



BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

Stephen Fulford
District 1 Chairman

Gene Hall
District 2

J T Surles
District 3

Betsy Barfield
District 4 ViceChair

Stephen Walker
District 5

Regular Session Agenda

June 21, 2018 at the Courthouse Annex
435 W. Walnut Street, Monticello FL 32344

1. **6 PM – Call to Order, Invocation, Pledge of Allegiance Public**
2. **Announcements, Presentations & Awards**
 - a) Emily Knowles recognition for actions of Heroism in dangerous conditions
 - b) Jennifer Allen recognition for volunteer work
3. **Consent Agenda**
 - a) Approval of Agenda
 - b) General Fund/Transportation Vouchers
 - c) BOCC Minutes, Regular Session
4. **General Business**
 - a) Entrepreneurial Academy - Commissioner Fulford
 - b) County - City Street Paving Initiative - Commissioner Hall
 - c) Wacissa River Committee Status - Commissioner Hall
 - d) Restore Act Grant Consultant Agreement Approval - Comm. Barfield
5. **Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
6. **County Coordinator**
 - a) Housing Committee Membership
 - b) CDBG Housing Consultant Approval
7. **County Attorney -**
8. **Commissioner Discussion Items**
- 9) **Adjourn**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Tim Sanders
Clerk of Courts

Parrish Barwick
County Coordinator

T. Buckingham Bird
County Attorney

REPORT DATE	06/14/2018	JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS						PAGE	1
SYSTEM DATE	06/14/2018	LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER						TIME	09:52:19
FILES ID	B							USER	KNEWBERRY
VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CASH CODE-01001	G/L	CASH ACCOUNT-011010000				CASH-CHECKING-GEN. FUND			
ABC Maintenance Services	06/21/2018	-	0531	06/06/2018	VR 01062118-105	Exten-ReplaceCapacitor	150.00	.00	
		CHECK TO VENDOR==>	VENDOR	ABCMaint	ABC Maintenance Services	TOTALS	150.00	.00	
ADPI Intermedix	06/21/2018	-	DPI26411	04/30/2018	VR 01062118-005	Jeff Cnty Fire Rescue	1196.95	.00	
		CHECK TO VENDOR==>	VENDOR	ADPI	ADPI Intermedix	TOTALS	1196.95	.00	
Advanced Business System	06/21/2018	-	311019	05/31/2018	VR 01062118-063	Mtr#68863	17.18	.00	
Advanced Business System	06/21/2018	-	311019	05/31/2018	VR 19062118-064	Mtr#68863	17.18	.00	
Advanced Business System	06/21/2018	-	311106	06/01/2018	VR 01062118-004	Mtr#69696	7.48	.00	
		CHECK TO VENDOR==>	VENDOR	ADVBUSIN	Advanced Business Systems	TOTALS	41.84	.00	
Amazon Business	06/21/2018	-	DLFL1WMP	05/30/2018	VR 01062118-025	#1TRM-DLFL-1WMP FirstAid	47.89	.00	
Amazon Business	06/21/2018	-	DWQ911PH	05/30/2018	VR 01062118-024	#1VRQ-DWQ9-11PH SafetyVes	153.64	.00	
		CHECK TO VENDOR==>	VENDOR	AMAZONBU	Amazon Business	TOTALS	201.53	.00	
American Express	06/21/2018	-	05111801	05/11/2018	VR 01062118-097	Act#3782-981993-21005	249.00	.00	
		CHECK TO VENDOR==>	VENDOR	AMEXPRES	American Express	TOTALS	249.00	.00	
Animal Medical Clinic*	06/21/2018	-	282673	06/05/2018	VR 01062118-048	#4512 Vet Services	94.04	.00	
		CHECK TO VENDOR==>	VENDOR	ANIMALCL	Animal Medical Clinic*	TOTALS	94.04	.00	
Aucilla Area Solid Waste	06/21/2018	-	05311801	05/31/2018	VR 22062118-078	Tipping Fees	48285.79	.00	
		CHECK TO VENDOR==>	VENDOR	AUCILLAA	Aucilla Area Solid Waste	TOTALS	48285.79	.00	
BancorpSouth	06/21/2018	-	645914	06/03/2018	VR 22062118-081	#002-0070780-004	3499.91	.00	
		CHECK TO VENDOR==>	VENDOR	BANCORPS	BancorpSouth	TOTALS	3499.91	.00	
Big Bend-Eubanks Termite	06/21/2018	-	212253	06/08/2018	VR 01062118-003	#10437 Termite Renewal	400.00	.00	
		CHECK TO VENDOR==>	VENDOR	BIGBTERM	Big Bend-Eubanks Termite	TOTALS	400.00	.00	
Jerry Blackmon	06/21/2018	-	04091801	04/09/2018	VR 14062118-070	CrisisInterventionTeamTra	75.00	.00	
		CHECK TO VENDOR==>	VENDOR	BLACKMOJ	Jerry Blackmon	TOTALS	75.00	.00	
Derrick Burrus	06/21/2018	-	06081801	06/11/2018	VR 01062118-007	Rodeo Event	105.00	.00	
		CHECK TO VENDOR==>	VENDOR	BURRUSDE	Derrick Burrus	TOTALS	105.00	.00	

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Campbell's Plumbing, LLC	06/21/2018	-	12651	05/24/2018	VR 01062118-047	Install Fill Valve	132.00	.00	
		CHECK TO VENDOR==>VENDOR CAMPBPLU Campbell's Plumbing, LLC				TOTALS	132.00	.00	
Capital Truck, Inc.	06/21/2018	-	307921	06/06/2018	VR 22062118-082	#70224 HI GRTRL-1	585.04	.00	
		CHECK TO VENDOR==>VENDOR CAPTRUCK Capital Truck, Inc.				TOTALS	585.04	.00	
CenturyLink	06/21/2018	-	00180518	05/17/2018	VR 01062118-100	Act#424520018	154.56	.00	
CenturyLink	06/21/2018	-	64950618	06/02/2018	VR 22062118-079	Act#461036495	116.11	.00	
CenturyLink	06/21/2018	-	87870618	06/01/2018	VR 01062118-043	Act#312248787	66.07	.00	
CenturyLink	06/21/2018	-	87870618	06/01/2018	VR 01062118-044	Act#312248787	66.07	.00	
		CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink				TOTALS	402.81	.00	
Christine Golden Webcode	06/21/2018	-	2018-031	06/06/2018	VR 01062118-017	Monthly Consulting	250.00	.00	
		CHECK TO VENDOR==>VENDOR CHRISTIN Christine Golden Webcode				TOTALS	250.00	.00	
Computer Info & Planning	06/21/2018	-	4661	06/01/2018	VR 01062118-021	STAC Maintenance	1824.00	.00	
		CHECK TO VENDOR==>VENDOR COMPINFO Computer Info & Planning				TOTALS	1824.00	.00	
Corinne's Winner Center	06/21/2018	-	06081801	06/08/2018	VR 01062118-016	4-H Plaques	28.00	.00	
		CHECK TO VENDOR==>VENDOR CORINNES Corinne's Winner Center				TOTALS	28.00	.00	
Distance Matters, Inc.	06/21/2018	-	06091801	06/09/2018	VR 01062118-049	Tampa Taiko Program	350.00	.00	
		CHECK TO VENDOR==>VENDOR DISTANCE Distance Matters, Inc.				TOTALS	350.00	.00	
Dr. Magical Balloons	06/21/2018	-	1274	02/13/2018	VR 01062118-052	Balloon Show	250.00	.00	
		CHECK TO VENDOR==>VENDOR DRMAGICA Dr. Magical Balloons				TOTALS	250.00	.00	
Duke Energy	06/21/2018	-	20520618	06/08/2018	VR 01062118-058	Act#6505372052	189.79	.00	
Duke Energy	06/21/2018	-	45630618	06/06/2018	VR 01062118-019	Act#4293294563	14.56	.00	
Duke Energy	06/21/2018	-	83810618	06/07/2018	VR 01062118-104	Act#5304678381	594.45	.00	
Duke Energy	06/21/2018	-	93470618	06/08/2018	VR 22062118-122	Act#2704479347	236.89	.00	
		CHECK TO VENDOR==>VENDOR DUKE Duke Energy				TOTALS	1035.69	.00	
Elliott Marshall Innes P	06/21/2018	-	58202-06	06/12/2018	VR 01062118-110	Jefferson High School	4877.20	.00	
		CHECK TO VENDOR==>VENDOR ELLIOTMA Elliott Marshall Innes PA				TOTALS	4877.20	.00	
Fla Dept.of Law Enfrcemn	06/21/2018	-	1601578	06/04/2018	VR 01062118-011	#31514 Holmes, Calvin	24.00	.00	
		CHECK TO VENDOR==>VENDOR FDLE Fla Dept.of Law Enfrcemnt				TOTALS	24.00	.00	

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Flags Plus, Inc.	06/21/2018	-	4051	06/07/2018	VR	01062118-020	8x12 American Flag	172.80	.00	
CHECK TO VENDOR==>VENDOR FLAGSPLU Flags Plus, Inc.								TOTALS	172.80	.00
Ford Credit Municipal Fi	06/21/2018	-	1549677	06/05/2018	VR	01062118-022	Act#7540300 3 Interceptor	25308.38	.00	
CHECK TO VENDOR==>VENDOR FORDCRED Ford Credit Municipal Fin								TOTALS	25308.38	.00
Jacob Freeman	06/21/2018	-	04091801	04/09/2018	VR	14062118-071	CrisisInterventionTeamTra	75.00	.00	
CHECK TO VENDOR==>VENDOR FREEMANJ Jacob Freeman								TOTALS	75.00	.00
Galls, LLC	06/21/2018	-	09617469	03/29/2018	VR	01062118-010	Act#4224754 Pants,Pin	357.35	.00	
CHECK TO VENDOR==>VENDOR GALL'S Galls, LLC								TOTALS	357.35	.00
Gulf Coast Lumber/Supply	06/21/2018	-	36880	06/07/2018	VR	01062118-056	#300166 Hose,Nozzle	31.48	.00	
Gulf Coast Lumber/Supply	06/21/2018	-	36880	06/07/2018	VR	19062118-057	#300166 Hose,Nozzle	31.49	.00	
Gulf Coast Lumber/Supply	06/21/2018	-	37010	06/09/2018	VR	01062118-059	#300168 Hose Mender	2.74	.00	
Gulf Coast Lumber/Supply	06/21/2018	-	37010	06/09/2018	VR	19062118-060	#300168 Hose Mender	2.75	.00	
Gulf Coast Lumber/Supply	06/21/2018	-	37066	06/11/2018	VR	22062118-084	#300166 PVC, Coupling	89.15	.00	
Gulf Coast Lumber/Supply	06/21/2018	-	37094	06/13/2018	VR	22062118-119	#300166 30lb LP Gas	50.60	.00	
Gulf Coast Lumber/Supply	06/21/2018	-	37113	06/13/2018	VR	22062118-121	#300166 Twist Nozzle	19.98	.00	
Gulf Coast Lumber/Supply	06/21/2018	-	37128	06/13/2018	VR	01062118-101	#300166 Brush,Scraper,Tap	43.22	.00	
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply*								TOTALS	271.41	.00
Cecil Hall	06/21/2018	-	06091801	06/11/2018	VR	01062118-008	Rodeo Event	105.00	.00	
CHECK TO VENDOR==>VENDOR HALLCECI Cecil Hall								TOTALS	105.00	.00
Total Funds	06/21/2018	-	06031801	06/03/2018	VR	01062118-018	#7900 0110 0247 9908	801.00	.00	
CHECK TO VENDOR==>VENDOR HASLER Total Funds								TOTALS	801.00	.00
Holley, Inc	06/21/2018	-	556720-1	06/03/2018	VR	22062118-076	#JE155 Gloves	35.02	.00	
CHECK TO VENDOR==>VENDOR HOLLEY Holley, Inc								TOTALS	35.02	.00
Ingram Library Services	06/21/2018	-	34697097	05/17/2018	VR	01062118-042	Act#2005054	37.66	.00	
Ingram Library Services	06/21/2018	-	34711136	05/18/2018	VR	01062118-041	Act#2005054	14.93	.00	
Ingram Library Services	06/21/2018	-	34711137	05/18/2018	VR	01062118-040	Act#2005054	12.32	.00	
Ingram Library Services	06/21/2018	-	34977917	06/06/2018	VR	01062118-039	Act#2005054	12.05	.00	
Ingram Library Services	06/21/2018	-	34977918	06/06/2018	VR	01062118-038	Act#2005054	55.29	.00	
Ingram Library Services	06/21/2018	-	34977919	06/06/2018	VR	01062118-037	Act#2005054	45.03	.00	
Ingram Library Services	06/21/2018	-	34977920	06/06/2018	VR	01062118-036	Act#2005054	134.68	.00	
Ingram Library Services	06/21/2018	-	34977921	06/06/2018	VR	01062118-035	Act#2005054	677.18	.00	
Ingram Library Services	06/21/2018	-	34977922	06/06/2018	VR	26062118-085	Act#2005054 JCLA	244.34	.00	
Ingram Library Services	06/21/2018	-	34977923	06/06/2018	VR	01062118-034	Act#2005054			
								1455.78	.00	
Ingram Library Services	06/21/2018	-	34977924	06/06/2018	VR	01062118-033	Act#2005054	32.70	.00	

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Ingram Library Services	06/21/2018	-	34977925	06/06/2018	VR	01062118-032	Act#2005054	642.30	.00
Ingram Library Services	06/21/2018	-	34977926	06/06/2018	VR	01062118-031	Act#2005054	12.77	.00
Ingram Library Services	06/21/2018	-	34977927	06/06/2018	VR	01062118-030	Act#2005054	37.67	.00
Ingram Library Services	06/21/2018	-	34977928	06/06/2018	VR	01062118-029	Act#2005054	30.24	.00
Ingram Library Services	06/21/2018	-	34977929	06/06/2018	VR	01062118-028	Act#2005054	85.70	.00
Ingram Library Services	06/21/2018	-	34977930	06/06/2018	VR	01062118-027	Act#2005054	55.29	.00
Ingram Library Services	06/21/2018	-	34977931	06/06/2018	VR	01062118-026	Act#2005054	152.58	.00
CHECK TO VENDOR==>VENDOR INGRAM Ingram Library Services TOTALS								3738.51	.00
Jeff Cnty Sheriff's Offi	06/21/2018	-	03091801	03/09/2018	VR	14062118-068	MajorCaseManagementHotel	279.00	.00
Jeff Cnty Sheriff's Offi	06/21/2018	-	03091802	03/09/2018	VR	14062118-069	MajorCaseManagementREGIST	595.00	.00
CHECK TO VENDOR==>VENDOR JEFFCOSH Jeff Cnty Sheriff's Offic TOTALS								874.00	.00
Jefferson Co. Extension	06/21/2018	-	06081801	06/08/2018	VR	01062118-106	Maclay Gardens Entrance	24.18	.00
CHECK TO VENDOR==>VENDOR JEFFEXTE Jefferson Co. Extension TOTALS								24.18	.00
Florette Jones	06/21/2018	-	01191701	01/19/2017	VR	12062118-065	CDBG Temporary Relocation	500.00	.00
CHECK TO VENDOR==>VENDOR JONESFLO Florette Jones TOTALS								500.00	.00
Keating Entertainment	06/21/2018	-	21340314	06/16/2018	VR	01062118-050	Wizzle's New Beat	350.00	.00
CHECK TO VENDOR==>VENDOR KEATING Keating Entertainment TOTALS								350.00	.00
Ketchum, Wood & Burgert	06/21/2018	-	9-33	06/05/2018	VR	01062118-001	Medical Fees 05/18	10264.00	.00
CHECK TO VENDOR==>VENDOR KETCHUMW Ketchum, Wood & Burgert TOTALS								10264.00	.00
Madison County	06/21/2018	-	05211801	05/21/2018	VR	01062118-002	VA Internet 05/18	42.18	.00
CHECK TO VENDOR==>VENDOR MADISONB Madison County TOTALS								42.18	.00
Mac McKinnon	06/21/2018	-	06081801	06/11/2018	VR	01062118-006	Rodeo Event	105.00	.00
CHECK TO VENDOR==>VENDOR MCKINMAC Mac McKinnon TOTALS								105.00	.00
Holly Megna	06/21/2018	-	06091801	06/11/2018	VR	01062118-009	Rodeo Event	105.00	.00
CHECK TO VENDOR==>VENDOR MEGNAHOL Holly Megna TOTALS								105.00	.00
Monticello Carquest Inc.	06/21/2018	-	38162427	06/06/2018	VR	19062118-073	Cust#262 Powergrip	27.15	.00
Monticello Carquest Inc.	06/21/2018	-	38162523	06/07/2018	VR	19062118-074	Cust#262 Battery	158.68	.00
Monticello Carquest Inc.	06/21/2018	-	38162755	06/11/2018	VR	22062118-117	Cust#263 Chisel Chain	27.80	.00
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS								213.63	.00
TMFM-Monticello*	06/21/2018	-	05311801	05/31/2018	VR	01062118-012	#466259430 Holmes, Calvin	173.00	.00
TMFM-Monticello*	06/21/2018	-	05311802	05/31/2018	VR	01062118-013	#466330720 Holmes, Calvin	13.00	.00

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CHECK TO VENDOR==>VENDOR MONTIFAM TMFM-Monticello*						TOTALS	186.00	.00
Monticello News	06/21/2018	-	8554	03/28/2018	VR 01062118-015	Request for Qualification	55.62	.00
Monticello News	06/21/2018	-	8989	05/23/2018	VR 01062118-014	BOCC 2018 SS Revision	54.00	.00
CHECK TO VENDOR==>VENDOR MONTINEW Monticello News						TOTALS	109.62	.00
Bill Moody	06/21/2018	-	06111801	06/11/2018	VR 01062118-091	Cell 02/09-03/08	45.00	.00
Bill Moody	06/21/2018	-	06111802	06/11/2018	VR 01062118-092	Cell 03/09-04/08	45.00	.00
Bill Moody	06/21/2018	-	06111803	06/11/2018	VR 01062118-093	Cell 04/09-05/08	45.00	.00
Bill Moody	06/21/2018	-	06111804	06/11/2018	VR 01062118-094	Data Access 03/20-04/19	30.00	.00
Bill Moody	06/21/2018	-	06111805	06/11/2018	VR 01062118-095	Data Access 04/20-05/19	30.00	.00
Bill Moody	06/21/2018	-	06111806	06/11/2018	VR 01062118-096	Data Access 05/20-06/19	30.00	.00
CHECK TO VENDOR==>VENDOR MOODYBIL Bill Moody						TOTALS	225.00	.00
Municode	06/21/2018	-	00309800	06/07/2018	VR 01062118-102	#10-11624 Web Hosting	950.00	.00
CHECK TO VENDOR==>VENDOR MUNICIPC Municode						TOTALS	950.00	.00
MyOfficeProducts	06/21/2018	-	5505026	06/05/2018	VR 01062118-108	#40534 Binders	105.36	.00
MyOfficeProducts	06/21/2018	-	5512666	06/06/2018	VR 01062118-109	#40534 Labels	128.16	.00
CHECK TO VENDOR==>VENDOR MYOFFICE MyOfficeProducts						TOTALS	233.52	.00
Grubbs Auto Parts, LLC	06/21/2018	-	225169	06/11/2018	VR 22062118-083	#1695 Bulb	13.20	.00
CHECK TO VENDOR==>VENDOR NAPAAUTO Grubbs Auto Parts, LLC						TOTALS	13.20	.00
Petersen Industries, Inc	06/21/2018	-	154661	06/01/2018	VR 22062118-075	#1726 Bolts,Washers,Nuts	100.40	.00
CHECK TO VENDOR==>VENDOR PETERSEN Petersen Industries, Inc						TOTALS	100.40	.00
Tim Phillips	06/21/2018	-	1061	06/11/2018	VR 01062118-111	CorrectedFileSharing	120.00	.00
Tim Phillips	06/21/2018	-	1061	06/11/2018	VR 01062118-112	CorrectedFileSharing	120.00	.00
CHECK TO VENDOR==>VENDOR PHILLIPS Tim Phillips						TOTALS	240.00	.00
Piggly Wiggly	06/21/2018	-	3561	06/12/2018	VR 22062118-115	Act#105 Cups, Soda	12.02	.00
CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly						TOTALS	12.02	.00
Pitney Bowes Global	06/21/2018	-	02191331	05/31/2018	VR 01062118-113	#0016224117 #3102191331	72.00	.00
Pitney Bowes Global	06/21/2018	-	02191331	05/31/2018	VR 01062118-114	#0016224117 #3102191331	72.00	.00
CHECK TO VENDOR==>VENDOR PITBOGLO Pitney Bowes Global						TOTALS	144.00	.00
George Pittman	06/21/2018	-	GP2-1	06/02/2018	VR 01062118-023	Library Summer Kickoff	175.00	.00
CHECK TO VENDOR==>VENDOR PITTMANG George Pittman						TOTALS	175.00	.00

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Plantation Propane, Inc.	06/21/2018	-	21759	06/13/2018	VR 22062118-118	Solid Waste Delivery	87.00	.00	
		CHECK TO VENDOR==>VENDOR		PLANTATI	Plantation Propane, Inc.	TOTALS	87.00	.00	
Pro Chem, Inc.	06/21/2018	-	19477	05/31/2018	VR 22062118-077	SolidWaste-DumpsterPatrol	918.79	.00	
		CHECK TO VENDOR==>VENDOR		PRO-CHEM	Pro Chem, Inc.	TOTALS	918.79	.00	
Quite A Catch	06/21/2018	-	17-108	12/21/2017	VR 01062118-051	Modern Minstrel	350.00	.00	
		CHECK TO VENDOR==>VENDOR		QUITEACA	Quite A Catch	TOTALS	350.00	.00	
DAVIS REVELL	06/21/2018	-	06111801	06/11/2018	VR 01062118-088	Data Access 04/09-05/08	30.00	.00	
DAVIS REVELL	06/21/2018	-	06111802	06/11/2018	VR 01062118-089	Data Access 05/09-06/08	30.00	.00	
DAVIS REVELL	06/21/2018	-	06111803	06/11/2018	VR 01062118-090	Data Access 06/09-07/08	30.00	.00	
		CHECK TO VENDOR==>VENDOR		REVELL	DAVIS REVELL	TOTALS	90.00	.00	
Jerrod Rigdon	06/21/2018	-	05251801	05/25/2018	VR 14062118-072	CrisisInterventionTeamTra	75.00	.00	
		CHECK TO VENDOR==>VENDOR		RIGDONJE	Jerrod Rigdon	TOTALS	75.00	.00	
Right Way Welding & Fabr	06/21/2018	-	1369	06/13/2018	VR 22062118-116	SolidWaste-RepairCompacto	630.00	.00	
		CHECK TO VENDOR==>VENDOR		RIGHTWEL	Right Way Welding & Fabri	TOTALS	630.00	.00	
TIM SANDERS	06/21/2018	-	06121801	06/12/2018	VR 01062118-103	CourthousePaintReimbursem	27.41	.00	
		CHECK TO VENDOR==>VENDOR		SANDERST	TIM SANDERS	TOTALS	27.41	.00	
The Stitch Witch	06/21/2018	-	7447	06/12/2018	VR 22062118-120	Animal Control Decals	119.20	.00	
		CHECK TO VENDOR==>VENDOR		STITCHWI	The Stitch Witch	TOTALS	119.20	.00	
Tallahassee Memorial	06/21/2018	-	06081801	06/08/2018	VR 01062118-055	#6722807366 May,Cheryl	3721.50	.00	
		CHECK TO VENDOR==>VENDOR		TALLMEMO	Tallahassee Memorial	TOTALS	3721.50	.00	
Thomson West	06/21/2018	-	83829501	06/01/2018	VR 14062118-066	Act#1004054973	612.00	.00	
		CHECK TO VENDOR==>VENDOR		THOMSONW	Thomson West	TOTALS	612.00	.00	
Toshiba Financial Servic	06/21/2018	-	22759556	05/31/2018	VR 01062118-053	#003-1321378-000	145.00	.00	
Toshiba Financial Servic	06/21/2018	-	22759556	05/31/2018	VR 01062118-054	#003-1321378-000	35.00	.00	
		CHECK TO VENDOR==>VENDOR		TOSHIBA2	Toshiba Financial Service	TOTALS	180.00	.00	
ULTRA SHRED TECHNOLOGIES	06/21/2018	-	109477	06/12/2018	VR 01062118-107	Document Destruction	72.00	.00	
		CHECK TO VENDOR==>VENDOR		ULTRASH	ULTRA SHRED TECHNOLOGIES	TOTALS	72.00	.00	

REPORT DATE 06/14/2018
SYSTEM DATE 06/14/2018
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 7
TIME 09:52:19
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
UniFirst Corporation	06/21/2018	-	0163193	06/07/2018	VR 22062118-080	Cust#1237569	156.21	.00
UniFirst Corporation	06/21/2018	-	0163203	06/07/2018	VR 01062118-045	Cust#1311916	117.20	.00
UniFirst Corporation	06/21/2018	-	0163213	06/07/2018	VR 01062118-046	Cust#1381144	26.62	.00
UniFirst Corporation	06/21/2018	-	0163697	06/14/2018	VR 01062118-086	Cust#1311916	97.90	.00
UniFirst Corporation	06/21/2018	-	0163707	06/14/2018	VR 01062118-087	Cust#1381144	30.78	.00
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation TOTALS							428.71	.00
US Bank Equipment Financ	06/21/2018	-	35920323	06/05/2018	VR 01062118-062	#500-0418748-000	133.82	.00
US Bank Equipment Financ	06/21/2018	-	35920323	06/05/2018	VR 19062118-061	#500-0418748-000	133.83	.00
CHECK TO VENDOR==>VENDOR USBANK US Bank Equipment Finance TOTALS							267.65	.00
Verizon Wireless	06/21/2018	-	98060088	04/23/2018	VR 01062118-098	#842179031-1 #9806008801	36.11	.00
Verizon Wireless	06/21/2018	-	98078625	05/23/2018	VR 01062118-099	#842179031-1 #9807862598	36.07	.00
CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless TOTALS							72.18	.00
Dan Williams	06/21/2018	-	03091801	03/09/2018	VR 14062118-067	MajorCaseManagementTraini	170.00	.00
CHECK TO VENDOR==>VENDOR WILLIAMS Dan Williams TOTALS							170.00	.00
CASH ACCOUNT # 011010000 TOTALS							117610.46	.00
BANK ACCOUNT # 0101001611 TOTALS							117610.46	.00
FINAL REPORT TOTALS							117610.46	.00

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 8
TIME 09:52:19
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 06/21/2018 TO 06/21/2018
VENDOR
VOUCHER TO 99999999
CASH CODE 01001

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

REPORT DATE 06/14/2018
SYSTEM DATE 06/14/2018
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 1
TIME 08:44:24
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L CASH ACCOUNT-111010000					CASH-CHECKING-CO TRANS		
AG-PRO Companies	06/21/2018	-	P57385	06/07/2018	VR 11062118-010	JEFFE0015 Filters	239.64	.00
		CHECK TO VENDOR==>	VENDOR AGPRO		AG-PRO Companies	TOTALS	239.64	.00
BancorpSouth	06/21/2018	-	78000155	07/05/2018	VR 11062118-002	#002-0070780-001	1278.00	.00
		CHECK TO VENDOR==>	VENDOR BANCORPS		BancorpSouth	TOTALS	1278.00	.00
Beard Equipment Company	06/21/2018	-	1006869	06/06/2018	VR 11062118-011	#700352 Hinge (2)	276.54	.00
		CHECK TO VENDOR==>	VENDOR BEARD		Beard Equipment Company	TOTALS	276.54	.00
Capital Truck, Inc.	06/21/2018	-	307923	06/06/2018	VR 11062118-006	#70222 Tarps	193.36	.00
		CHECK TO VENDOR==>	VENDOR CAPTRUCK		Capital Truck, Inc.	TOTALS	193.36	.00
Conrad Yelvington Distri	06/21/2018	-	836813	05/29/2018	VR 11062118-014	Yard	2831.04	.00
Conrad Yelvington Distri	06/21/2018	-	836981	05/30/2018	VR 11062118-015	Yard	3164.79	.00
Conrad Yelvington Distri	06/21/2018	-	838284	05/31/2018	VR 11062118-016	Yard	1206.04	.00
Conrad Yelvington Distri	06/21/2018	-	838474	06/01/2018	VR 11062118-017	Yard, Notre Dame Rd	1496.97	.00
Conrad Yelvington Distri	06/21/2018	-	839208	06/04/2018	VR 11062118-018	Yard,WillieRd,FallowRd	1794.32	.00
Conrad Yelvington Distri	06/21/2018	-	839410	06/05/2018	VR 11062118-019	Yard	538.22	.00
Conrad Yelvington Distri	06/21/2018	-	839679	06/06/2018	VR 11062118-020	Yard, Avalon Rd	800.45	.00
		CHECK TO VENDOR==>	VENDOR CONRADYE		Conrad Yelvington Distrib	TOTALS	11831.83	.00
Duke Energy	06/21/2018	-	61050618	06/06/2018	VR 11062118-001	Act#9734176105	647.45	.00
		CHECK TO VENDOR==>	VENDOR DUKE		Duke Energy	TOTALS	647.45	.00
O'Reilly Automotive, Inc	06/21/2018	-	5-333407	06/06/2018	VR 11062118-012	#336410 Battery	85.67	.00
O'Reilly Automotive, Inc	06/21/2018	-	5-333612	06/07/2018	VR 11062118-008	#336410 Starter,Battery	243.17	.00
O'Reilly Automotive, Inc	06/21/2018	-	5-333613	06/07/2018	VR 11062118-007	#336410 CREDIT	-28.00	.00
O'Reilly Automotive, Inc	06/21/2018	-	5-333629	06/07/2018	VR 11062118-009	#336410 WaterPump,Coolant	59.60	.00
		CHECK TO VENDOR==>	VENDOR OREILLY		O'Reilly Automotive, Inc.	TOTALS	360.44	.00
Safety-Kleen Systems, In	06/21/2018	-	07002736	06/01/2018	VR 11062118-013	#JE10809 #CN07002736	49.68	.00
		CHECK TO VENDOR==>	VENDOR SAFETYKL		Safety-Kleen Systems, Inc	TOTALS	49.68	.00
TRACTOR SUPPLY COMPANY	06/21/2018	-	161580	05/15/2018	VR 11062118-003	#6035301202683833 SprayGn	83.96	.00

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 2
TIME 08:44:24
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
			CHECK TO VENDOR==>VENDOR TRACTORS		TRACTOR SUPPLY COMPANY	TOTALS	83.96	.00
Vector Security	06/21/2018	-	61686961	06/05/2018	VR 11062118-004	Act#6478853	31.45	.00
			CHECK TO VENDOR==>VENDOR VECTOR		Vector Security	TOTALS	31.45	.00
W.E.C. Air Cond & Heatin	06/21/2018	-	1196	06/04/2018	VR 11062118-005	Road Dept-Freon	164.00	.00
			CHECK TO VENDOR==>VENDOR WECAIR		W.E.C. Air Cond & Heating	TOTALS	164.00	.00
			CASH ACCOUNT # 111010000			TOTALS	15156.35	.00
			BANK ACCOUNT # 0101006511			TOTALS	15156.35	.00
						FINAL REPORT TOTALS	15156.35	.00

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JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 3
TIME 08:44:24
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

SELECT CRITERIA: DUE DATE 06/21/2018 TO 06/21/2018
VENDOR
VOUCHER TO 99999999
CASH CODE 08008

INCLUDE DORMANT CREDIT MEMOS?...: Y

END OF REPORT

REPORT DATE 06/13/2018
SYSTEM DATE 06/13/2018
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS
CHECK REGISTER
COMPLETE REGISTER OF ALL SORTED CHECKS

PAGE 1
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USER KNEWBERRY

BATCH NUMBER 0093

CASH CODE	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	VOUCHER NUMBER	INVOICE DATE	P.O. NUMBER	VOUCHER DESCRIPTION	TRANSACTION AMOUNT
08008	012104513491	MISCELLANEOUS EXPENDITURE	VP 01061318-007	05/14/2018	-	Keyblanks	23.65
08008	012104513420	POSTAGE	VP 01061318-008	05/21/2018	-	Postage	1.84
08008	114102541463	ROAD EQUIPMENT/PARTS	VP 11061318-001	05/07/2018	-	Mower Tire (4)	775.00
08008	114102541463	ROAD EQUIPMENT/PARTS	VP 11061318-002	05/14/2018	-	Coil Springs	30.49
08008	114102541463	ROAD EQUIPMENT/PARTS	VP 11061318-003	05/14/2018	-	Coil Springs	30.49
08008	114102541463	ROAD EQUIPMENT/PARTS	VP 11061318-004	05/14/2018	-	Transfer Pump Kit	442.84
08008	114102541463	ROAD EQUIPMENT/PARTS	VP 11061318-005	05/29/2018	-	Ramp Spring	109.90
08008	114102541520	OPERATING SUPPLIES	VP 11061318-006	05/30/2018	-	Economy Sandbags	440.00

CHECK TOTAL FOR CHECK NUMBER 061318 DATED 06/13/2018 WRITTEN TO REGIONSP Regions Purchasing Card for the amount of 1854.21

08 Bank Code TOTALS for 00001 Checks to 00001 Vendors for the amount of 1854.21

REPORT TOTALS for 00001 Checks to 00001 Vendors for the amount of 1854.21



BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

Stephen Fulford

District 1 Chairman

Gene Hall

District 2

J T Surles

District 3

Betsy Barfield

District 4 Vice Chair

Stephen Walker

District 5

June 21 items:

Items A – C are Commissioner items to be addressed at the meeting.

- A. Entrepreneurial academy – Comm. Fulford
Ms. Kundra will present information providing citizens a chance to assist their future business activities and goals.
- B. County-City Street Paving Initiative – Comm. Hall
- C. Wacissa River Committee Status – Comm. Hall
This is a follow-up of an item from previous meetings.

Tim Sanders

Clerk of Courts

Parrish Barwick

County Coordinator

T. Buckingham Bird

County Attorney

Professional Consultant Services Agreement
For Jefferson County Board of County Commissioners
Re: RESTORE Act Grant Consultant Agreement with Langton Associates

This Agreement, made this 21 day of June, 2018, by and between Langton Associates, Inc., a for profit limited liability corporation, authorized to do business in the State of Florida, hereby recognized as the awarded bidder for RFQ #201830118-01 to serve as RESTORE Act Grant Consultant for the Jefferson County Board of County Commissioners per the specifications and proposal guidelines in Exhibit "A" and whose address is 4830 Atlantic Blvd., Jacksonville, FL 32207 and hereinafter referred to as "Langton", "Consultant" and/or "Contractor" and the **Jefferson County Board of County Commissioners**, with its principal place of business located at 1 Courthouse Circle, Monticello, FL 32344, and hereinafter referred to as "County."

In consideration of the mutual promises and undertakings set forth herein, receipt of said consideration being acknowledged, the parties hereby agree as follows:

I. SERVICES: Contractor agrees to provide professional services as Jefferson County's RESTORE Grant Consultant as detailed and itemized in the attached Specifications/Bidder's Proposal Guidelines in Exhibit "A." Langton will commence the work in accordance with the attached schedule as required by the Contract Documents immediately after the execution date of necessary contract documents including but not limited to the necessary attachments, exhibits and submissions of required company documentation prior to commencement. The term "CONTRACT DOCUMENTS" shall mean and includes the following:

- (A) NOTICE OF AWARD AND ACCEPTANCE (and related correspondence representing such)
- (B) AGREEMENT AND EXHIBITS
- (C) NOTICE TO PROCEED (if applicable and required for delivery of products)
- (D) APPLICATIONS AND CERTIFICATIONS FOR PAYMENT
- (E) REQUIRED INSURANCE DECLARATIONS AND ENDORSEMENTS
- (F) CHANGE ORDERS
- (G) SUMMARY SCOPE OF SERVICES (Detailed itemization found herein under Exhibit "A"): the summary of services and deliverables to be undertaken and performed by the Consultant for the RESTORE Act programs, development of Jefferson County RESTORE Act Grant submittals and implementation are as follows:

SCOPE OF PROJECT:

Jefferson County hereby awards Langton Associates to serve as its RESTORE Act Grant Consultant to conduct the administration, monitoring and implementation of the various components to Jefferson County's continuing RESTORE Act Grant program and to provide general program guidance, grant writing and application services, administration, monitoring and support to the Jefferson County Board of County Commissioners and its staff. Langton will strive to place Jefferson County's status as either a direct recipient or a Sub recipient through its expert consultant team that shall provide a with a broad range of grant application and grant management, administration and monitoring capabilities required for this project. Langton team shall position Jefferson County in a position of strength and competitiveness for the multiple leveraging opportunities that each funding source provides, as well as seeking and securing competitive grants from agencies outside of the RESTORE playing field.

SERVICES TO BE PROVIDED BY THE CONSULTANT:

Langton shall provide general guidance and support to Jefferson County staff and advise the RESTORE Act Program, Administrative officials and County Commission in a project scope approach based upon two broad categories which shall include both grant writing and grant administration. Grant writing shall include the preparation of applications including forms, narratives and budgets as well as specialized attachments dealing with a broad range of requirements: tasks and timelines, best available science, data collection and maps. Grant administration shall include and require execution of the grant agreements, development of policies and procedures, programmatic and financial reporting and monitoring.

Langton Associates shall work under the direction of County RESTORE Act Coordinator and their staff and advise the Commission and staff to facilitate these tasks and will utilize significant public involvement, the best available science and best management practices in the development of the Grant Applications. Langton shall ensure consistency between all deliverables including, but not limited to, grant selections and their criteria and agree to meet all conditions required by the RESTORE Act, U.S. Treasury and audit regulations. In addition, Langton shall consistently demonstrate fluency in relevant federal, state and local laws and ordinances required for grant projects implementation including, but not limited to, the National Environmental Policy Act (NEPA), US Department of Treasury Regulations (audit requirements and rules and regulations related to the Gulf Coast Restoration Trust Fund which was established in the Treasury of the United States by the RESTORE Act) and Davis Bacon Act. Langton shall provide expertise based upon its demonstrated fluency in its submittal and proposals in the areas of, but not limited to: economic development and environmental issues exclusively specific to Jefferson County and its surrounding region, long range planning, public outreach, engineering, infrastructure and demonstrate a thorough understanding of grant processes and grant planning and implementation. Langton shall consistently demonstrate expertise in grant management and grant-making processes. Langton shall utilize its extensive knowledge of local environmental and economic factors which impact Jefferson County and its understanding and specific expertise in the areas of workforce and tourism development for the grant applications.

Langton shall consistently demonstrate a thorough understanding of the role of RESTORE Act Grant Consultant and the policies and procedures of the Jefferson County Board of County Commissioners and will be required to thoroughly understand the information presented at RESTORE Act Program meetings and including reports, studies and presentations by local consultants to the Administration and Board of County Commissioners.

Langton shall be required to perform daily tasks for both components of its grant writing and application as well as its daily administration and consulting. The oversight and administration of Jefferson County's grant writing with its flexibility and timing to be able to respond to changing priorities of Jefferson County. Langton Associates' daily scope of services and approach to grant writing and development for Jefferson County shall include but not be limited to the following:

- Review Notices of Funding Availability, upcoming program notices and demonstration project notices and monitor new legislation and regulations.
- Investigate funding leverage opportunities.
- Register county in any portals required for grant submission including but not limited to grants.gov, grantsolutions.gov., easygrants.gov.
- Confirm county has up-to-date SAMS/DUNS number registration.
- Identify project's consistency with and inclusion in programs' guiding documents such as the MYIP and Comprehensive Plan.
- Plan grant projects and proposals working closely with project managers and staff.
- Partner and coordinate project efforts with other counties or agencies to further project goals and opportunities to leverage funding to broaden scope or reach of the project.
- Write the grant narratives including applicant and project description, funding sources, tasks and timelines, key personal and best available science as required and submit the draft to client for review and edits.
- Prepare federal forms as required such as SF-424, SF-424A or C, SF 424D, SF-LLL, and other program specific certifications or assurances.
- Develop attachments as required such as milestones, environmental checklist, performance reports, maps, site control documents, and estimate useful life statements and data management plan.
- Produce budget documents, double check limits on indirect and administrative costs and direct prohibitions on any cost classes.
- Edit the final draft and Produce the final document.
- Submit the final document through electronic portal per the requirements outlined by the grantor agency

and provide client with copies.

- Respond to grantor agency requests for additional information and edits.
- Execution of the grant agreement.

Langton Associates' daily scope of services and approach to the grant administration, oversight and management for Jefferson County shall include but not be limited to the following:

- Knowledge of applicable federal laws, rules and regulations including 2 CFR 200 (the "Omni Curricular"), 31 CFR 34 (the "RESTORE Act guidelines"), and the final US Treasury Regulations (the "Rule").
- Develop written policies and procedures regarding procurement and contracting, financial management, cost principles and conflict of interest.
- Focus on financial controls for invoice review, payments via ASAP, disbursement of funds and program income.
- Invest in continuing education of consultant team from grantor agencies and of County staff by consultant team.
- Prioritize timely reporting including: financial, programmatic, federal compliance, Sub recipient and closeout. Anticipate amendment/modifications/extensions to project timelines, milestones, operational/organizational self-assessment, activities and budget.
- Establish paper and electronic record keeping systems and policies on access to records and record retention.
- Prepare for grantor and/or OIG monitoring of internal controls and performance through self-monitoring and sub recipient monitoring.
- Procure pre and post award following federal guidelines. Make determination if service providers are sub recipients or contractors. Develop property standards. Determine whether products being procured are equipment, supplies or services.
- Anticipate audits and audit objectives. Submit response and resolve findings.

II. NOTICE: Pursuant to this agreement, any notices shall be in writing by U.S. Mail, certified return receipt requested, addressed as follows:

Jefferson County Board of County Commissioners

c/o Parrish Barwick, County Coordinator
1 Courthouse Circle
Monticello, Florida 32344

Langton Associates, Inc.

c/o Mike Langton, President
4830 Atlantic Blvd.
Jacksonville, Florida 32207

III. JEFFERSON COUNTY'S RESPONSIBILITY. Except as provided in the Scope of Services, the County's responsibilities are to furnish required information and services and render approvals and decisions as necessary for the orderly progress of Consultant's services. The County hereby designates the County Coordinator or his designee to act on the County's behalf with respect to the Scope of Services. The County Coordinator or his designee shall have complete authority to transmit instructions, receive information, interpret and define County's policies and decisions with respect to materials, elements and systems pertinent to Consultant's services.

IV. SEVERABILITY: If any provisions, or any portion thereof, contained in this agreement is held unconstitutional, invalid or unenforceable, the remainder of this contract, or portion thereof, shall be deemed severable, and shall not be affected and remain in full force and effect.

V. INDEMNIFICATION, LIMITED LIABILITY AND HOLD HARMLESS: In connection with the services to be provided pursuant to this Agreement, Contractor has warranted and represented that it has specialized knowledge and experience for the scope of work and/or delivery of these services it is being hired to perform. The County is relying upon these warranties and representations in this regard made by Contractor. Accordingly, Contractor agrees to hold County harmless from any and all damages and liability caused by Contractor and its negligence with regard to its professional performance and services. Further, Contractor agrees to indemnify and hold harmless the County and its elected officials, employees and appointees from any loss, claim, liability, penalty, fine, forfeiture, demand, causes of action, suit and costs and expenses incidental thereto (including cost of defense, settlement and reasonable attorney's fees) resulting from a breach by Contractor of any of the agreements, representations, or warranties of Contractor contained in this Contract, or caused by or resulting from any negligent, willful or otherwise tortious act or omission of Contractor, its agents or employees, in connection with Contractor's provision of services and obligations contemplated by this Contract. The indemnity obligation of Contractor under this section shall survive the expiration or termination of this contract, subject to any applicable statute of limitation.

By entering into this Contract, the County explicitly does not waive any immunities, protections or privileges they have under Florida law including but not limited to the sovereign immunity protections afforded to Jefferson County, as a political subdivision of the State of Florida, under Florida Statute Section 768.28.

The Consultant shall take due diligence at all times to act within the scope of its professional standards and best practices and other applicable industry guidelines, laws and regulations for these services. Furthermore, the Contractor shall secure any and all proper instruction, authorization and approval of the Jefferson County Board of County Commissioners for procedures and requirements with County policy and spending authority and approval for these services.

VI. AMENDMENT & ASSIGNMENT: This agreement is deemed personal and confidential to Jefferson County, its executors and administrators only, and may not be sold, assigned, amended, or transferred without the prior written consent of the appropriate Jefferson County officials.

VII. COMPLIANCE WITH THE LAWS AND REGULATIONS: Promptly upon the execution of this Agreement, Contractor shall apply for the approval hereof to any agency, officer or authority of any government if such approval is required by any applicable law, ordinance, code or regulation. Contractor agrees to indemnify and hold harmless County from and against all claims, suits, causes of action, demands, penalties, losses or damages which may arise or accrue because of the failure or neglect of Contractor to obtain such approval. This Agreement is made expressly subject to the mutual acknowledgement that both Contractor and County expressly agree to comply with and abide by all applicable laws, ordinances, codes and regulations insofar as the same may be applicable to the terms and conditions of this Agreement, including all rules and regulations now existing or that may be promulgated under and in accordance with any such law or laws.

Consultant further represents it has thoroughly reviewed Jefferson County's obligations under the RESTORE Act funding it is scheduled to receive through the U.S. Treasury and the Consultant shall abide and satisfy all requirements of the Jefferson County's OMB obligations in addition to:

A. Consultant shall give all notices required by law and shall comply with all federal, state and local laws, ordinances, rules and regulations governing delivery of its services pursuant to this Contract and shall upon request of the County secure documents evidencing compliance therewith.

B. This contract is executed and entered into in the State of Florida, and shall be construed, performed and enforced in all respects in accordance with the laws, rules and regulations of the State of Florida. Any action hereon or in connection herewith shall be brought in Jefferson County, Florida.

C. Langton Associates hereby acknowledges that award of this Contract is subject to 31 CFR 19, Government wide Debarment and Suspension, and the RESTORE Act standard terms and conditions, Section P3. Further, Langton Associates hereby warrants and affirms that it is not disbarred under 31 CFR 19, Government wide Debarment and Suspension, and the RESTORE Act standard terms and conditions, Section P3.

D. Jefferson County specifically reserves all rights and remedies under State and Federal law as applicable and appropriate in the event of any and all grounds for breach of contract by Langton Associates. Langton Associates herein acknowledges Jefferson County's entitlement to all remedies and damages allowed by State and Federal law in the event Langton Associates is determined to be in breach of any portion this entire services agreement. Further, Section VII of the services agreement defines Jefferson County, Florida as the proper forum and jurisdiction for any and all action brought under this agreement whereby satisfying 2 CFR 200, Appendix II, Paragraph B requirements as noted.

VIII. PERMITS AND LICENSES: Consultant shall obtain and maintain, at its own expense, all necessary permits and licenses to enable Consultant to perform fully and deliver said products hereunder unless otherwise forbidden by any other applicable statute, rule or otherwise.

IX. MUTUAL CANCELLATION: In the event of fire, accidents, strikes, delay, flood, acts of God, or causes beyond the control of Consultant, which preclude Consultant from timely completion of the delivery of product list, the parties may agree hereto to release each other from any and all performance of the covenants herein and from damages resulting from breach hereof if and only if the parties mutually consent, acknowledge and confirm in writing this action.

X. COMPLAINTS: In the event that the County has a complaint concerning the work, or any material or services used in or pursuant to the scope of work, or of the conduct of the Consultant, or any act or omission of Consultant or its agents, either directly or indirectly, without limitation, County shall make complaint known to Consultant in writing by certified mail to Consultant's address as set forth above, within sixty days (60) days after the date of these consultant services.

XI. PAYMENT TERMS: County shall pay Contractor a sum not to exceed the amounts listed in attached Exhibit "A" inclusive of all applicable taxes according to the terms and conditions set forth in the bid and scope of services provided by Contractor for providing the services. County shall tender periodic payments through its RESTORE Act funding upon completion of the included scope of services and schedule agreed to following a review of the services being deemed compliant as set out in Exhibit "A" as well as the requisite funding securing through the grant application and approval process having been approved, authorized and disbursed to Jefferson County and thereafter available funding to this Grant Consultant for payment of any and all appropriate invoices for professional services rendered. The compliance review shall include the approval and authorization of the County administration with payment due upon the County receipt of final invoicing and thereafter the County's written approval of the Consultant services completed for itemized project or task in its entirety inclusive of but not limited to the submission and securing of approval and funding for various projects under the RESTORE Act process. Payment shall be made in accordance with payment terms of this Consultant agreement and sets (30) thirty days for full payment of incremental invoices following completion and approved distribution by the County Coordinator for compliance with each scheduled task and segment of services defined herein and following proper funding from the RESTORE Act funds made available to Jefferson County for the specific project and or grant approval. County reserves the exclusive right for suspension of further payments and notice to the Consultant of said suspension due to any delay or cessation of reimbursements from the Service pursuant to the terms and reimbursement schedule under the Jefferson County RESTORE Act funding and approvals. Jefferson County has noticed the Consultant and Consultant acknowledges and fully accepts and consents to these terms of payment that include all payments for professional services shall be provided from the approved RESTORE Act funding and therefore any invoices for services rendered shall be paid exclusively from these funds upon their approval and availability to the County Administration and at no

time before said funding is available.

XII. PROHIBITION AGAINST CONTINGENCY FEES: Consultant warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for Consultant to solicit or secure this Agreement and that Consultant has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for Consultant, any fee, commission, percentage, gift or any other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the County shall have the right to terminate this Agreement without liability, and at its discretion, to deduct from the contract price, or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

XIII. RECORDS: The Contractor shall maintain records, and the County shall have inspection and audit rights as follows:

A. Maintenance of Records: The Contractor shall maintain all financial and non-financial records and reports directly or indirectly related to the negotiation or performance of this Contract including supporting documentation for any service rates, expenses, research or reports. Such records shall be maintained and made available for inspection for a period of three (3) years from completing performance and receiving final payment under this Contract.

B. Examination of records: The County or its designated agent shall have the right to examine in accordance with generally accepted governmental auditing standards all records directly or indirectly related to this Contract. Such examination may be made only within three (3) years from the date of final payment under this Contract and upon reasonable notice, time and place.

Records which relate to an litigation, appeals, or settlements of claims arising from performance under this Contract shall be made available until a final disposition has been made of such litigation, appeals, or claims.

C. Cost and pricing data: The Contractor, by executing this Contract, certifies to truth-in-negotiation, specifically that wage rates and other factual unit costs supporting the consideration are accurate, complete, and current at the time of Contracting. The Contractor agrees that the County may adjust the consideration for this Contract to exclude any significant sums by which the consideration was increased due to inaccurate, incomplete, or non-current wage rates and other actual unit costs. The County shall make any such adjustment within one (1) year following the termination of this Contract.

D. Contractor acknowledges and agrees to comply fully with all Florida public record laws and production requirements as well as Florida Statute 119.0701 and the specific language pertaining to contractors with public agencies and the contractor public record obligations emphasized by the Florida legislature.

XIV. INDEPENDENT CONSULTANT. Neither the County nor any of its employees shall have any control over the conduct of Consultant or any of Consultant's employees, except as herein set forth, and Consultant expressly warrants not to represent at any time or in any manner that Consultant or any of Consultant's agents, servants or employees are in any manner agents, servants or employees of the County. It is understood and agreed that Consultant is, and shall at all times remain as to the County, a wholly Independent Consultant and that Consultant's obligations to the County are solely as prescribed by this Agreement.

XV. DRUG-FREE WORKPLACE: Contractor has provided its corporate drug free workplace policy meeting those rules of conduct and tests of the County as outlined in the Jefferson County Drug-Free Workplace Program Policy.

XVI. WORK PLACE, MATERIALS, SUPPLIES, TOOLS AND EQUIPMENT: Contractor shall furnish

and supply all tools, technology, materials, consumable supplies and equipment required in the delivery and performance of the contracted services set forth in this contract.

XVII. FORCE MAJURE: Contractor shall not be liable for delay in delivery or nonperformance which is due to causes beyond Contractor's control, including, but not limited to, war, fire, floods, sabotage, civil unrest, strikes or embargoes, acts of God, acts of third parties, acts of governmental authority or any similar or dissimilar causes beyond Contractor's reasonable control.

XVIII. EQUAL EMPLOYMENT OPPORTUNITY: Contractor acknowledges that Jefferson County has adopted several policies that it must enforce and has full expectation that its Consultants and contractors to comply in strict adherence as well. Accordingly, during the performance of these services, Contractor agrees to comply with the requirements of Equal Employment Opportunity. Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. Contractor shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by the County setting forth the provisions of this nondiscrimination clause. Contractor shall in all solicitations or advertisements for employees placed by or on behalf of the County, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national or national origin.

XX. CONTRACT TERM: In accordance with the Board's awarding of RFQ #201830118-01 for the term set forth herein this Agreement shall be effective from the 21 day of June, 2018, and continue as a continuing consultant professional services agreement for an initial period of three (3) years and thereafter upon the authorization of the County Commission as permitted under County administrative contract renewal policy may be renewed for additional extensions up to but not to exceed two (2) additional one (1) year extensions and thereafter not without Board of Commissioners authorization for services beyond a total of five (5) consecutive years. The County reserves the exclusive right for the termination of the Contract with or without cause upon giving 30 days written notice to Langton Associates upon proper notice in accordance with Section II of the agreement. Langton Associates shall be compensated by Jefferson County for services rendered through the date of notice of termination in accordance with the terms of the agreement.

All the terms and conditions set forth on any addendum attached to this Agreement are made part of this Agreement and incorporated by reference herein.

IN WITNESS WHEREOF, the parties hereto have executed or caused to be executed by their duly authorized officials, this Agreement which shall be deemed an original on the date first written above.

Jefferson County Board of County Commissioners:

ATTEST:

BY _____

NAME _____
County Coordinator (Print)

NAME _____
Chairman of the Board of County Commissioners

APPROVED AS TO FORM:

Jefferson County Attorney

ATTEST:

NAME _____
(Please Print)

TITLE _____

LANGTON ASSOCIATES:

BY _____

NAME Michael Langton
(Please Print)

TITLE President/ Authorized Signator

EXHIBIT "A"

1. Jefferson County bid specifications/and notice as well as RFQ# 201830118-01, Jefferson County RESTORE Act Grant Consultant Agreement, Consultant's submissions (initial RFQ proposal, additional consultant submittals in negotiation and contract finalization) in their entirety are all incorporated herein as part of Exhibit "A".
2. Consultant, Langton Associates' submissions for the Jefferson County RESTORE Act Grant Consultant services including the recital of the detailed project scope of services itemized under Section I above is incorporated herein as part of Exhibit A, Fee schedule, time allocations and in person quarterly reporting and presentations from Consultant to Jefferson County in its grant development, applications, management and administration shall all be incorporated herein as part of Exhibit A.

Submitted, acknowledged by: _____

By: _____

Printed Name: Mike Langton, President

Consultant: Langton Associates, Inc.

Dated: _____, 2018

Fee Schedules

1. Professional Grant writing services will be provided to Jefferson County based on 3% (three percent) of project costs detailed in the application. Grant writing services are eligible project costs under the RESTORE Act. This fee is deemed applicable and allocable under 2 CFR 200.
2. Grant administration services will be provided to Jefferson County based on 7% (seven percent) of project costs detailed in the application. Grant administration services are eligible project costs under the RESTORE Act. This fee is applicable and allocable under 2 CFR 200.
3. Fee schedule is inclusive of all travel, costs and expenses incurred in performance of these professional services.
4. Langton Associates acknowledges and accepts payment terms as defined in detail above in Paragraph XI of the Agreement that all fees to be paid to the firm shall be funded exclusively from RESTORE Act federal grant funds upon their authorization and availability.

Submitted, acknowledged by: _____

By: _____

Printed Name: Mike Langton, President

Consultant: Langton Associates, Inc.

Dated: _____, 2018



BOARD OF COUNTY COMMISSIONERS

JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

Stephen Fulford

District 1 Chairman

Gene Hall

District 2

J T Surles

District 3

Betsy Barfield

District 4 Vice Chair

Stephen Walker

District 5

Housing Committee Membership:

The BOCC is looking into applying for the 2017 cycle of CDBG Housing Grant Program. The Housing Committee must be updated and approved as a review step in the process of submitting for CDBG Funds. Members will meet to address the local housing action plan and to approve the goals of the grant project. Once the Housing Committee has approved the action plan, the CDBG Submittal will come before the Board of County Commissioners for final approval.

CDBG Housing Consultant Approval:

The 2013 CDBG Grant Project has been completed and forwarded to the Department of Economic Opportunity for close out. There has been interest in applying for another housing grant which will require the services of a housing consultant. Jefferson County Staff is not experienced in the housing grant programs and adding staff members to provide this service would not be productive from the County Coordinator's opinion. The previous consultant is not automatically continued as a rule and must apply like any other consultant wishing to provide the services. An open request for qualifications has been advertised in the Tallahassee Democrat and placed on our website as required by the grant program. The respondents to that ad will be qualified and presented to the BOCC for final approval to assist Jefferson County with a 2017 CDBG Project if approved by that same BOCC.

Tim Sanders

Clerk of Courts

Parrish Barwick

County Coordinator

T. Buckingham Bird

County Attorney
