners obtained from the Property Appraiser's Office.
4. Allow the Planning Department a few days to review the application and determine that is complete.
5. If you have questions, ask them during the pre-application meeting.
6. Post the on-site notification sign at the site at least 30 days prior to the meeting and notify the Planning Department when it is posted.

### DEVELOPMENT REVIEW CHECKLISTS

This checklist is designed to help you, the developer, meet all the requirements for development review. This is merely a summation of the requirements found in Article 9 of the Jefferson County Land Development Regulations, which have been included for your benefit. Please take time to familiarize yourself with the requirements in Article 9 and use this checklist as a reference. Failure to include any of these requirements in your application will result in a processing delay. Check all items or note N/A if not applicable to your development. Staff may mark some items as N/R (not required). If you have questions about any of the requirements, please contact the Jefferson County Planning Department at (850) 342-0223.

An application for special exception shall be submitted concurrently with a development plan and shall include all submittal requirements of this Code, including the performance standards listed below.

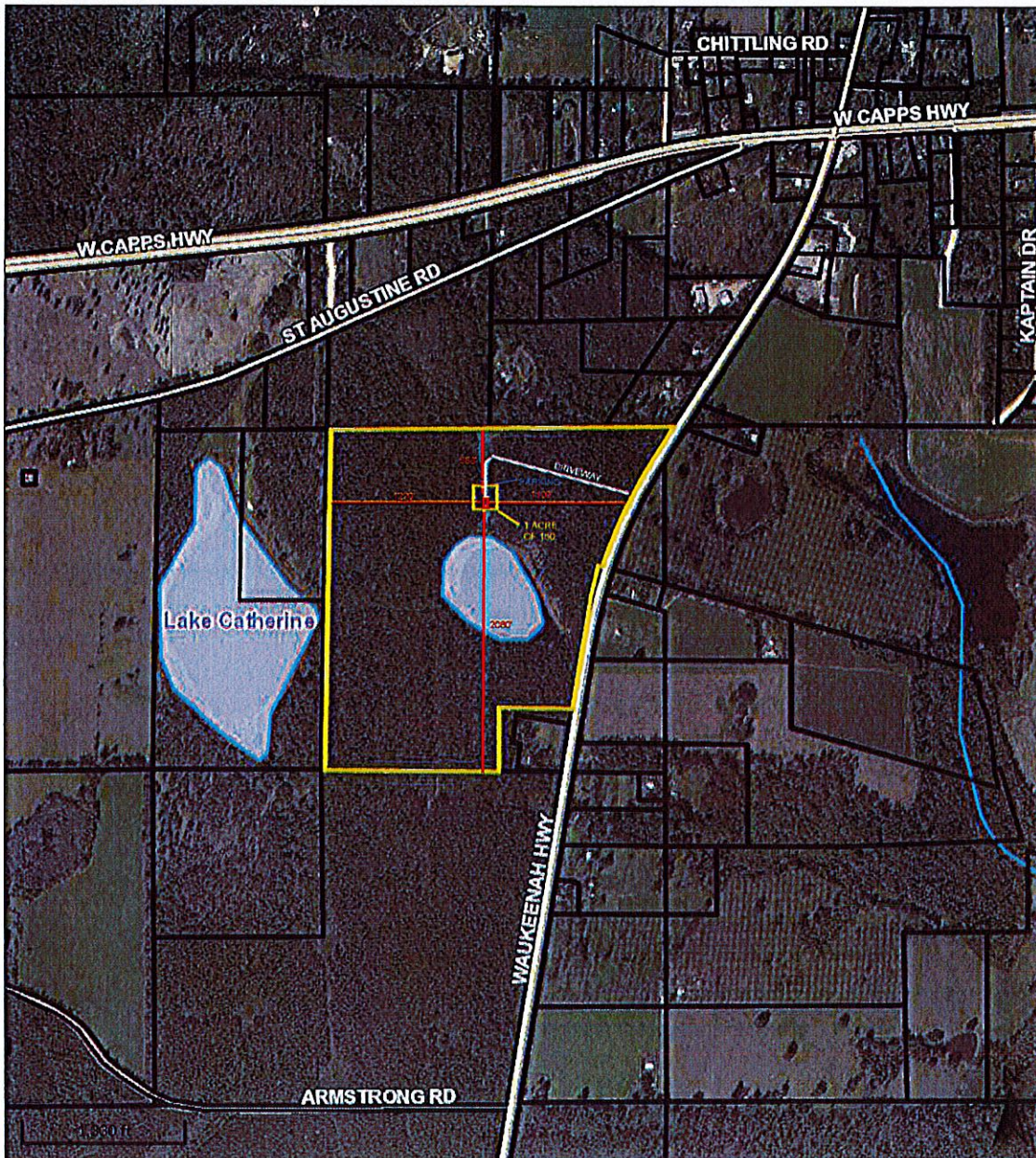
| Development Review Requirements                                                                                                                                                                                                                  | ✓                                                                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| 1. Vegetation Cover Map: Location and identity by common name of all protected trees on the site (refer to Article 2.05.04B of the county Land Development Code).                                                                                |  |
| 2. Tree Removal: A statement must be submitted describing which protected trees are to be removed and why.                                                                                                                                       |  |
| 3. Environmentally Sensitive Areas Map: A map must be submitted depicting all land within 500 feet containing environmentally sensitive areas. Environmentally sensitive areas include shoreline protection zones, lakes, streams, and wetlands. |                                                                                       |
| 4. Topographic Map                                                                                                                                                                                                                               |                                                                                       |
| 5. Soils Map                                                                                                                                                                                                                                     |                                                                                       |
| 6. Area Map: Existing hydrology/runoff of the site & the size, location, topography, and land use of any off-site areas that drain onto, through, or around the project area                                                                     |  |
| 7. Existing Surface Waters: All surface waters not included in other required submittals.                                                                                                                                                        |                                                                                       |
| 8. FIRM Map Location                                                                                                                                                                                                                             |  |
| 9. Engineering Agreement: A written agreement with a certified engineer for the preparation of a storm water management plan must be included. The plan must be included for final plat approval.                                                |  |
| 10. Erosion and Sedimentation Control Plan                                                                                                                                                                                                       |  |
| 11. Location of Off-Site Water Resource Facilities                                                                                                                                                                                               |  |



|                                                                             |   |
|-----------------------------------------------------------------------------|---|
| 12. Impervious surface ratio.                                               |   |
| 13. Grading Plans.                                                          |   |
| 14. Construction Phases: Schedule, acreage and intensity of each phase.     |   |
| 15. Building Plans.                                                         | ✓ |
| 16. Building Setbacks.                                                      | ✓ |
| 17. Water System Information: Submit proposed system for water & wastewater |   |
| 18. Location of Existing/Proposed Fire Hydrants, if applicable              |   |
| 19. Location of Utilities, Culverts and Drains within 500 feet              |   |
| 20. Streets, Parking and Loading plan                                       | ✓ |
| 21. Landscaping: Buffer zones and plant materials                           | ✓ |
| 22. Signs: See LDC Article 6                                                |   |
| 23. Amount and Location of Proposed Land Uses.                              | ✓ |

| <b>General Plan Requirements</b>                                                                                                                              |  | ✓ |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------|--|---|
| 1. Project/Subdivision Name: (Note: Every subdivision must have a legal name different from any other recorded plat in the County)                            |  | ✓ |
| 2. Plans: Plans must be submitted in conformance with Sec. 9.02.03 C: 2-4 of the LDC.                                                                         |  | ✓ |
| 3. Cover Sheet: The front cover sheet of each plan must include the following                                                                                 |  | ✓ |
| A. Vicinity or Location Map: Position of the proposed developed in section(s), township, and range, with roads, city limits, and other pertinent information. |  | ✓ |
| B. Boundary Survey: F.S. Chapter 177, part I; incl. metes/bounds legal description.                                                                           |  | ✓ |
| C. Name, Address and Telephone Number of Owner(s).                                                                                                            |  | ✓ |
| D. Name, Address and Telephone Number of Developer (if different from owner).                                                                                 |  | ✓ |
| E. Title Block: Each sheet must contain name of development, date & north arrow                                                                               |  | ✓ |
| F. Area of Property: shown in square feet & acres.                                                                                                            |  | ✓ |
| 4. Residential Units: The number & type of residential units, gross density & FAR                                                                             |  | ✓ |
| 5. Office, Commercial, or Industrial Units: Floor area, height and type.                                                                                      |  | ✓ |
| 6. Restrictions: Deed restrictions or restrictive covenants must be submitted & approved by the Planning Attorney prior to the Public Hearing.                |  | ✓ |
| 7. List of Land Owners within 500 feet: Certified list from the Property Appraiser must be                                                                    |  | ✓ |
| <b>Special Exception Performance Standards</b>                                                                                                                |  | ✓ |
| A. Traffic Impact Study                                                                                                                                       |  | ✓ |
| B. Drainage.                                                                                                                                                  |  | ✓ |
| C. Water Quality                                                                                                                                              |  | ✓ |
| D. Visual Appearance                                                                                                                                          |  | ✓ |
| E. Mitigation and Avoidance of Environmentally Sensitive Lands                                                                                                |  | ✓ |
| F. Noise                                                                                                                                                      |  | ✓ |
| G. Air Quality                                                                                                                                                |  | ✓ |
| H. Compatibility                                                                                                                                              |  | ✓ |
| I. Additional Conditions                                                                                                                                      |  | ✓ |





Overview



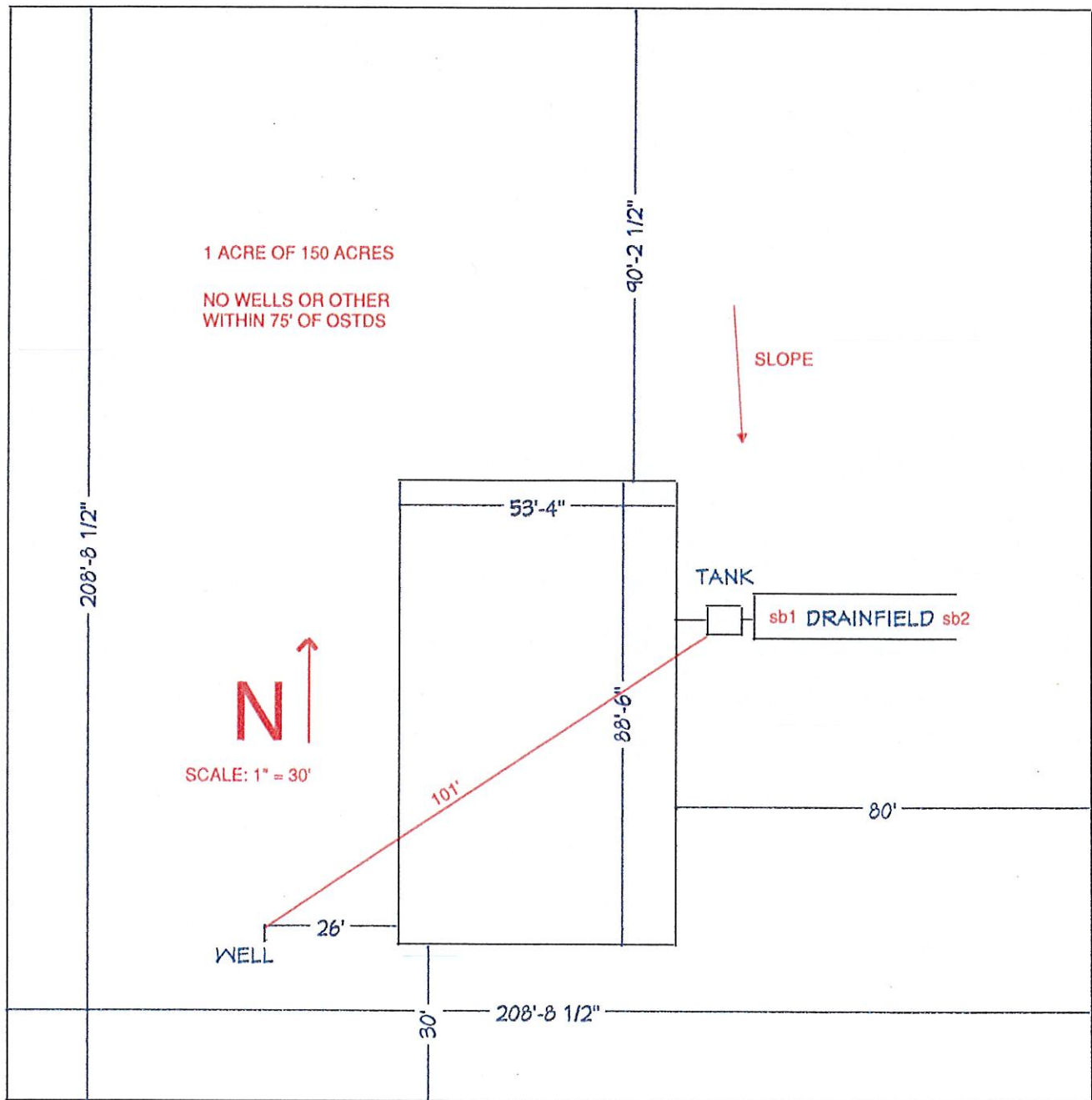
Legend

- Monticello Boundary
- Parcels
- Street Centerlines
- Street Labels

583ft N  
1100ft E  
1200ft W  
2080ft S

Date created: 6/23/2019  
Last Data Uploaded: 6/21/2019 3:46:20 AM

Developed by  Schneider  
GEOSPATIAL







## Solar Ordinance

### **Definitions**

*Solar Photovoltaic Collector Systems*—a solar radiation collector system that is used to generate electricity for use in a home, accessory structure, equipment, or tied into an electric grid, and which may be in the form commonly referred to as a Solar Field, Solar Array, Solar Facility or Solar Farm.

*Small Scale Solar Collector Systems* – a solar photovoltaic collector system that has a maximum power output of 30 kW or less and is used primarily to reduce or offset on-site consumption of utility power. For purposes of this definition, any Roof Mounted Solar System is considered a Small Scale Solar Collector System regardless of power output.

*Large Scale Solar Collector Systems* – a solar photovoltaic collector system not meeting the definition of *Small Scale Solar Collector System*.

### **A. Small Scale Solar Collectors**

1. Small Scale Solar Collectors are allowed in all Zoning District.
2. Roof Mounted Solar Systems
  - i. Roof Mounted systems do not require permitting through the Planning Department, all permitting will be done through the Building Department following Florida Building Code Standards.
3. Ground Mounted Solar Systems
  - i. Setbacks will follow standard building setbacks for each Zoning District (25ft from any Road, 10ft from sides and rear).
  - ii. No buffering is required

### **B. Large Scale Solar Collector Systems**

1. Large Scale Solar Collection Systems are only allowed in Ag-20, Ag-5, or Industrial Zoning Districts through Special Exception application heard by the Planning Commission and Board of County Commissioners.
2. Large Scale Solar Collection Systems setbacks shall meet the standard Zoning setbacks. Equipment/structures, not including perimeter fencing, shall meet the following minimum setbacks:
  - i. Arterial and Major Collector Roadways-100 feet (as defined in Section 5.4.0.A of the Jefferson County Land Development Code)
  - ii. Minor Collector Roadways-50 feet (as defined in Section 5.4.0.A of the Jefferson County Land Development Code)

#### 4. Buffering

- i. All plans submitted shall portray a Type B buffer in accordance with Table 5.3.4.C Landscape Buffer Standards of the Land Development Code.
  - ii. A security fence shall be provided around the entire perimeter of the facility and shall have a minimum height of 6 feet and shall not be greater than 10 feet in height.
5. No outdoor storage of any materials and equipment including but not limited to, solar panels and support structures not in operation will be allowed.
  6. All submitted applications shall include a Property Management Plan as well as a Decommissioning Plan that provides for removal and lawful disposal of all solar photovoltaic panels, including all related equipment and support structures, at the end of useful life.
  7. If any part of the system is located within a designated wetland area, a permit from the water management district is required.
  8. No equipment associated with the system shall be located within 80 feet of a residence and must be surrounded by a buffer.