



# BOARD OF COUNTY COMMISSIONERS

## JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1484 SOUTH JEFFERSON STREET; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

**Stephen Fulford**  
District 1 Chairman

**Gene Hall**  
District 2

**J T Surles**  
District 3

**Betsy Barfield**  
District 4 ViceChair

**Stephen Walker**  
District 5

### REGULAR SESSION AGENDA: **AMENDED**

**August 16, 2018 at the Courthouse Annex  
435W.Walnut Street, Monticello, FL 32344**

1. **6 PM–CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**
2. **PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS**
3. **CONSENT AGENDA**
  - a) Approval of Agenda
  - b) General Fund/Transportation Vouchers
  - c) BOCC Minutes 7-24, 2018, Special Session Budget Hearing  
BOCC Minutes 7-31, 2018, Special Session Budget Hearing  
BOCC Minutes 8-02, 2018, Regular Board Meeting
4. **PUBLIC HEARING NOTICE: Continued Item From 7-19 - **7:00 P.M.** or soon thereafter:  
Application For Text Amendment to The Land Development Code of Jefferson County To Allow Residential Care Facilities of up to Six Residents in **All Land Use Districts That Allow Residential Use****
5. **GENERAL BUSINESS**
  - a) SHIP Housing Annual Reports 2016-17 - 2017-18 - GSG Inc. / P. Barwick
  - b) SHIP Housing Incentives Certification - GSG Inc. / P. Barwick
  - c) Leon County Road Renaming Resolution - Sheriff McNeill
  - d) A-Building Drainage Improvement Scope of Services - Bill Douglas / Dewberry
6. **Citizens Request & Input on Non-Agenda Items (3 Minute Limit)**
7. **County Coordinator - Request Submitting Road Renaming for U.S. Hwy 19**
8. **County Attorney**
9. **Commissioner Discussion Items**

### **Adjourn**

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Tim Sanders**  
Clerk of Courts

**Parrish Barwick**  
County Coordinator

**T. Buckingham Bird**  
County Attorney

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CASH CODE-01001	G/L	CASH ACCOUNT-011010000			CASH-CHECKING-GEN. FUND				
Advanced Business System	08/16/2018	-	314796	07/25/2018	VR 01081618-028	Mtr#70303,70312,70313	164.51	.00	
Advanced Business System	08/16/2018	-	315138	08/01/2018	VR 01081618-042	Mtr#69696	9.19	.00	
					CHECK TO VENDOR==>VENDOR	ADVBUSIN Advanced Business Systems	TOTALS	173.70	.00
AG-PRO Companies	08/16/2018	-	S70153	06/19/2018	VR 01081618-048	JEFFE088 Chainsaw Bar	56.91	.00	
					CHECK TO VENDOR==>VENDOR	AGPRO AG-PRO Companies	TOTALS	56.91	.00
Amazon Business	08/16/2018	-	TNNVVL3L	07/25/2018	VR 01081618-026	#11ML-TNNV-VL3L Planner	40.90	.00	
					CHECK TO VENDOR==>VENDOR	AMAZONBU Amazon Business	TOTALS	40.90	.00
Animal Medical Clinic*	08/16/2018	-	285545	08/03/2018	VR 01081618-064	#4512 T.K.X.	112.00	.00	
Animal Medical Clinic*	08/16/2018	-	285571	08/03/2018	VR 01081618-065	#4512 Vet Services	225.00	.00	
					CHECK TO VENDOR==>VENDOR	ANIMALCL Animal Medical Clinic*	TOTALS	337.00	.00
Apalachee Center	08/16/2018	-	681810	08/07/2018	VR 01081618-080	JeffCntyBaker-MarchmanAct	2672.73	.00	
Apalachee Center	08/16/2018	-	681810	08/07/2018	VR 01081618-081	JeffCntyBaker-MarchmanAct	593.94	.00	
					CHECK TO VENDOR==>VENDOR	APAMENHE Apalachee Center	TOTALS	3266.67	.00
Ard, Shirley & Rudolph,P	08/16/2018	-	11656	07/30/2018	VR 01081618-040	#2-101.1 Overages 07/18	3899.25	.00	
					CHECK TO VENDOR==>VENDOR	ARDSHIRL Ard, Shirley & Rudolph,PA	TOTALS	3899.25	.00
Aucilla Area Solid Waste	08/16/2018	-	07311801	07/31/2018	VR 22081618-138	Tipping Fees	45643.40	.00	
					CHECK TO VENDOR==>VENDOR	AUCILLAA Aucilla Area Solid Waste	TOTALS	45643.40	.00
BancorpSouth	08/16/2018	-	649291	08/03/2018	VR 22081618-150	#002-0070780-004	3499.91	.00	
					CHECK TO VENDOR==>VENDOR	BANCORPS BancorpSouth	TOTALS	3499.91	.00
Best Industrial Supply	08/16/2018	-	4965	08/01/2018	VR 22081618-135	Solid Waste-Gatorade	117.95	.00	
Best Industrial Supply	08/16/2018	-	4966	08/02/2018	VR 22081618-134	Solid Waste-PaperTowels	19.89	.00	
					CHECK TO VENDOR==>VENDOR	BESTINDU Best Industrial Supply	TOTALS	137.84	.00
Big Bend Tire	08/16/2018	-	16413	07/09/2018	VR 22081618-145	SolidWaste-Oil Change	65.50	.00	
Big Bend Tire	08/16/2018	-	16532	07/16/2018	VR 01081618-094	MosqCtrl-New Tires (4)	443.72	.00	
Big Bend Tire	08/16/2018	-	16614	07/23/2018	VR 01081618-044	FireRescue-Tire Repair	20.00	.00	
Big Bend Tire	08/16/2018	-	16705	07/27/2018	VR 22081618-146	SolidWaste-Dsmnt/Mnt	50.00	.00	
Big Bend Tire	08/16/2018	-	16744	07/30/2018	VR 22081618-147	SolidWaste-Dsmnt/Mnt	53.00	.00	
Big Bend Tire	08/16/2018	-	16750	07/30/2018	VR 22081618-148	SolidWaste-TransFluid	195.74	.00	

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Big Bend Tire	08/16/2018	-	16756	07/31/2018	VR 22081618-149	SolidWaste-ServiceCall	98.00	.00	
Big Bend Tire	08/16/2018	-	16786	08/01/2018	VR 01081618-043	FireRescue-Tire Repair	20.00	.00	
CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire							TOTALS	945.96	.00
Big Bend-Eubanks Termite	08/16/2018	-	213309	07/16/2018	VR 19081618-121	#10642 Monthly Pest Ctrl	30.00	.00	
Big Bend-Eubanks Termite	08/16/2018	-	213591	08/15/2018	VR 01081618-039	#10206 Termite Renewal	250.00	.00	
Big Bend-Eubanks Termite	08/16/2018	-	213628	07/25/2018	VR 01081618-038	#8522 Monthly Pest Ctrl	400.00	.00	
CHECK TO VENDOR==>VENDOR BIGBTERM Big Bend-Eubanks Termite							TOTALS	680.00	.00
Oliver Bradley	08/16/2018	-	92920718	07/30/2018	VR 01081618-037	VA Travel 07/18	220.72	.00	
CHECK TO VENDOR==>VENDOR BRADLEYO Oliver Bradley							TOTALS	220.72	.00
Campbell's Plumbing, LLC	08/16/2018	-	12806	08/02/2018	VR 01081618-027	Library-Mens Room	85.00	.00	
CHECK TO VENDOR==>VENDOR CAMPBPLU Campbell's Plumbing, LLC							TOTALS	85.00	.00
Carr, Riggs & Ingram	08/16/2018	-	16508201	07/31/2018	VR 01081618-082	#45-03243.000	5000.00	.00	
CHECK TO VENDOR==>VENDOR CARRRIGG Carr, Riggs & Ingram							TOTALS	5000.00	.00
CenturyLink	08/16/2018	-	69200718	07/16/2018	VR 01081618-070	Act#311176920	132.23	.00	
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink							TOTALS	132.23	.00
Chamber of Commerce	08/16/2018	-	08081801	08/08/2018	VR 01081618-085	Facebook Advertising	106.45	.00	
CHECK TO VENDOR==>VENDOR CHAMBER Chamber of Commerce							TOTALS	106.45	.00
Christine Golden Webcode	08/16/2018	-	2018-039	07/05/2018	VR 01081618-086	TDC Website	235.99	.00	
Christine Golden Webcode	08/16/2018	-	2018-045	07/31/2018	VR 01081618-076	Monthly Consulting	250.00	.00	
CHECK TO VENDOR==>VENDOR CHRISTIN Christine Golden Webcode							TOTALS	485.99	.00
City of Monticello	08/16/2018	-	01190718	07/27/2018	VR 01081618-049	Act#00020119	121.01	.00	
City of Monticello	08/16/2018	-	01200718	07/27/2018	VR 22081618-140	Act#00020120	7.80	.00	
City of Monticello	08/16/2018	-	02040718	07/27/2018	VR 22081618-139	Act#00050204	58.75	.00	
City of Monticello	08/16/2018	-	02060718	07/27/2018	VR 22081618-141	Act#00050206	9.35	.00	
CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello							TOTALS	196.91	.00
Conrad Yelvington Distri	08/16/2018	-	862022	07/13/2018	VR 27081618-001	Limerock Base	1451.27	.00	
Conrad Yelvington Distri	08/16/2018	-	862176	07/16/2018	VR 27081618-002	Limerock Base	883.76	.00	
Conrad Yelvington Distri	08/16/2018	-	862561	07/17/2018	VR 27081618-003	Limerock Base	1213.16	.00	
Conrad Yelvington Distri	08/16/2018	-	863351	07/18/2018	VR 27081618-004	Limerock Base	820.16	.00	
Conrad Yelvington Distri	08/16/2018	-	864109	07/19/2018	VR 27081618-005	Limerock Base, Limestone	3900.81	.00	

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Conrad Yelvington Distri	08/16/2018	-	865471	07/20/2018	VR 27081618-006	Limerock Base	1769.65	.00
Conrad Yelvington Distri	08/16/2018	-	866347	07/23/2018	VR 27081618-007	Limerock Base, Limestone	3183.92	.00
Conrad Yelvington Distri	08/16/2018	-	867302	07/24/2018	VR 27081618-014	Limerock Base, Limestone	2968.70	.00
Conrad Yelvington Distri	08/16/2018	-	867494	07/25/2018	VR 27081618-015	Limerock Base, Limestone	2094.57	.00
Conrad Yelvington Distri	08/16/2018	-	869528	07/26/2018	VR 27081618-008	Limerock Base	2233.91	.00
Conrad Yelvington Distri	08/16/2018	-	869697	07/27/2018	VR 27081618-009	Limerock Base	1105.58	.00
Conrad Yelvington Distri	08/16/2018	-	873103	07/31/2018	VR 27081618-016	Limerock Base, Limestone	4112.29	.00
Conrad Yelvington Distri	08/16/2018	-	873265	07/30/2018	VR 27081618-017	Limerock Base, Limestone	1799.17	.00
					CHECK TO VENDOR==>VENDOR CONRADYE Conrad Yelvington Distrib	TOTALS	27536.95	.00
Cumulus Tallahassee	08/16/2018	-	299552	07/31/2018	VR 01081618-088	4thJuly,Golf,HeritageRds	375.00	.00
					CHECK TO VENDOR==>VENDOR CUMULUS Cumulus Tallahassee	TOTALS	375.00	.00
CurtisMorganGarageInc	08/16/2018	-	12389	07/27/2018	VR 22081618-144	SolidWaste-Oil Change	79.30	.00
					CHECK TO VENDOR==>VENDOR CURTISMO CurtisMorganGarageInc	TOTALS	79.30	.00
Darabi & Associates, Inc	08/16/2018	-	87100403	08/06/2018	VR 22081618-151	ConsultingEngineeringSvc	3397.25	.00
					CHECK TO VENDOR==>VENDOR DARABI Darabi & Associates, Inc.	TOTALS	3397.25	.00
Dayco Services	08/16/2018	-	08071801	08/07/2018	VR 19081618-118	Fire Rescue-Tanker	1230.00	.00
					CHECK TO VENDOR==>VENDOR DAYCO Dayco Services	TOTALS	1230.00	.00
DEMCO	08/16/2018	-	6417657	07/26/2018	VR 01081618-025	#090036800 Headphones	349.59	.00
					CHECK TO VENDOR==>VENDOR DEMCO DEMCO	TOTALS	349.59	.00
Duke Energy	08/16/2018	-	22830818	07/31/2018	VR 01081618-105	Act#6872002283	6.40	.00
Duke Energy	08/16/2018	-	22830818	07/31/2018	VR 19081618-106	Act#6872002283	6.40	.00
Duke Energy	08/16/2018	-	35520818	08/01/2018	VR 01081618-031	Act#0392903552	260.40	.00
					CHECK TO VENDOR==>VENDOR DUKE Duke Energy	TOTALS	273.20	.00
First Call Truck Parts	08/16/2018	-	27611	07/24/2018	VR 22081618-152	#4515 PTO	1835.42	.00
First Call Truck Parts	08/16/2018	-	28369	08/06/2018	VR 22081618-154	#4515 Antifreeze,TubeGrea	199.58	.00

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							CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts TOTALS	2035.00	.00
FourStar Freightliner,In	08/16/2018	-	74501F	08/04/2018	VR	22081618-153 #518280	Brake NS	1027.18	.00
							CHECK TO VENDOR==>VENDOR FOURSTAR FourStar Freightliner,Inc TOTALS	1027.18	.00
G-Fast Inc.	08/16/2018	-	04191801	04/19/2018	VR	01081618-072	Annual Funding for Servic	1500.00	.00
							CHECK TO VENDOR==>VENDOR G-FAST G-Fast Inc. TOTALS	1500.00	.00
Gulf Coast Lumber/Supply	08/16/2018	-	38975	07/18/2018	VR	01081618-058 #300166	Valve,Sealant	31.29	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39000	07/18/2018	VR	01081618-059 #300166	Cover,Paint	31.54	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39085	07/19/2018	VR	01081618-060 #300166	Bit,ProRafterSqua	21.25	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39309	07/24/2018	VR	01081618-073 #300166	Surge Outlet	19.99	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39487	07/26/2018	VR	01081618-056 #300166	Valve,Coupling	9.83	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39488	07/26/2018	VR	01081618-055 #300166	TogSwitch,VinPlug	11.23	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39499	07/26/2018	VR	01081618-057 #300166	FilterCartridge	20.96	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39578	07/28/2018	VR	19081618-119 #300166	Toilet,Valve,Flng	305.72	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39755	08/01/2018	VR	22081618-126 #300166	BoltsNutsWashers	2.12	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39784	08/01/2018	VR	19081618-116 #300166	Repl Chain	29.99	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39787	08/01/2018	VR	19081618-117 #300166	CREDIT	-5.04	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39880	08/03/2018	VR	01081618-003 #300166	Wood Finish	224.39	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39894	08/03/2018	VR	01081618-101 #300168	Trash Bags	12.99	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39894	08/03/2018	VR	19081618-102 #300168	Trash Bags	12.99	.00
Gulf Coast Lumber/Supply	08/16/2018	-	39911	08/03/2018	VR	22081618-136 #300166	Drum Liner	29.99	.00
							CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply* TOTALS	759.24	.00
Total Funds	08/16/2018	-	08021801	08/02/2018	VR	01081618-098 #7900 0110 0247 9908		400.00	.00
							CHECK TO VENDOR==>VENDOR HASLER Total Funds TOTALS	400.00	.00
Howdys Rent A Toilet	08/16/2018	-	628848	08/03/2018	VR	01081618-099 #15916	Wacissa River Head	128.00	.00
							CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet TOTALS	128.00	.00
Ingram Library Services	08/16/2018	-	35560409	07/22/2018	VR	01081618-024 Act#2005054		13.89	.00
Ingram Library Services	08/16/2018	-	35560410	07/22/2018	VR	01081618-023 Act#2005054		50.98	.00
Ingram Library Services	08/16/2018	-	35560411	07/22/2018	VR	01081618-022 Act#2005054		44.89	.00
Ingram Library Services	08/16/2018	-	35560412	07/22/2018	VR	01081618-021 Act#2005054		27.71	.00
Ingram Library Services	08/16/2018	-	35560413	07/22/2018	VR	01081618-020 Act#2005054		19.52	.00
Ingram Library Services	08/16/2018	-	35560414	07/22/2018	VR	01081618-019 Act#2005054		25.31	.00
Ingram Library Services	08/16/2018	-	35560415	07/22/2018	VR	01081618-018 Act#2005054		70.99	.00
Ingram Library Services	08/16/2018	-	35560416	07/22/2018	VR	01081618-017 Act#2005054		89.38	.00
Ingram Library Services	08/16/2018	-	35560417	07/22/2018	VR	01081618-016 Act#2005054		48.00	.00
Ingram Library Services	08/16/2018	-	35560418	07/22/2018	VR	01081618-015 Act#2005054		9.69	.00
Ingram Library Services	08/16/2018	-	35560419	07/22/2018	VR	01081618-014 Act#2005054		53.22	.00
Ingram Library Services	08/16/2018	-	35560420	07/22/2018	VR	01081618-013 Act#2005054		44.25	.00
Ingram Library Services	08/16/2018	-	35560421	07/22/2018	VR	01081618-012 Act#2005054		11.60	.00

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Ingram Library Services	08/16/2018	-	35613494	07/25/2018	VR 01081618-011	Act#2005054	18.31	.00
Ingram Library Services	08/16/2018	-	35613495	07/25/2018	VR 01081618-010	Act#2005054	23.16	.00
Ingram Library Services	08/16/2018	-	35613496	07/25/2018	VR 01081618-009	Act#2005054	17.30	.00
CHECK TO VENDOR==>VENDOR INGRAM Ingram Library Services TOTALS							568.20	.00
Jefferson Community Wate	08/16/2018	-	05000718	07/31/2018	VR 22081618-142	Act#0320500	39.93	.00
Jefferson Community Wate	08/16/2018	-	12000718	07/31/2018	VR 19081618-122	Act#0311200	38.50	.00
Jefferson Community Wate	08/16/2018	-	20000718	07/31/2018	VR 01081618-068	Act#0212000	38.50	.00
Jefferson Community Wate	08/16/2018	-	37000718	07/31/2018	VR 19081618-115	Act#0403700	65.86	.00
Jefferson Community Wate	08/16/2018	-	56000718	07/31/2018	VR 22081618-143	Act#0415600	41.92	.00
CHECK TO VENDOR==>VENDOR JEFFCOMM Jefferson Community Water TOTALS							224.71	.00
Ketchum, Wood & Burgert	08/16/2018	-	9-35	08/02/2018	VR 01081618-097	Medical Fees 07/18	1900.00	.00
CHECK TO VENDOR==>VENDOR KETCHUMW Ketchum, Wood & Burgert TOTALS							1900.00	.00
Link Floors, Inc.	08/16/2018	-	CG800684	07/25/2018	VR 19081618-120	Vinyl Planks	3125.00	.00
CHECK TO VENDOR==>VENDOR LINKFLOO Link Floors, Inc. TOTALS							3125.00	.00
Madison County	08/16/2018	-	07311801	07/31/2018	VR 01081618-005	VA Internet 07/18	44.08	.00
CHECK TO VENDOR==>VENDOR MADISONB Madison County TOTALS							44.08	.00
Monticello Carquest Inc.	08/16/2018	-	38165190	07/17/2018	VR 01081618-054	Cust#253 Chain Oil	10.61	.00
Monticello Carquest Inc.	08/16/2018	-	38165209	07/17/2018	VR 01081618-053	Cust#253 ShopTowels,Oil	37.40	.00
Monticello Carquest Inc.	08/16/2018	-	38165821	07/25/2018	VR 01081618-051	Cust#253 Bearing,Wrench	59.40	.00
Monticello Carquest Inc.	08/16/2018	-	38165830	07/25/2018	VR 01081618-052	Cust#253 OilSeal,CotterPn	21.34	.00
Monticello Carquest Inc.	08/16/2018	-	38165982	07/27/2018	VR 01081618-050	Cust#253 Blade,SmartStraw	66.19	.00
Monticello Carquest Inc.	08/16/2018	-	38165992	07/27/2018	VR 22081618-131	Cust#263 Carburetor FS90	43.39	.00
Monticello Carquest Inc.	08/16/2018	-	38166106	07/30/2018	VR 22081618-129	Cust#263 Hyd Hose	36.38	.00
Monticello Carquest Inc.	08/16/2018	-	38166294	08/01/2018	VR 22081618-130	Cust#263 4MP-6FPX	9.50	.00
Monticello Carquest Inc.	08/16/2018	-	38166406	08/02/2018	VR 22081618-137	Cust#263 Glass Treatment	3.56	.00
CHECK TO VENDOR==>VENDOR MONTCARQ Monticello Carquest Inc. TOTALS							287.77	.00
TMFM-Monticello*	08/16/2018	-	07051801	07/05/2018	VR 01081618-077	#466986580 Metty,Shannon	128.00	.00
TMFM-Monticello*	08/16/2018	-	07121801	07/12/2018	VR 01081618-078	#461020950 Niccoulu,Court	90.00	.00
CHECK TO VENDOR==>VENDOR MONTIFAM TMFM-Monticello* TOTALS							218.00	.00
Monticello Milling Co.	08/16/2018	-	10760	07/31/2018	VR 01081618-062	AnimalCtrl-Dog Food	21.00	.00
Monticello Milling Co.	08/16/2018	-	10767	08/03/2018	VR 01081618-063	AnimalCtrl-Dog Food	63.00	.00
CHECK TO VENDOR==>VENDOR MONTMIL Monticello Milling Co. TOTALS							84.00	.00
Monticello News	08/16/2018	-	9472	07/18/2018	VR 01081618-008	Pub Hearing-Ord,MorrisPet	74.25	.00
Monticello News	08/16/2018	-	9485	07/20/2018	VR 22081618-123	SolidWaste-Recycling Ad	182.00	.00

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Monticello News	08/16/2018	-	9490	07/20/2018	VR 01081618-030	Special Mtg-Budget	47.25	.00
Monticello News	08/16/2018	-	9552	07/27/2018	VR 01081618-100	Extension-Ad	78.00	.00
Monticello News	08/16/2018	-	9558	07/27/2018	VR 01081618-006	Amend Land Ordinance	54.00	.00
Monticello News	08/16/2018	-	9563	07/27/2018	VR 01081618-007	Special Mtg(BudgetWrkshp)	59.75	.00
CHECK TO VENDOR==>VENDOR MONTINEW Monticello News TOTALS							495.25	.00
MONTICELLO OPERA HOUSE	08/16/2018	-	20182019	08/08/2018	VR 01081618-087	1/4 Page Ad	250.00	.00
CHECK TO VENDOR==>VENDOR MONTIOPE MONTICELLO OPERA HOUSE TOTALS							250.00	.00
Morris Petroleum, Inc*	08/16/2018	-	1170	07/13/2018	VR 22081618-133	Solid Waste Fuel	100.27	.00
CHECK TO VENDOR==>VENDOR MORRISPE Morris Petroleum, Inc* TOTALS							100.27	.00
Mowrey Elevator Co. of F	08/16/2018	-	535586	08/01/2018	VR 01081618-069	Act#600483 Monthly Billin	184.34	.00
CHECK TO VENDOR==>VENDOR MOWREYEL Mowrey Elevator Co. of FL TOTALS							184.34	.00
MyOfficeProducts	08/16/2018	-	5714919	07/31/2018	VR 01081618-079	#40534 Boxes,Tissue,Sanit	133.39	.00
MyOfficeProducts	08/16/2018	-	5723479	08/02/2018	VR 01081618-002	Act#40534 Sanitizer	67.99	.00
MyOfficeProducts	08/16/2018	-	5723892	08/02/2018	VR 01081618-001	Act#40534 SignHereFlags	13.78	.00
CHECK TO VENDOR==>VENDOR MYOFFICE MyOfficeProducts TOTALS							215.16	.00
Office Depot*	08/16/2018	-	9886151	07/31/2018	VR 01081618-075	#9886151 Ink,Folders,Labe	163.38	.00
CHECK TO VENDOR==>VENDOR OFFDEP Office Depot* TOTALS							163.38	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-331392	05/20/2018	VR 01081618-045	#336410 Dual Vlv Ext	32.68	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-339966	07/27/2018	VR 22081618-127	#336410 Battery	103.36	.00
CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc. TOTALS							136.04	.00
Petersen Industries, Inc	08/16/2018	-	155463	07/30/2018	VR 22081618-128	#1726 Valve	37.50	.00
CHECK TO VENDOR==>VENDOR PETERSEN Petersen Industries, Inc TOTALS							37.50	.00
Piggly Wiggly	08/16/2018	-	207693	03/14/2018	VR 01081618-109	Act#103 CREDIT	-70.40	.00
Piggly Wiggly	08/16/2018	-	207693	03/14/2018	VR 19081618-110	Act#103 CREDIT	-70.41	.00
Piggly Wiggly	08/16/2018	-	3601	07/10/2018	VR 01081618-112	Act#103 Cleaners	56.42	.00
Piggly Wiggly	08/16/2018	-	3601	07/10/2018	VR 19081618-111	Act#103 Cleaners	56.43	.00
Piggly Wiggly	08/16/2018	-	3614	07/31/2018	VR 01081618-113	Act#103 PaperTowels,Clnrs	47.55	.00
Piggly Wiggly	08/16/2018	-	3614	07/31/2018	VR 19081618-114	Act#103 PaperTowels,Clnrs	47.55	.00
CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly TOTALS							67.14	.00
Ponder's Inc.	08/16/2018	-	746437-0	07/26/2018	VR 23081618-156	#3471 Phone Cords	32.94	.00
CHECK TO VENDOR==>VENDOR PONDER'S Ponder's Inc. TOTALS							32.94	.00
Priced Right Services LL	08/16/2018	-	012920	08/06/2018	VR 22081618-155	SolidWaste-ReplBrakeShoes	285.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR PRICEDRI Priced Right Services LLC TOTALS	285.00	.00
Jefferson Co. Road Dept.	08/16/2018	-	07311803	08/02/2018	VR 01081618-104	Fire Rescue Fuel	3460.00	.00
Jefferson Co. Road Dept.	08/16/2018	-	07311803	08/02/2018	VR 19081618-103	Fire Rescue Fuel	452.21	.00
Jefferson Co. Road Dept.	08/16/2018	-	07311804	08/02/2018	VR 22081618-132	Solid Waste Fuel	9738.11	.00
Jefferson Co. Road Dept.	08/16/2018	-	07311806	08/02/2018	VR 01081618-034	Building Dept Fuel	156.17	.00
Jefferson Co. Road Dept.	08/16/2018	-	07311807	08/02/2018	VR 01081618-035	Extension Fuel	709.73	.00
Jefferson Co. Road Dept.	08/16/2018	-	07311811	08/02/2018	VR 01081618-095	Mosquito Ctrl Fuel	704.72	.00
						CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept. TOTALS	15220.94	.00
Redwire	08/16/2018	-	151174	08/06/2018	VR 01081618-096	#W1M0485 Library	338.50	.00
						CHECK TO VENDOR==>VENDOR REDWIRE Redwire TOTALS	338.50	.00
Restoration Assistance	08/16/2018	-	I-022068	08/06/2018	VR 22081618-124	Site Inspection 07/18	2250.00	.00
						CHECK TO VENDOR==>VENDOR RESTORAT Restoration Assistance TOTALS	2250.00	.00
Rico's Lawn Care	08/16/2018	-	101	07/25/2018	VR 01081618-029	Library-Mowing,WeedEating	45.00	.00
						CHECK TO VENDOR==>VENDOR RICOLAWN Rico's Lawn Care TOTALS	45.00	.00
Riley Palmer Constructio	08/16/2018	-	91614	08/01/2018	VR 01081618-071	Jefferson High School	153317.86	.00
						CHECK TO VENDOR==>VENDOR RILEYPAL Riley Palmer Construction TOTALS	153317.86	.00
Ring Power Corporation*	08/16/2018	-	E4157144	07/27/2018	VR 01081618-108	#024322 Annual Svc/Test	400.00	.00
Ring Power Corporation*	08/16/2018	-	E4157144	07/27/2018	VR 19081618-107	#024322 Annual Svc/Test	400.00	.00
						CHECK TO VENDOR==>VENDOR RINGPOWC Ring Power Corporation* TOTALS	800.00	.00
Smith Electric Service	08/16/2018	-	62335	08/03/2018	VR 01081618-061	Extension-RepairDeepWell	408.29	.00
						CHECK TO VENDOR==>VENDOR SMITHELE Smith Electric Service TOTALS	408.29	.00
Sonitrol of Tallahassee	08/16/2018	-	99316766	07/31/2018	VR 01081618-036	#R1M601957 Key Fob	12.00	.00
						CHECK TO VENDOR==>VENDOR SONITROL Sonitrol of Tallahassee TOTALS	12.00	.00
Standard Insurance Co.	08/16/2018	-	07161801	07/16/2018	VR 01081618-047	#001436380003 JCBOCC	786.16	.00
						CHECK TO VENDOR==>VENDOR STANDINS Standard Insurance Co. TOTALS	786.16	.00
Tommy Stover	08/16/2018	-	735040	08/03/2018	VR 01081618-004	Courthouse-ChangeBulbs	140.00	.00



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR STOVER Tommy Stover		
						TOTALS	140.00	.00
Stryker Sales Corporatio	08/16/2018	-	2463777M	07/31/2018	VR 01081618-046	#1092969 Power Load	61314.99	.00
						CHECK TO VENDOR==>VENDOR STRYKERM Stryker Sales Corporation		
						TOTALS	61314.99	.00
Toshiba Financial Servic	08/16/2018	-	23108411	07/31/2018	VR 01081618-032	#009-1321378-000	145.00	.00
Toshiba Financial Servic	08/16/2018	-	23108411	07/31/2018	VR 01081618-033	#009-1321378-000	35.00	.00
						CHECK TO VENDOR==>VENDOR TOSHIBA2 Toshiba Financial Service		
						TOTALS	180.00	.00
ULTRA SHRED TECHNOLOGIES	08/16/2018	-	111023	08/07/2018	VR 01081618-041	Document Destruction	72.00	.00
						CHECK TO VENDOR==>VENDOR ULTRASH ULTRA SHRED TECHNOLOGIES		
						TOTALS	72.00	.00
UniFirst Corporation	08/16/2018	-	0167311	08/02/2018	VR 22081618-125	Cust#1237569	167.35	.00
UniFirst Corporation	08/16/2018	-	0167321	08/02/2018	VR 01081618-067	Cust#1311916	97.90	.00
UniFirst Corporation	08/16/2018	-	0167330	08/02/2018	VR 01081618-066	Cust#1381144	30.78	.00
UniFirst Corporation	08/16/2018	-	0167840	08/09/2018	VR 01081618-083	Cust#1311916	149.00	.00
UniFirst Corporation	08/16/2018	-	0167849	08/09/2018	VR 01081618-084	Cust#1381144	30.78	.00
						CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation		
						TOTALS	475.81	.00
Verizon Wireless	08/16/2018	-	98107746	08/02/2018	VR 23081618-157	#942128132-2 #9810774661	36.07	.00
						CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless		
						TOTALS	36.07	.00
Waukeelah Fertlizer	08/16/2018	-	77570	07/31/2018	VR 27081618-010	Limestone Base	1603.64	.00
Waukeelah Fertlizer	08/16/2018	-	77571	07/31/2018	VR 27081618-011	Limestone Base	1274.21	.00
Waukeelah Fertlizer	08/16/2018	-	77572	07/31/2018	VR 27081618-012	Limestone Base	1594.68	.00
Waukeelah Fertlizer	08/16/2018	-	77573	07/31/2018	VR 27081618-013	Limestone Base	2226.49	.00
						CHECK TO VENDOR==>VENDOR WAUKFERT Waukeelah Fertlizer		
						TOTALS	6699.02	.00
WCTV Eyewitness News	08/16/2018	-	835476-1	06/24/2018	VR 01081618-091	Watermelon Run	750.00	.00
WCTV Eyewitness News	08/16/2018	-	839531-1	06/24/2018	VR 01081618-089	Watermelon Festival	1500.00	.00
WCTV Eyewitness News	08/16/2018	-	848176-1	06/24/2018	VR 01081618-090	Advertising	350.00	.00
WCTV Eyewitness News	08/16/2018	-	875503-1	07/31/2018	VR 01081618-092	Weather.com Targeted Disp	800.00	.00
WCTV Eyewitness News	08/16/2018	-	875590-1	07/31/2018	VR 01081618-093	Ad Takeover-Wallpaper	350.00	.00
						CHECK TO VENDOR==>VENDOR WCTV WCTV Eyewitness News		
						TOTALS	3750.00	.00
2k webgroup	08/16/2018	-	6843	08/01/2018	VR 01081618-074	Monthly Maint & Hosting	219.45	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR 2KWEBGRO 2k webgroup	TOTALS 219.45	.00
						CASH ACCOUNT # 011010000	TOTALS 358484.42	.00
						BANK ACCOUNT # 0101001611	TOTALS 358484.42	.00
						FINAL REPORT TOTALS	358484.42	.00

REPORT DATE 08/09/2018  
SYSTEM DATE 08/09/2018  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 10  
TIME 11:43:01  
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

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CASH CODE 01001

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END OF REPORT

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L	CASH ACCOUNT-111010000			CASH-CHECKING-CO TRANS			
Advanced Business System	08/16/2018	-	315008	07/30/2018	VR 11080818-028	Mtr#70306,70314	109.40	.00
		CHECK TO VENDOR==>VENDOR		ADVBSIN	Advanced Business Systems	TOTALS	109.40	.00
AG-PRO Companies	08/16/2018	-	P60364	07/18/2018	VR 11081618-014	JEFFE0014 Compressor Rema	750.77	.00
AG-PRO Companies	08/16/2018	-	P60764	07/24/2018	VR 11081618-012	JEFFE0015 Autocut 25-2	49.07	.00
AG-PRO Companies	08/16/2018	-	P61174	07/30/2018	VR 11081618-019	JEFFE0014 Line	338.37	.00
AG-PRO Companies	08/16/2018	-	P61175	07/30/2018	VR 11081618-018	JEFFE0015 Blades	105.65	.00
AG-PRO Companies	08/16/2018	-	S70540	07/12/2018	VR 11081618-008	JEFFE017 TroubleshootTrac	387.99	.00
		CHECK TO VENDOR==>VENDOR		AGPRO	AG-PRO Companies	TOTALS	1631.85	.00
BancorpSouth	08/16/2018	-	78000157	09/05/2018	VR 11081618-001	#002-0070780-001	1278.00	.00
		CHECK TO VENDOR==>VENDOR		BANCORPS	BancorpSouth	TOTALS	1278.00	.00
Big Bend Tire	08/16/2018	-	16365	07/02/2018	VR 11080818-037	RoadDept-New Tire (4)	1282.36	.00
Big Bend Tire	08/16/2018	-	16447	07/11/2018	VR 11080818-036	RoadDept-New Tire	329.12	.00
Big Bend Tire	08/16/2018	-	16520	07/16/2018	VR 11080818-035	RoadDept-Service Call	254.68	.00
Big Bend Tire	08/16/2018	-	16560	07/18/2018	VR 11080818-034	RoadDept-Service Call	219.33	.00
Big Bend Tire	08/16/2018	-	16589	07/19/2018	VR 11080818-033	RoadDept-New Tire, Tube	482.51	.00
Big Bend Tire	08/16/2018	-	16638	07/24/2018	VR 11080818-031	RoadDept-New Tire (2)	837.72	.00
Big Bend Tire	08/16/2018	-	16663	07/24/2018	VR 11080818-032	RoadDept-New Tire (4)	1086.76	.00
Big Bend Tire	08/16/2018	-	16665	07/25/2018	VR 11080818-030	RoadDept-New Tire (2)	351.92	.00
Big Bend Tire	08/16/2018	-	16739	07/30/2018	VR 11080818-029	RoadDept-New Tire	142.00	.00
		CHECK TO VENDOR==>VENDOR		BIGBENTI	Big Bend Tire	TOTALS	4986.40	.00
Borden Access Control*	08/16/2018	-	07231801	07/23/2018	VR 11081618-002	Service Charge	335.00	.00
		CHECK TO VENDOR==>VENDOR		BORDENAC	Borden Access Control*	TOTALS	335.00	.00
City of Monticello	08/16/2018	-	01120718	07/27/2018	VR 11081618-003	Act#00050112	66.58	.00
		CHECK TO VENDOR==>VENDOR		CITYMONT	City of Monticello	TOTALS	66.58	.00
Crystal Springs	08/16/2018	-	07251801	07/25/2018	VR 11081618-021	Act#671493115070266	85.42	.00
		CHECK TO VENDOR==>VENDOR		CRYSTALS	Crystal Springs	TOTALS	85.42	.00
Duke Energy	08/16/2018	-	33120718	07/18/2018	VR 11081618-007	Act#2070303312	223.12	.00
		CHECK TO VENDOR==>VENDOR		DUKE	Duke Energy	TOTALS	223.12	.00
DUVAL ASPHALT	08/16/2018	-	07500923	07/10/2018	VR 11081618-023	EZ Street 50lb Bag	840.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR DUVALASP DUVAL ASPHALT		
						TOTALS	840.00	.00
First Call Truck Parts	08/16/2018	-	27519	07/23/2018	VR 11081618-009	#4505 Fleet Oil, LEDs	375.20	.00
						CHECK TO VENDOR==>VENDOR FIRSTCAL First Call Truck Parts		
						TOTALS	375.20	.00
Grubbs Petroleum, Inc*	08/16/2018	-	181994	07/23/2018	VR 11081618-022	Road Dept Fuel	19793.96	.00
						CHECK TO VENDOR==>VENDOR GRUBBSPE Grubbs Petroleum, Inc*		
						TOTALS	19793.96	.00
Howdys Rent A Toilet	08/16/2018	-	628849	08/03/2018	VR 11080818-026	#18072 Hwy 19 N	64.00	.00
Howdys Rent A Toilet	08/16/2018	-	628850	08/03/2018	VR 11080818-027	#19214 Hold Pond Hwy 19	64.00	.00
						CHECK TO VENDOR==>VENDOR HOWDYS Howdys Rent A Toilet		
						TOTALS	128.00	.00
Jones Welding & Industri	08/16/2018	-	00524783	07/31/2018	VR 11080818-045	#58688 Cylinder Rental	68.82	.00
						CHECK TO VENDOR==>VENDOR JONESWEL Jones Welding & Industria		
						TOTALS	68.82	.00
Lacal Equipment, Inc.	08/16/2018	-	0283896I	07/18/2018	VR 11081618-013	00-0040399 BoltKit, RollPi	234.24	.00
						CHECK TO VENDOR==>VENDOR LACAL Lacal Equipment, Inc.		
						TOTALS	234.24	.00
Monticello News	08/16/2018	-	9533	07/25/2018	VR 11080818-040	RoadDept-Help Wanted Ads	306.00	.00
						CHECK TO VENDOR==>VENDOR MONTINEW Monticello News		
						TOTALS	306.00	.00
Grubbs Auto Parts, LLC	08/16/2018	-	225681	07/31/2018	VR 11080818-044	#1699 Oxygen	14.26	.00
						CHECK TO VENDOR==>VENDOR NAPAAUTO Grubbs Auto Parts, LLC		
						TOTALS	14.26	.00
Office Depot*	08/16/2018	-	17532227	07/31/2018	VR 11080818-043	#175322276-1 HDMI Cable	3.51	.00
Office Depot*	08/16/2018	-	17532439	07/31/2018	VR 11080818-041	#175324396-1 Copy Paper	31.99	.00
Office Depot*	08/16/2018	-	17532439	07/31/2018	VR 11080818-042	#175324396-1 Water, PapTow	78.78	.00
						CHECK TO VENDOR==>VENDOR OFFDEP Office Depot*		
						TOTALS	114.28	.00
O'Reilly Automotive, Inc	08/16/2018	-	1024796	07/23/2018	VR 11081618-017	#700352 Edge, EndBit, PlowB	422.68	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-338885	07/19/2018	VR 11081618-016	#336410 WaterPump, Filter	197.15	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-338921	07/19/2018	VR 11081618-015	#336410 Pulley	16.46	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-339501	07/24/2018	VR 11081618-010	#336410 Compress Oil	14.99	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-339666	07/25/2018	VR 11081618-011	#336410 Exchange	.00	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-339764	07/26/2018	VR 11081618-020	#336410 Filters, Receiver	233.42	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-340552	08/01/2018	VR 11080818-039	#336410 Gauge Set, Harness	212.98	.00
O'Reilly Automotive, Inc	08/16/2018	-	5-341267	08/07/2018	VR 11080818-038	#336410 Gauge Set, Pliers	.00	.00
						CHECK TO VENDOR==>VENDOR OREILLY O'Reilly Automotive, Inc.		
						TOTALS	1097.68	.00
PARKWAY WRECKER SERVICE	08/16/2018	-	412780	07/11/2018	VR 11080818-024	Road Dept Towing	304.00	.00

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
						CHECK TO VENDOR==>VENDOR PARKWAYW PARKWAY WRECKER SERVICE I	TOTALS	304.00 .00
TLH Ford Lincoln	08/16/2018	-	627906/1	07/27/2018	VR 11081618-004	InstallBatt,BoxAsy-Fuse	818.57	.00
						CHECK TO VENDOR==>VENDOR TALLLINC TLH Ford Lincoln	TOTALS	818.57 .00
Tri-County Electric Coop	08/16/2018	-	90010718	07/20/2018	VR 11081618-006	Act#72001059001	30.77	.00
Tri-County Electric Coop	08/16/2018	-	90020718	07/20/2018	VR 11081618-005	Act#72001059002	30.84	.00
Tri-County Electric Coop	08/16/2018	-	90060718	07/30/2018	VR 11080818-025	Act#72001059006	30.46	.00
						CHECK TO VENDOR==>VENDOR TRI-CO. Tri-County Electric Coop.	TOTALS	92.07 .00
						CASH ACCOUNT # 111010000	TOTALS	32902.85 .00
						BANK ACCOUNT # 0101006511	TOTALS	32902.85 .00
						FINAL REPORT TOTALS	32902.85	.00

REPORT DATE 08/09/2018  
SYSTEM DATE 08/09/2018  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 4  
TIME 11:49:33  
USER KNEWBERRY

SUMMARY PAGE INFORMATION

ERRORS DETECTED: 0

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CASH CODE 08008

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END OF REPORT

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Special Session Workshop**  
**Courthouse Annex**  
**July 24, 2018**  
**6:00 P.M.**

The Board met this date in special session. Present were Chairman Stephen Fulford and Commissioners Betsy Barfield, Gene Hall, JT Surlles and Stephen Walker. Also present were County Coordinator Parrish Barwick, Clerk of Court Tim Sanders, and Finance Director Charles Culp.

1. Chairman Fulford led the invocation and pledge of allegiance.
2. The Board by consensus agreed to postpone review and discussion of the Sheriff Office's proposed 2018-2019 fiscal year budget due to the fact that Sheriff McNeill was unable to attend because of a prior commitment at the Florida Sheriff's Association Annual Conference.
3. The Clerk presented a booklet entitled *BOARD OF COUNTY COMMISSIONERS- JEFFERSON COUNTY, FLORIDA-BUDGET WORKSHOP-July 24, 2018* that contained estimated revenues and proposed budget expenditures of departments and constitutional offices. Mr. Sanders referred to and reviewed a page entitled *Jefferson BOCC Operating Millage Rate Comparison (for) Fiscal Year 2018-2019* that included Certified Taxable Values from fiscal year 2011 to present and corresponding millage rates and budgeted proceeds. The Clerk also noted the Property Appraiser's estimated FY 2017-2018 Taxable Value at \$571,983,400 and adopted millage rate of 8.00 mills as compared to the FY 2018-2019 Estimated Taxable Value in the amount of \$578,251,619 and a corresponding current year rolled-back rate of 7.9133 mills, which would generate the prior year tax revenues in the amount of \$4,347,074 (@95% proceeds).
4. The Finance Director reviewed pages entitled *Estimated General Revenues* with estimated revenues in the amount of \$8,975,338 (based upon rolled-back millage rate of 7.9133) and *Summary of Budgeted General Revenue* with a positive "Balance After Adjustments" in the amount of \$66,064.
5. Mr. William F. "Bill" Douglas, NCARB of Elliott Marshal Innes PA (EMI Architects) presented EMI's estimated cost in the amount of \$161,240 to complete Final Construction Documents (Architectural, Structural, Mechanical, Plumbing, Electrical and miscellaneous data and security Design Work) for the Historic Jefferson County High School A-Building Restoration. He stated the estimated cost is based on Estimated Construction Cost (2018 dollars) in the amount of \$4,390,000, plus or minus 10%, or a range of \$3,951,000 to \$4,829,000. Mr. Douglas also gave the Board an update on an ongoing problem with the current underdrain system that uses pumps to ensure groundwater is removed from the building basements on the east and west ends. He recommended a gravity system to avoid the problem, but present grant funds are not allowed for this need. Mr. Douglas did say he will ask for help from the Department of



State. At the suggestion of Commissioner Barfield, the Board by consensus agreed to draft a letter to the County's Legislative Delegation for financial assistance to continue work on the building restoration. The Clerk was also asked to prepare a list of available County funds for said restoration funding.

6. The following proposed budgets of County Departments funded by the General Fund were reviewed:
  - a. Code Enforcement-Consensus to re-class "Spay & Neuter" \$4,000 expense from Grants to Animal Control line item with budget of \$5,000
  - b. County Coordinator
  - c. Planning
  - d. Veterans Affairs
  - e. Building
  - f. Mosquito Control
  - g. Emergency Medical Services (EMS)-County Coordinator explained the \$77,300 proposed increase for "Equipment" line item was for a lease payment. And upon a recommendation by the Clerk, the Board by consensus agreed to set up a stand-alone fund for EMS outside of the General Fund.
  - h. Recreation-Discussion followed regarding the maintenance of the County's public parks. Upon a recommendation by Mr. Barwick, the Board by consensus agreed to transfer \$50,000 from the General Fund to the Road Department to fund General Fund mowing purposes. The Clerk was also asked to look into FRDAP (Florida Recreation Development Assistance Program) restrictions on selling/transferring properties improved with grant funds.
  - i. Library-Mr. Barwick was asked to confirm the proposed budget with the Library Director.
  - j. Extension Service

The following proposed budgets outside of the General Fund were reviewed:

- a. Road Department
- b. Solid Waste
- c. Fire

Review of proposed budgets funded by the General Fund continued:

- k. County Commission-Clerk asked to provide current year-to-date "Travel" expenses.
- l. County Attorney
- m. Administrative Building Overhead-Discussion followed on proposed "Building Maintenance" line items in the amounts of \$75,000 and \$133,368. The County Coordinator explained the \$75,000 amount was earmarked for concession stand/restrooms improvements at the Recreation Park and funds from the \$133,368 are to be used for Planning & Building Department building improvements.

- n. County Administrative Expenses-The Clerk explained the \$14,600 increase in “Miscellaneous Expenditure” was for budgeting County employee Christmas bonus if the Board wished to fund that expenditure. Consensus to budget.
- o. Property Appraiser
- p. Clerk of Court Finance & Accounting
- q. Supervisor of Elections
- r. Economic & Tourist Development-Discussion followed on the proposed “Economic Development” line item in the amount of \$45,000. Chairman Fulford noted the County received its proportional reimbursement from the County/City Economic Development Committee in the amount of approximately \$10,000 and would like to agenda its designated revenue classification as well as the approximate \$70,000 proceeds of the recent sale of the old health department.

Regarding the “Chamber of Commerce” line item, the Clerk was asked to invite Chamber Director Katrina Richardson, to the next Budget Workshop to address the Chamber’s request.

The County Coordinator explained the increase in the “Fireworks: July 4<sup>th</sup>” line item from \$10,000 to \$12,500 was to fund not only the July 4<sup>th</sup> fireworks, but also fireworks for Christmas.

- 7. In closing, Chairman Fulford conveyed a request for funding assistance from the Senior Center in the amount of approximately \$25,000. And in response to a request from a previous meeting, Mr. Culp reported a 3% Cost of Living Adjustment (COLA) would cost about \$113,000 for Board Departments. He also advised the decision on the Tentative Millage Rate for the 2018-2019 fiscal year is scheduled for the next Budget Workshop on July 31<sup>st</sup>.
- 8. There being no other business, the Chair adjourned the meeting at 8:25 P.M.

**JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Special Session Workshop**  
**Courthouse Annex**  
**July 31, 2018**  
**6:00 P.M.**

The Board met this date in special session. Present were Chairman Stephen Fulford and Commissioners Betsy Barfield, Gene Hall, JT Surlis and Stephen Walker. Also present were County Coordinator Parrish Barwick, Clerk of Court Tim Sanders, and Finance Director Charles Culp.

1. The Chair, Honorable Stephen Fulford, called the meeting to order and advised the meeting was advertised as a Special Meeting to allow the Board to take official action on agendaed items. Commissioner Walker led the invocation and pledge of allegiance.
2. The Clerk reported the Special Meeting was advertised in the local paper on Friday, the 27<sup>th</sup> and explained the purpose of the meeting as advertised was to 1. Continue preparation of the Jefferson County 2018-2019 fiscal year budget; 2. Decide the Tentative Millage for Certification to the Property Appraiser and Notification of Proposed Millage Rate and Date, Time, Place of Tentative Budget Hearing; and 3. Determine future Public Budget Workshop date(s).
3. Senior Citizens Center Board Member Paul Michael gave the Board an update on the programs and activities of the Senior Center, despite a loss in funding attributed to legislation that shifted a key program away from Senior Citizen Councils in Florida. Mr. Michael reported on fundraisers, along with cuts in staffing and hours, that have made it possible to keep the doors open. In closing, Mr. Michael suggested a contribution from the County in the amount of \$25,000 would help meet obligations to be more effective in serving Jefferson County's seniors.
4. Executive Director Katrina Richardson presented the Monticello-Jefferson County Chamber of Commerce request for funding for the 2018-2019 fiscal year in the amount of \$12,000. She explained, as in years past, the lump sum is broken down as follows: \$7500 annual request; \$1500 Watermelon Festival; \$1500 Bike Festival; and \$1500 Jefferson BBQ Fest. At the request of the Board, she stated she would provide the Clerk with the Chamber's year-to-date budget through July and the Tourist Development Council (TDC) budget. Commissioner Barfield asked for County-sponsored events to be recognized on printed materials. And the County Coordinator suggested all five Commissioners be given memberships to the Chamber of Commerce for the \$7,500 County contribution.
5. Mr. Sanders presented a booklet entitled *BOARD OF COUNTY COMMISSIONERS- JEFFERSON COUNTY, FLORIDA-BUDGET WORKSHOP-July 31, 2018* that contained estimated revenues and proposed budget expenditures of departments and constitutional offices. Mr. Sanders referred to and reviewed a page entitled *Jefferson BOCC Operating Millage Rate Comparison (for) Fiscal Year 2018-2019* that included Certified Taxable Values from fiscal year 2011 to present and corresponding millage rates and budgeted

proceeds. The Clerk noted a change in the prior year Final gross taxable value for FY 2017-2018 from \$571, 983,400, as previously published, to \$587,901,992. He explained the Property Appraiser's Estimated taxable value in the amount of \$578,251,619 for fiscal year 2018-2019 represents a decrease in taxable value from the previous year, which results in a new Rolled-back Rate of 8.1335 mills. Again he explained the Rolled-back millage rate would generate the prior year tax revenues in the amount of \$4,468,055 (@95% proceeds).

6. The Clerk and Finance Director reviewed pages entitled *Estimated General Revenues* with estimated revenue and expenditure balances based upon the following millage rates: Rolled-back rate of 8.1335 mills, current millage rate of 8.0000 mills, and 7.9500 mills. A *Summary of Budgeted General Revenue* based upon 8.1335 mills would result in a positive "Balance After Adjustments" in the amount of \$261,587. Based upon 8.0000 mills, the result would be a positive "Balance After Adjustments" in the amount of \$188,244. And based upon 7.9500 mills, the result would be a positive "Balance After Adjustments" in the amount of \$160,777.
7. At the request of the Board, Mr. Culp reported a 3% Cost of Living Adjustment (COLA) for Board employees would be approximately \$113,000. He also stated this amount does not include any COLA for Constitutional Officers' employees. The Clerk reported Property Appraiser Angela Gray did request funds in the amount of \$7,938 to support a 3% COLA for her employees if the Board decides to approve said COLA for its employees.
8. Discussion followed on the \$25,000 line item for "Law Enforcement Vehicles" in the *Summary of Budgeted General Revenue*. The County Coordinator explained the proposed program was to set-aside up to \$75,000 outside of the Sheriff's budget to purchase up to three vehicles a year.
9. Sheriff Mac McNeill presented for review the proposed Sheriff's Law Enforcement and Corrections budget in the amount of \$4,076,402. He reported the proposed budget did not include the increase in County Employee health insurance, which amounted to approximately \$39,000. He also noted the unknowns of costly inmate medical costs were a budget concern. In conclusion, the Sheriff stated he would get back with the Board on the need to cover said health insurance costs.
10. At 7:25 P.M. Commissioner Hall had to leave the meeting due to a family emergency.
11. The Clerk directed the Board's attention to the proposed budget for the Solid Waste Department and the current Non-Ad valorem assessment rates to provide Solid Waste disposal services in Jefferson County. Upon a motion by Commissioner Barfield, seconded by Commissioner Surlis, the Board unanimously (4-0) approved the same current assessment rates for the 2018-2019 fiscal year and forwarding said action to the Property Appraiser.

12. The Clerk then directed the Board's attention to the proposed budget for Fire Services and the current Non -Ad valorem assessment rates to provide Fire protection services in Jefferson County. Upon a motion by Commissioner Barfield, seconded by Commissioner Walker, the Board voted unanimously (4-0) to approve the same current assessment rates for the 2018-2019 fiscal year and forward said action to the Property Appraiser.
13. Discussion followed on the decision to adopt a Tentative Millage for the 2018-2019 fiscal year. A motion was made by Commissioner Barfield and seconded by Commissioner Surles to approve a Tentative Millage in the amount of 7.9500 mills, which will allow for an estimated \$160,777 positive balance of General Fund revenues over expenditures. In discussion, the Clerk explained the Tentative Millage cannot increase after adoption and recommended the Board remain at the current 8.0000 millage rate, which would add an estimated \$28,000 to said balance. Motion to approve a Tentative Millage Rate of 7.95 mills carried unanimously (4-0).
14. Upon a motion by Commissioner Barfield, seconded by Commissioner Walker, the Board voted unanimously (4-0) to hold the Tentative Budget Hearing on September 4, 2018 at 6:00 P.M. at the Courthouse Annex.
15. The Board also by consensus agreed to hold the next Public Budget Workshop on Tuesday, August 14<sup>th</sup> at 6:00 P.M.
16. Commissioner Barfield shared with the Board a possibility that by housing a grant-related organization, BP funds may be available to help with the restoration of the Old Jefferson County High School A-Building. She hoped to share more information on the subject at a later date.
17. There being no other business, the Chair adjourned the meeting at 8:00 P.M.

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

Regular Session  
Courthouse Annex  
August 2, 2018  
6:00 P.M.

The Board met this date in regular session. Present were Chairman Stephen Fulford, Commissioners Betsy Barfield, Eugene Hall, JT Surlis and Stephen Walker. Also present were County Attorney Buck Bird, County Coordinator Parrish Barwick and Clerk of Court Tim Sanders.

1. Chairman Fulford called the meeting to order. Commissioner Hall led the invocation and pledge of allegiance.
2. Ashley Grover, with the Florida Department of Law Enforcement, gave a brief presentation on cybersecurity and discussed the “Secure Florida” initiative which would prove training free of cost to the county and its respective departments.
3. County Coordinator Parrish Barwick referred to a recent Leon County resolution to rename a portion of US-90 after fallen Leon County deputy Chris Smith. He stated that Leon County had already approved such a resolution and would like the Board to consider a similar resolution in the future. Mr. Barwick stated his desire to explore another resolution name US-19 from Capps to the Georgia state line after late Sheriff David Hobbs. Commissioner Barfield requested these items be placed in the agenda packet for the next meeting.
4. County Coordinator Parrish Barwick stated the county had received the annual report on housing and that it would be placed on the agenda for the next meeting.
5. PUBLIC HEARING: Chairman Fulford opened the public hearing for the Florida Department of Economic Opportunity 2017 Community Development Block Grant. David Fox, with Fred Fox Enterprises, opened provided an overview of the CDBG grant and presented the total grant as \$800,000 (\$615,500 for building, \$50,000 local SHIP funds, \$22,000 temporary relocation and \$112,500 for administrative overhead). Mr. Fox fielded questions from the Board and then provided a brief overview of the Housing Assistance Plan. Citizen Paul Henry stated his concerns with the amount of administrative costs and stated he had some recommendations to help the county wean itself from CDBG funding. **Commissioner Barfield made a motion to approve the application, to which Commissioner Walker seconded. Commissioner Barfield amended her motion to both approve the application and authorize the submission of said application via Resolution No. 2018-080218-001, to which Commissioner Walker amended his second. The motion carried unanimously. On motion by Commissioner Barfield, seconded by Commissioner Walker and unanimously carried, the Board approved Resolution No. 2018-080218-002, authorizing the use of \$50,000 State Housing Initiatives Partnership (SHIP) funds to leverage towards the CDBG. On motion by Commissioner Barfield, seconded by Commissioner Walker**

**and unanimously carried, the Board approved Resolution No. 2018-080218-003, authorizing implementation of long- and short-term objectives of the Jefferson County Community Development Plan. On motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the Board approved Resolution No. 2018-080218-004 (with scrivener's error of Gilchrist corrected to read Jefferson County), the adoption of the Housing Assistance Plan in conjunction with the application for the CDGB.**

6. Commissioner Barfield requested pulling items 3(d) and 3(e) from the Consent Agenda for discussion. She requested the minutes of the July 19<sup>th</sup>, 2018 Regular Session be corrected to state the first hearing would be continued at the August 16<sup>th</sup> Regular Session, with the second hearing advertised for a subsequent meeting. Commissioner Barfield inquired if the fire engine needed to be declared surplus before being sent to the Wacissa Volunteer Fire Department, to which County Coordinator Parrish Barwick stated the fire engine could no longer be utilized for fire suppression and that the Wacissa VFD was part of the fire system, so it could be surplus directly to them. **On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried, the Board approved the Consent Agenda, including a). Approval of Agenda as amended b). General Fund/Transportation Vouchers BOCC, c). Minutes of the June 17<sup>th</sup>, 2018 Special Session Budget Hearing, d). Minutes of the June 19<sup>th</sup>, 2018 Regular Session, e). Request to Surplus Outdated Fire Engine to Wacissa Volunteer Fire Department, f). District Three Planning Commissioner Candidate – Byron Arceneaux, and g). Small Grant Application Approval – We Care Network.**
7. County Coordinator Parrish Barwick presented the Board with the SHIP housing consultant contract extension for Government Services Group Inc. for years 2018/19 and 2019/20. **On motion by Commissioner Hall, seconded by Commissioner Walker and unanimously carried, the contract extension was approved.**
8. Commissioner Hall introduced the County-City Street Paving Initiative item and presented photos of Pearl Street. He stated City Manager Steve Wingate was not asking the county for help at this time, as the city is in the process of applying for SCOP funds to fix the road. Mr. Hall stated that if the city was not awarded the SCOP funds that this be considered in the county's resurfacing plan.
9. The Board discussed the appointment for the Canvassing Board. Chairman Fulford stated the Chairman was the automatic designee. Chairman Fulford stated that two commissioners were needed for the Value Adjustment Board, as well as one citizen appointee. **On motion by Commissioner Walker, seconded by Commissioner Barfield and unanimously carried, the Board elected Commissioners Hall and Surles to the VAB.** It was the consensus of the Board to advertise in the paper for a citizen volunteer for the VAB.
10. Clerk of Court Tim Sanders presented three county-held tax certificates (18-19-TD; 18-20-TD; 18-21-TD (for which there were no bidders at a recent public sale. He requested that if the County did not wish to obtain ownership that the Clerk be allowed to place the

parcels of land directly onto the list of Lands Available for Taxes for purchase. **On motion by Commissioner Surles, seconded by Commissioner Walker and unanimously carried, the Board authorized the Clerk to place said properties on said list of Lands Available for Taxes.**

11. County Coordinator Parrish Barwick stated the alternative route discussion for Lloyd Acres was placed on this agenda. Commissioner Barfield stated she would look into this matter further.
12. Commissioner Barfield inquired about the letter to the Department of Revenue regarding the advertisement of the tax deeds, to which County Attorney Buck Bird stated he was working on a response and that both the County and the Clerk were in full compliance with the statutes.
13. Commissioner Hall requested his phone number be placed on the county website. He also complimented the staff at the Recreation Park and stated that the old concession stand had recently been completely torn down.
14. County Coordinator Barwick briefly discussed upcoming renovations to the Building and Planning Office.
15. Commissioner Walker inquired about a check payable to G\*Fast, to which County Coordinator Barwick stated the check had been requested from and was being processed by the Clerk of Court's Office.
16. On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried, the meeting was adjourned.



**JEFFERSON COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

**ORDINANCE NO. 2018-092018-01**

AN ORDINANCE OF JEFFERSON COUNTY FLORIDA, AMENDING THE JEFFERSON COUNTY LAND DEVELOPMENT CODE; AMENDING THE JEFFERSON COUNTY LAND DEVELOPMENT CODE TO ALLOW RESIDENTIAL CARE FACILITIES OF UP TO SIX RESIDENTS IN ALL LAND USE DISTRICTS THAT ALLOW RESIDENTIAL USE; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; PROVIDING FOR CODE AMENDMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR COPY ON FILE; PROVIDING FOR AUTHORITY; AND PROVIDING FOR AN EFFECTIVE DATE.

**SECTION 1: FINDINGS OF FACT**

**WHEREAS**, pursuant to the requirements of the Community Planning Act, Chapter 163, Part II, Florida Statutes, Jefferson County has adopted and has in effect a Comprehensive Land Use Plan and a Land Development Code; and

**WHEREAS**, the Agricultural land use districts in the Jefferson County Land Development Code currently allow (in addition to agricultural activities and other uses) both residential and institutional uses, but do not allow residential care facilities; and

**WHEREAS**, residential care facilities which accommodate up to six (6) residents provide a more comfortable home-like care environment for residents and, due to their small size, are generally compatible with adjacent and nearby residential uses; and

**WHEREAS**, the County desires to amend the Land Development Code to allow residential care facilities of up to six (6) residents in the Agricultural land use districts by prohibiting only residential care facilities with seven (7) or more residents and by specifying that residential care facilities of up to six (6) residents are an allowable institutional use; and

**WHEREAS**, the County also desires to allow residential care facilities of up to six (6) residents in all land use districts that allow residential use in order to conform the Land Development Code to the requirements of Section 419.001(2), Florida Statutes; and

**WHEREAS**, a public hearing has been conducted after due public notice by the Jefferson County Planning Commission which has recommended adoption of this Ordinance by the Board of County Commissioners; and

**WHEREAS**, the Jefferson County Board of County Commissioners has determined that this Ordinance is necessary to protect the health, safety, and welfare of Jefferson County, Florida and its citizens.

**NOW, THEREFORE, BE IT ORDAINED** by the Jefferson County Board of County Commissioners as follows:

**SECTION 2: PURPOSE OF ORDINANCE**

The purpose of this Ordinance is to amend the Jefferson County Land Development Code to allow residential care facilities of up to five (5) residents in the Agricultural land use districts.

**SECTION 3: ADOPTION OF AMENDMENT TO SECTION 2.2.1. OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE.**

Jefferson County Land Development Code Section 2.2.1. is hereby amended as follows:

**2.2.1. AGRICULTURAL LAND USE DISTRICTS: AG-20, AG-5, AND AG-3**

The Comprehensive Plan 2025 Jefferson County, Florida, specifically makes the following statement: *“Farming is the basic intent of Agricultural land use areas. Residential use is allowed but is secondary in nature and must accept all characteristic farm activities of: noise, smells, dust, spray odors, timber clearing, etc.”* Agricultural properties can generally be defined as commercial properties since the end result of the agricultural activities are to produce revenue for the owner from the produced end product of the animals raised or the crops harvested. The three Agriculture land use districts generally differ in density standards for residential development, some permitted uses, and some setback standards.

**A. The following types of uses are allowed in the Agriculture 20 Land Use District:**

- 1) – 2) No change.
- 3) Institutional, excluding residential care facilities of six (7) or more residents and nursing homes. Residential care facilities of up to five (6) residents shall be an allowable Institutional use.
- 4) – 13) No change.

**B. The following types of uses are allowed in the Agriculture 5 Land Use District:**

- 1) – 2) No change.

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- 3) Institutional, excluding residential care facilities of six (7) or more residents and nursing homes. Residential care facilities of up to five (6) residents shall be an allowable Institutional use.
- 4) – 12) No change.

**C. The following types of uses are allowed in the Agriculture 3 Land Use District:**

- 1) – 2) No change.
- 3) Institutional, excluding residential care facilities of six (7) or more residents and nursing homes. Residential care facilities of up to five (6) residents shall be an allowable Institutional use.
- 4) – 9) No change.

**SECTION 4: ADOPTION OF AMENDMENT TO SECTION 2.4.1. OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE.**

Jefferson County Land Development Code Section 2.4.1. is hereby amended as follows:

**2.4.0. Standards For Residential Care Facilities**

Residential Care Facilities (RCF) are those facilities providing both a residence (for varying periods of time) and a care component, including group care homes and foster care facilities licensed by the State of Florida. They are an allowed use as an Institutional use in all land use districts where residential use is allowed. An RCF can be classified and operated as a licensed home business upon receipt of State of Florida approval. An RCF located in a residential neighborhood shall be constructed and maintained in a character consistent with the residential area in which it is located, including all parts of the structure, gross floor area, building design, and lot ratio. An RCF containing multiple individual dwelling units shall meet the density limitations of the underlying land use district, calculated as follows: six (6) residents (~~including resident staff~~) = one (1) dwelling unit. Residential Care Facilities shall not be allowed within a one thousand (1000) foot radius of another RCF as measured from property line to property line.

**SECTION 5: SEVERABILITY**

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and affect.

**SECTION 6: CONFLICT**

All ordinances or parts of ordinances in conflict herewith are, to the extent of such of conflict, hereby repealed.

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**SECTION 7: COPY ON FILE**

A certified copy of this enacting ordinance shall be filed with the Clerk of the Circuit Court.

**SECTION 8: EFFECTIVE DATE**

This Ordinance shall be filed with the Office of the Secretary of the State of Florida and shall immediately take effect upon receipt of official acknowledgment from the Department of State that the same has been filed.

**SECTION 9: AUTHORITY**

This ordinance is adopted pursuant to the authority granted by Chapter 125.01 and Chapter 163.3161 through 163.3215, Florida Statutes.

PASSED on first reading August 16, 2018.

PASSED AND DULY ADOPTED with a quorum present and voting by the Board of County Commissioners of Jefferson County upon second and final reading this 20<sup>th</sup> day of Sept, 2018.

BOARD OF COUNTY COMMISSIONERS  
OF JEFFERSON COUNTY, FLORIDA

\_\_\_\_\_  
STEPHEN FULFORD, Chairman

ATTEST:

\_\_\_\_\_  
Tim Sanders, Clerk of Courts

APPROVED as to FORM & SUBSTANCE:

\_\_\_\_\_  
Scott Shirley, Land Use Attorney

**Title: SHIP Annual Report**  
**Jefferson County FY 2016/2017 Interim-1**

**Report Status: Submitted**

**Form 1**

**SHIP Distribution Summary:**

**Homeownership**

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
3	Rehabilitation	\$153,869.85	5				
4	Demolition/Reconstruction	\$158,794.00	2				

**Homeownership Totals: \$312,663.85 7**

**Rentals**

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units

**Rental Totals:**

**Subtotals: \$312,663.85 7**

**Additional Use of Funds**

Use	Expended	Encumbered	Unencumbered
Administrative	\$35,000.00		
Homeownership Counseling			
Admin From Program Income			
Admin From Disaster Funds			

**Totals: \$347,663.85 7 \$0.00 \$0.00**

**Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund**

Source of Funds	Amount
State Annual Distribution	\$350,000.00
Program Income (Interest)	\$29.16
Program Income (Payments)	
Recaptured Funds	
Disaster Funds	
Other Funds	
Carryover funds from previous year	\$2,135.86
<b>Total:</b>	<b>\$352,165.02</b>

**\* Carry Forward to Next Year: \$4,501.17**

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

### Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
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√ No rental strategies are in use

### Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$312,663.85	100.00%
Public Moneys Expended		.00%
Private Funds Expended		.00%
Owner Contribution		.00%
Total Value of All Units	\$312,663.85	100.00%

### SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$312,663.85	\$350,000.00	89.33%	65%
Construction / Rehabilitation	\$312,663.85	\$350,000.00	89.33%	75%

### Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds % *
Extremely Low	\$226,374.00			\$226,374.00	64.28%
Very Low	\$25,575.00			\$25,575.00	7.26%
Low	\$60,714.85			\$60,714.85	17.24%
Moderate				\$0.00	.00%
Over 120%-140%				\$0.00	.00%
<b>Totals:</b>	\$312,663.85	\$0.00	\$0.00	\$312,663.85	88.78%

### Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low	\$226,374.00	4			\$226,374.00	4
Very Low	\$25,575.00	1			\$25,575.00	1
Low	\$60,714.85	2			\$60,714.85	2
Moderate					\$0.00	0
<b>Totals:</b>	\$312,663.85	7	\$0.00	0	\$312,663.85	7

### Form 3

#### Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Total
Rehabilitation	Monticello	2	1	2		5
Demolition/Reconstruction	Monticello	2				2
<b>Totals:</b>		<b>4</b>	<b>1</b>	<b>2</b>		<b>7</b>

#### Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
Rehabilitation	Monticello	0	0	1	4	5
Demolition/Reconstruction	Monticello			1	1	2
<b>Totals:</b>		<b>0</b>	<b>0</b>	<b>2</b>	<b>5</b>	<b>7</b>

#### Family Size

Description	List Unincorporated and Each Municipality	1 Person	2-4 People	5+ People	Total
Rehabilitation	Monticello	5			5
Demolition/Reconstruction	Monticello	2			2
<b>Totals:</b>		<b>7</b>			<b>7</b>

#### Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Rehabilitation	Monticello	3	2					5
Demolition/Reconstruction	Monticello	1	1					2
<b>Totals:</b>		<b>4</b>	<b>3</b>					<b>7</b>

#### Demographics (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel. Disabled	Homeless	Elderly	Other	Other	Total
Rehabilitation	Monticello		1		4	2		7
Demolition/Reconstruction	Monticello						2	2
<b>Totals:</b>			<b>1</b>		<b>4</b>	<b>2</b>	<b>2</b>	<b>9</b>



**Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside**

Description	Special Target Group	Expended Funds	Total # of Expended Units
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**Form 4**

**Expended Funds**

**\$312,664.00**

Strategy	Full Name	Address	City	Zip Code	Expended Funds	FY if Unit Already Counted
Rehabilitation	Susie Morris	830 Branch St.	Monticello	32344	\$35,000.00	
Rehabilitation	Sandra Mabry	65 Pine Cone Dr.	Monticello	32344	\$25,575.00	
Rehabilitation	Bessie Early	1240 E. Clark Ave.	Monticello	32344	\$29,750.00	
Rehabilitation	Pamela Pasko	821 Old Lloyd Rd.	Monticello	32344	\$30,964.85	
Rehabilitation	Sharon Wilson	10494 Salt Road	Lamont	32336	\$32,580.00	
Demolition/Reconstruction	Sadie Swan	8 Thompson Dr.	Monticello	32344	\$84,427.00	
Demolition/Reconstruction	Allisa Lamar	5725 S. Jefferson	Lamont	32336	\$74,367.00	

Jefferson County 2016 Interim-1

**Form 5**

## Special Needs Breakdown

### SHIP Expended and Encumbered for Special Needs Applicants

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units
3	Rehabilitation	\$91,539.85	3		
4	Demolition/Reconstruction	\$158,794.00	2		

### Special Needs Category Breakdown by Strategy

Strategies	Special Needs Category	Expended Amount	Units	Encumbered Amount	Units
(3) Rehabilitation	Receiving Supplemental Security Income	\$60,575.00	2		
(3) Rehabilitation	Receiving Social Security Disability Insurance	\$30,964.85	1		
(4) Demolition/Reconstruction	Person with Disabling Condition (not DD)	\$158,794.00	2		

**Provide a description of efforts to reduce homelessness:**

**LG Submitted Comments:**

**Title: SHIP Annual Report**  
**Jefferson County FY 2017/2018 Interim-2**

**Report Status: Submitted**

**Form 1**

**SHIP Distribution Summary:**

**Homeownership**

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
2	Purchase Assistance without rehab	\$45,000.00	2			\$584.43	1
3	Rehabilitation	\$98,941.00	3				
4	Demolition/Reconstruction			\$175,000.00	2		
<b>Homeownership Totals:</b>		<b>\$143,941.00</b>	<b>5</b>	<b>\$175,000.00</b>	<b>2</b>	<b>\$584.43</b>	<b>1</b>

**Rentals**

Code	Strategy	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
<b>Rental Totals:</b>							
<b>Subtotals:</b>		<b>\$143,941.00</b>	<b>5</b>	<b>\$175,000.00</b>	<b>2</b>	<b>\$584.43</b>	<b>1</b>

**Additional Use of Funds**

Use	Expended	Encumbered	Unencumbered
Administrative	\$35,000.00		
Homeownership Counseling			
Admin From Program Income			
Admin From Disaster Funds			

<b>Totals:</b>	<b>\$178,941.00</b>	<b>5</b>	<b>\$175,000.00</b>	<b>2</b>	<b>\$584.43</b>	<b>1</b>
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**Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund**

Source of Funds	Amount
State Annual Distribution	\$350,000.00
Program Income (Interest)	\$24.26
Program Income (Payments)	
Recaptured Funds	
Disaster Funds	
Other Funds	
Carryover funds from previous year	\$4,501.17
<b>Total:</b>	<b>\$354,525.43</b>

**\* Carry Forward to Next Year: \$.00**

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

### Rental Unit Information

Description	Eff.	1 Bed	2 Bed	3 Bed	4 Bed
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√ No rental strategies are in use

### Recap of Funding Sources for Units Produced ("Leveraging")

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	\$143,941.00	100.00%
Public Moneys Expended		.00%
Private Funds Expended		.00%
Owner Contribution		.00%
Total Value of All Units	\$143,941.00	100.00%

### SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	\$318,941.00	\$350,000.00	91.13%	65%
Construction / Rehabilitation	\$273,941.00	\$350,000.00	78.27%	75%

### Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds % *
Extremely Low	\$34,200.00	\$100,000.00	\$584.43	\$134,784.43	38.02%
Very Low	\$32,641.00			\$32,641.00	9.21%
Low	\$57,100.00	\$75,000.00		\$132,100.00	37.26%
Moderate	\$20,000.00			\$20,000.00	5.64%
Over 120%-140%				\$0.00	.00%
<b>Totals:</b>	\$143,941.00	\$175,000.00	\$584.43	\$319,525.43	90.13%

### Project Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low	\$34,200.00	1			\$34,200.00	1
Very Low	\$32,641.00	1			\$32,641.00	1
Low	\$57,100.00	2			\$57,100.00	2
Moderate	\$20,000.00	1			\$20,000.00	1
<b>Totals:</b>	\$143,941.00	5	\$0.00	0	\$143,941.00	5

### Form 3

#### Number of Households/Units Produced

Strategy	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Total
Purchase Assistance without rehab	Monticello			1	1	2
Rehabilitation	Monticello	1	1	1		3
<b>Totals:</b>		<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>5</b>

#### Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0 - 25	26 - 40	41 - 61	62+	Total
Purchase Assistance without rehab	Monticello		2			2
Rehabilitation	Monticello			2	1	3
<b>Totals:</b>			<b>2</b>	<b>2</b>	<b>1</b>	<b>5</b>

#### Family Size

Description	List Unincorporated and Each Municipality	1 Person	2- 4 People	5 + People	Total
Purchase Assistance without rehab	Monticello	2			2
Rehabilitation	Monticello	1	2		3
<b>Totals:</b>		<b>3</b>	<b>2</b>		<b>5</b>

#### Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
Purchase Assistance without rehab	Monticello	1		1				2
Rehabilitation	Monticello	1	2					3
<b>Totals:</b>		<b>2</b>	<b>2</b>	<b>1</b>				<b>5</b>

#### Demographics (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel. Disabled	Home-less	Elderly	Other	Other	Total
Purchase Assistance without rehab	Monticello							0
Rehabilitation	Monticello							0
<b>Totals:</b>								<b>0</b>

**Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside**

Description	Special Target Group	Expended Funds	Total # of Expended Units
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**Form 4**

**Expended Funds**

**\$143,941.00**

Strategy	Full Name	Address	City	Zip Code	Expended Funds	FY if Unit Already Counted
Rehabilitation	Johnny Nealy	1260 Sage St.	Monticello	32344	\$34,200.00	
Rehabilitation	Ola Sheffield	925 Branch St.	Monticello	32344	\$32,100.00	
Rehabilitation	Dessieann Harvey	390 Holly St.	Monticello	32344	\$32,641.00	
Purchase Assistance without rehab	Amanda Sapp	30 Pine Needle Trace	Monticello	32344	\$25,000.00	
Purchase Assistance without rehab	Javier Betancourt	134 Pine Needle Trace	Monticello	32344	\$20,000.00	

Jefferson County 2017 Interim-2

**Form 5**

**Special Needs Breakdown**

**SHIP Expended and Encumbered for Special Needs Applicants**

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units
3	Rehabilitation				
4	Demolition/Reconstruction			\$75,000.00	1

**Special Needs Category Breakdown by Strategy**

Strategies	Special Needs Category	Expended Amount	Units	Encumbered Amount	Units
(4) Demolition/Reconstruction	Receiving Supplemental Security Income			\$75,000.00	1

**Provide a description of efforts to reduce homelessness:**

**LG Submitted Comments:**



**State Housing Initiatives Partnership (SHIP) Program**  
**Annual Report and Local Housing Incentives Certification**

On Behalf of Jefferson County (Local Government), I hereby certify that:

1. The Annual Report information submitted electronically to Florida Housing Finance Corporation is true and accurate for the closeout year 2015/2016 and interim years 2016/2017, 2017/2018.
2. The local housing incentives or local housing incentive plan have been implemented or are in the process of being implemented. Including, at a minimum:
  - a. Permits as defined in s.163.3164 (15) and (16) for affordable housing projects are expedited to a greater degree than other projects; and
  - b. There is an ongoing process for review of local policies, ordinances, regulations, and plan provisions that increase the cost of housing prior to their adoption.
3. The cumulative cost per newly constructed housing per housing unit, from these actions is estimated to be \$ 0.00.
4. The cumulative cost per rehabilitated housing per housing unit, from these actions is estimated to be \$ 0.00.

Staff Member responsible for submitting annual report to FHFC: Parrish Barwick, County Coordinator

\_\_\_\_\_  
Witness Signature Date

\_\_\_\_\_  
Chief Elected Official or Designee Signature Date

\_\_\_\_\_  
Witness Printed Name

\_\_\_\_\_  
Chief Elected Official or Designee Printed Name

\_\_\_\_\_  
Witness Signature Date

\_\_\_\_\_  
Witness Printed Name

or

ATTEST (Seal)

\_\_\_\_\_  
Signature Date

420.9075 (10) Each county or eligible municipality shall submit to the corporation by September 15 of each year a report of its affordable housing programs and accomplishments through June 30 immediately preceding submittal of the report. The report shall be certified as accurate and complete by the **local government's chief elected official or his or her designee**. Transmittal of the annual report by a county's or eligible municipality's chief elected official, or his or her designee, certifies that the local housing incentive strategies, or, if applicable, the local housing incentive plan, have been implemented or are in the process of being implemented pursuant to the adopted schedule for implementation. 41

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEON COUNTY, FLORIDA, SUPPORTING THE HONORARY DESIGNATION OF A PORTION OF U.S. 90/S.R. 10 BETWEEN CHAIRES CROSS ROAD AND S.R. 59 IN LEON COUNTY AND JEFFERSON COUNTY AS "DEPUTY CHRISTOPHER SMITH MEMORIAL HIGHWAY"; RECOGNIZING THE FLORIDA DEPARTMENT OF TRANSPORTATION AS THE AGENCY RESPONSIBLE FOR THE DESIGN, ERECTION, AND MAINTENANCE OF THE ASSOCIATED HONORARY DESIGNATION MARKERS; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Chapter 2018-161, Laws of Florida, provides for the erection of honorary designations of certain transportation facilities in specified counties and directs the Florida Department of Transportation ("FDOT") to erect suitable markers; and

WHEREAS, FDOT has been directed to erect two markers designating the portion of U.S. 90/S.R. 10 between Chaires Cross Road and S.R. 59 in Jefferson County and Leon County as "Deputy Christopher Smith Memorial Highway"; and

WHEREAS, the Roadway is within FDOT's jurisdictional limits, and FDOT will be responsible for the design, erection, and maintenance of the honorary designation markers; and

WHEREAS, Section 334.071(3), Florida Statutes, requires that the appropriate city or county commission pass a resolution in support of any proposed honorary designation markers before their erection; and

WHEREAS, the Roadway where the proposed honorary designation will be erected lies within Jefferson and Leon Counties.

WHEREAS, Deputy Chris Smith served honorably as a deputy sheriff with the Jefferson County Sheriff's Office; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Jefferson County, Florida, that:

SECTION 1. The preceding "Whereas" clauses are true and correct and are made part of this Resolution.

SECTION 2. The Board of County Commissioners of Jefferson County, Florida ("Board"), recognizes FDOT as the agency responsible for the design, erection, and maintenance of the honorary designation markers.

SECTION 3. The Board supports this Resolution. Attachment #1

Page 1 of 2

SECTION 4. SEVERABILITY.

If any portion of this Resolution is determined by any court to be invalid, the invalid portion shall be stricken, and such striking shall not affect the validity of the remainder of this Resolution. If any court determines that this Resolution, or any portion hereof, cannot be legally applied to any individual(s), group(s), entity(ies), property(ies), or circumstance(s), such determination shall not affect the applicability hereof to any other individual, group, entity, property, or circumstance.

SECTION 5. EFFECTIVE DATE.

This Resolution shall become effective upon adoption.

DONE AND ADOPTED by the Board of County Commissioners of Leon County, Florida, on this the day of 2018.

JEFFERSON COUNTY, FLORIDA

BY:

\_\_\_\_\_, Chairman

Board of County Commissioners

ATTEST:

\_\_\_\_\_, Clerk of Court and

Comptroller, Leon County, Florida

By:

APPROVED AS TO FORM:

Office of the County Attorney

Jefferson County, Florida

By:

\_\_\_\_\_

County Attorney Attachment #1

June 20, 2018

EMI Architects  
Attn: William F. Douglas, Vice President  
251 East 7<sup>th</sup> Avenue  
Tallahassee, FL 32303  
Via email: [douglas@emiarch.com](mailto:douglas@emiarch.com)

RE: Jefferson County Historic Schoolhouse – Drainage Improvements

Dear Mr. Douglas:

Thank you for the opportunity to submit this proposal for engineering services. Our understanding of the Scope of Services is listed below:

1. Task 1 – Civil Engineering
  - a. Revise construction documents to show a 6 inch gravity storm pipe from the existing groundwater sump box to the existing stormwater manhole located in the southwest corner of US-90 and Water Street, including but not limited to pipe sizes, slopes and inverts. - \$800.00
  - b. Revise construction documents to increase connectivity for the hydrostatic pressure relief system, including extending the system outside the western basement wall (under the proposed stairs). - \$800.00
  - c. Respond to contractor RFI's and attend two (2) construction observations. - \$400.00

We propose to perform the Tasks listed above for a **lump sum fee of \$2,000.**

We appreciate the opportunity to work with you on this project and look forward rehabilitating this historic structure and obtaining an economical solution to the groundwater issues.

**AGREEMENT AND NOTICE TO PROCEED**



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Rob Davis, PE  
Project Manager

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William F. Douglas      Date  
Vice President

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA, SUPPORTING THE HONORARY DESIGNATION OF A PORTION OF U.S.19/S.R.300, BETWEEN U.S. 27, AT CAPPS, AND THE JEFFERSON COUNTY LINE NORTH AS “SHERIFF DAVID C. HOBBS MEMORIAL HIGHWAY”; RECONIZING THE FLORIDA DEPARTMENT OF TRANSPORTATION AS THE AGENCY RESPONSIBLE FOR THE DESIGN, ERECTION, AND MAINTENANCE OF THE ASSOCIATED HONORARY DESIGNATION MARKERS; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE.**

**WHEREAS**, Chapter 2018-161, Laws of Florida, provides for the erection of honorary designations of certain transportation facilities in specified counties and directs the Florida Department of Transportation (“FDOT”) to erect suitable markers; and

**WHEREAS**, FDOT has been directed to erect two markers designating the portion of U.S. 19/S.R. 300 in Jefferson County as “Sheriff David C. Hobbs Memorial Highway”; and

**WHEREAS**, the Roadway is within FDOT’s jurisdictional limits, and FDOT will be responsible for the design, erection, and maintenance of the honorary designation markers; and

**WHEREAS**, Section 334.071(3), Florida Statutes, requires that the appropriate city and county commission pass a resolution in support of any proposed honorary designation markers before their erection; and

**WHEREAS**, the Roadway where the proposed honorary designation will be erected lies within Jefferson County; and

**WHEREAS**, Sheriff David Hobbs served honorably as Sheriff of The Jefferson County Sheriff’s Department and is recognized as a pillar of the community;

**NOW, THEREFORE, BE IT RESOLVED** the Board of County Commissioners of Jefferson County, Florida enthusiastically and with great pride support this Resolution in renaming of a portion of U.S. 19/S.R. 300 as the “Sheriff David C. Hobbs Memorial Highway”.

**DULY ADOPTED** this \_\_\_\_ day of \_\_\_\_\_ 2018.

**JEFFERSON COUNTY BOARD  
OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
**STEPHEN FULFORD, CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**Tim Sanders, Clerk of Courts**