



# BOARD OF COUNTY COMMISSIONERS

## JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1 COURTHOUSE CIRCLE; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

**Stephen Fulford**

District 1

**Gene Hall**

District 2

**J T Surles**

District 3 Chairman

**Betsy Barfield**

District 4

**Stephen Walker**

District 5 Vice-Chair

### REGULAR SESSION AGENDA

**\*\*\* (Virtual Meeting to be Held) Meeting Code and Password to be Provided**

September 17, 2020 at the Emergency Management Operations Center

169 Industrial Park Rd., Monticello, FL 32344

**1. 6:00 PM CALL TO ORDER, INVOCATION, PLEDGE OF ALLEGIANCE**

**2. PUBLIC ANNOUNCEMENTS, PRESENTATIONS & AWARDS**

US 90 Monticello to Tallahassee Multi-Use Trail Feasibility Study, Kimley-Horn & Associates

**3. CONSENT AGENDA**

- a) Approval of Agenda
- b) General Fund/Trans. & Rd. Bond Vouchers for Approval: 9.17.2020.
- c) BOCC Minutes for Approval 9.3.2020
- d) "Legal Services Agreement, Brian Rich, Esq. re: Capital Truck Bankruptcy"
- e) Health Department Annual Contract for Approval K. Albritton

**4. GENERAL BUSINESS:**

- a) CARES ACT plan rough draft K. Reams/A. Gray
- b) Solar Ordinance Second Reading, Discussion & Approval- S. Shirley
- c) Valley View Self-Assessment Road Improvement Plan

**5. Citizens Request & Input on Non-Agenda Items (3 Minute Limit Please)**

**6. CLERK OF COURTS –**

**7. COUNTY COORDINATOR -**

**8. COUNTY ATTORNEY:**

**9. COUNTY COMMISSIONER DISCUSSION ITEMS:**

### ADJOURN:

From the manual "Government in the Sunshine", page 40: Paragraph C. Each board, commission or agency of this state or of any political subdivision thereof shall include in the notice of any meeting or hearing, if notice of meeting or hearing is required, of such board, commission, or agency, conspicuously on such notice, the advice that if a person decides to appeal any decision made by the board, agency or commission with respect to any matter considered at such meeting or hearing, he will need a record of the proceedings, and for such purpose he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

**Kirk Reams**

Clerk of Courts

**Parrish Barwick**

County Coordinator

**T. Buckingham Bird**

County Attorney



# US 90 Trail Feasibility Study

Jefferson County BOCC Meeting  
September 17, 2020

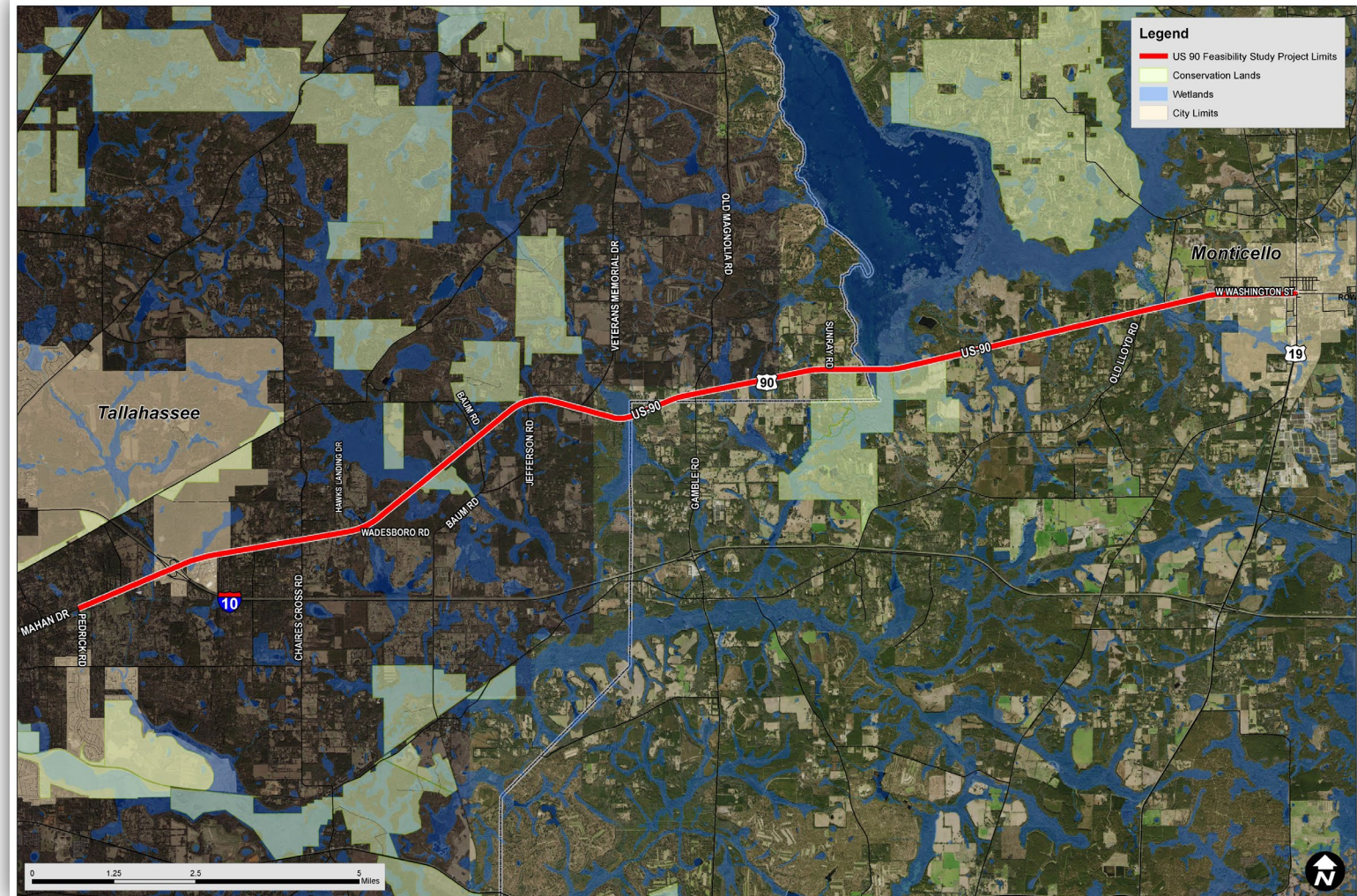




# Project Purpose & Background



- **Purpose:** To connect the City of Tallahassee to the City of Monticello via a 10-12 ft. paved shared-use path.
- **Project Limits:** Pedrick Road (western limit) to existing Monticello Bike Trail (eastern limit)
- **Phase 1:** Feasibility Study
  - Began October 2019
- **Phase 2:** Public Engagement
  - Anticipated to begin Fall 2020





# Project Goals



Provide a safe, continuous multimodal facility between Tallahassee and Monticello



Expand upon the growing SUNTrails Regional Trail Network



Provide new alternative transportation opportunities for residents, businesses, and visitors along the US 90 corridor



Spur economic development and activity



# Stakeholder Engagement



- Florida Department of Environmental Protection (FDEP)
- Hilltop Country Store Owners
- Brett Brantley – property owner
- Other property owners – ongoing





# Existing Conditions on US 90



## Roadway:

- 4-lane bidirectional road with median from Pedrick Road to east of Summit Lake Drive
- 2-lane bidirectional with paved shoulder from Summit Lake Drive to Monticello Courthouse
- On-street parking east of entering Monticello City limit
- Speeds vary from 35 mph to 55 mph

## Bicycle & Pedestrian Facilities:

- Sidewalks from Pedrick Road to I-10 Interchange
- Sidewalks begin again at Crooked Creek Lane in Monticello
- Designated on-street bicycle lane from Pedrick Road to east of Summit Lake Drive



# Opportunities



Existing and current conditions that would add value to a trail, and be beneficial to trail users

- Shade
- Aesthetic
- Existing bicycle route





# Challenges



Elements that would make trail construction difficult, or would limit feasibility of constructing the trail at all

- Right-of-way
- Crepe myrtles
- Trail crossings

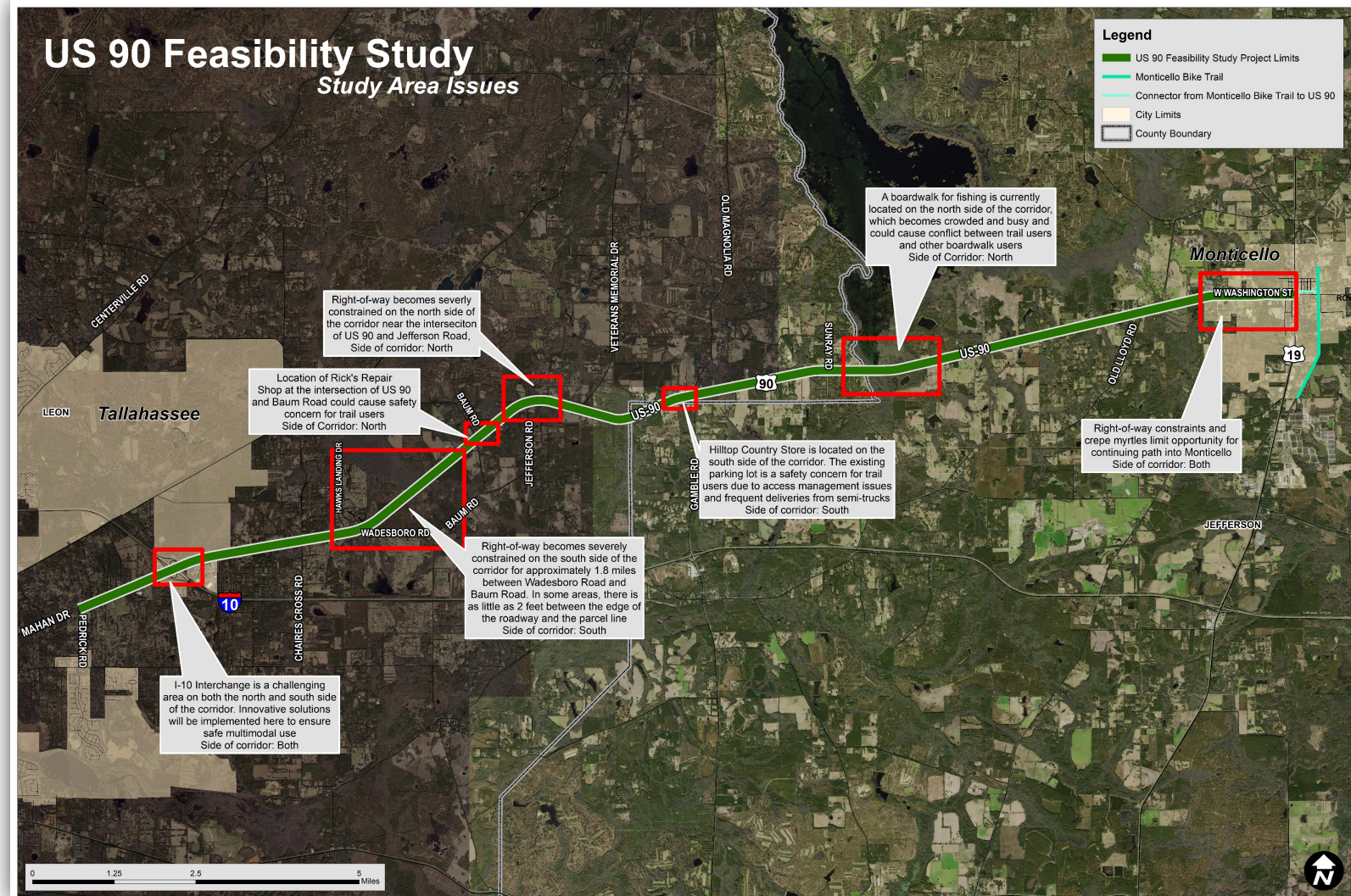


# Study Area Issues



Areas where several challenges exist:

- I-10 Interchange
- East of Hawk's Landing Drive
- East of Baum Road
- US 90 near Jefferson Road intersection
- Hilltop Country Store
- Lake Miccosukee
- Downtown Monticello





# What's next?



- Finalize feasibility report with alternatives
- Public outreach for additional input and feedback on alternatives
- Project recommendations



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY PE	VOUCHER NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-01001	G/L	CASH ACCOUNT-011010000				CASH-CHECKING-GEN.	FUND		
Advanced Business System	09/17/2020	-	363892	09/04/2020	VR	19091720-083	Mtr#72566	20.42	.00
Advanced Business System	09/17/2020	-	363892	09/04/2020	VR	28091720-082	Mtr#72566	20.43	.00
CHECK TO VENDOR==>VENDOR ADVBUSIN Advanced Business Systems TOTALS								40.85	.00
Amazon Business	09/17/2020	-	FTR9CFDW	08/20/2020	VR	01091720-032	#1X4H-FTR9-CFDW FaceCover	525.00	.00
Amazon Business	09/17/2020	-	FTR9H9WJ	08/21/2020	VR	01091720-033	#1X4H-FTR9-H9WJ TapeMeasu	15.99	.00
Amazon Business	09/17/2020	-	LYTRWKVY	08/18/2020	VR	01091720-031	#141K-LYTR-WKVY Embroider	95.88	.00
Amazon Business	09/17/2020	-	VG9F31QQ	09/03/2020	VR	01091720-036	#177H-VG9F-31QQ ChargStdnd	12.89	.00
Amazon Business	09/17/2020	-	YV9L3HVD	09/03/2020	VR	01091720-037	#1JCT-YV9L-3HVD Apron	8.99	.00
Amazon Business	09/17/2020	-	2MPHJDF1	08/26/2020	VR	01091720-034	#19JL-3MPH-JDF1 ApplePenc	121.95	.00
Amazon Business	09/17/2020	-	7TW6PHVG	09/02/2020	VR	01091720-035	#13CL-7TW6-PHVG AirQualMt	159.99	.00
CHECK TO VENDOR==>VENDOR AMAZONBU Amazon Business TOTALS								940.69	.00
Ard, Shirley & Rudolph,P	09/17/2020	-	130016	09/02/2020	VR	01091720-012	#2-101.1 Overage 08/20	11517.75	.00
CHECK TO VENDOR==>VENDOR ARDSHIRL Ard, Shirley & Rudolph,PA TOTALS								11517.75	.00
Tommy Arthur	09/17/2020	-	09032001	09/03/2020	VR	28091720-090	Transfer to Atlanta	360.00	.00
CHECK TO VENDOR==>VENDOR ARTHURTO Tommy Arthur TOTALS								360.00	.00
Aucilla Area Solid Waste	09/17/2020	-	08312001	08/31/2020	VR	22091720-069	Tipping Fees	46409.32	.00
CHECK TO VENDOR==>VENDOR AUCILLAA Aucilla Area Solid Waste TOTALS								46409.32	.00
Aaron Baker	09/17/2020	-	09022001	09/02/2020	VR	28091720-088	Transfer to Gainesville	195.00	.00
CHECK TO VENDOR==>VENDOR BAKERA Aaron Baker TOTALS								195.00	.00
BancorpSouth	09/17/2020	-	684288	09/03/2020	VR	22091720-067	#002-0070780-004	3499.91	.00
CHECK TO VENDOR==>VENDOR BANCORPS BancorpSouth TOTALS								3499.91	.00
Big Bend Tire	09/17/2020	-	31610	08/04/2020	VR	22091720-072	SolidWaste-Service Call	132.00	.00
Big Bend Tire	09/17/2020	-	31627	08/05/2020	VR	22091720-073	SolidWaste-Dsmnt/Mnt	53.00	.00
Big Bend Tire	09/17/2020	-	31753	08/12/2020	VR	22091720-074	SolidWaste-Repair	135.00	.00
Big Bend Tire	09/17/2020	-	31877	08/20/2020	VR	22091720-075	SolidWaste-OilChg,AirFilt	133.05	.00
Big Bend Tire	09/17/2020	-	31892	08/20/2020	VR	22091720-076	SolidWaste-Dsmnt/Mnt	90.00	.00
Big Bend Tire	09/17/2020	-	31974	08/25/2020	VR	22091720-077	SolidWaste-OilChg,Filters	490.97	.00
Big Bend Tire	09/17/2020	-	31993	08/27/2020	VR	28091720-095	FireRescue-OilChg	89.00	.00
Big Bend Tire	09/17/2020	-	32019	08/28/2020	VR	28091720-096	FireRescue-OilChg	80.00	.00
Big Bend Tire	09/17/2020	-	32028	08/31/2020	VR	28091720-097	FireRescue-TransCaseMotor	45.00	.00
Big Bend Tire	09/17/2020	-	32028	08/31/2020	VR	28091720-098	FireRescue-TransCaseMotor	322.98	.00
Big Bend Tire	09/17/2020	-	32071	09/01/2020	VR	28091720-093	FireRescue-OilChg,AirFilt	89.00	.00
Big Bend Tire	09/17/2020	-	32071	09/01/2020	VR	28091720-094	FireRescue-OilChg,AirFilt	69.14	.00



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT	
CHECK TO VENDOR==>VENDOR BIGBENTI Big Bend Tire							TOTALS	1729.14	.00
Big Bend-Eubanks Termite	09/17/2020	-	230383	09/02/2020	VR 01091720-004	#8522 Monthly Pest Ctrl	400.00	.00	
CHECK TO VENDOR==>VENDOR BIGBTERM Big Bend-Eubanks Termite							TOTALS	400.00	.00
Campbell's Plumbing, LLC	09/17/2020	-	14090	09/01/2020	VR 01091720-005	Extension-Find Leak	85.00	.00	
CHECK TO VENDOR==>VENDOR CAMPBPLU Campbell's Plumbing, LLC							TOTALS	85.00	.00
CenturyLink	09/17/2020	-	09820920	09/01/2020	VR 01091720-008	Act#311120982	60.00	.00	
CenturyLink	09/17/2020	-	64950920	09/02/2020	VR 22091720-068	Act#461036495	85.69	.00	
CenturyLink	09/17/2020	-	87870920	09/01/2020	VR 01091720-006	Act#312248787	66.07	.00	
CenturyLink	09/17/2020	-	87870920	09/01/2020	VR 01091720-007	Act#312248787	66.07	.00	
CHECK TO VENDOR==>VENDOR CENTLINK CenturyLink							TOTALS	277.83	.00
City of Monticello	09/17/2020	-	01190820	08/25/2020	VR 01091720-047	Act#00020119	62.47	.00	
CHECK TO VENDOR==>VENDOR CITYMONT City of Monticello							TOTALS	62.47	.00
Kyle Collins	09/17/2020	-	09032001	09/03/2020	VR 28091720-091	Transfer to Atlanta	360.00	.00	
CHECK TO VENDOR==>VENDOR COLLINSK Kyle Collins							TOTALS	360.00	.00
CurtisMorganGarageInc	09/17/2020	-	14689	08/27/2020	VR 28091720-105	FireRescue-TroubleshootLt	95.00	.00	
CurtisMorganGarageInc	09/17/2020	-	14689	08/27/2020	VR 28091720-106	FireRescue-TroubleshootLt	2.85	.00	
CurtisMorganGarageInc	09/17/2020	-	14736	08/27/2020	VR 28091720-107	FireRescue-Radiator,A/C	774.74	.00	
CurtisMorganGarageInc	09/17/2020	-	14736	08/27/2020	VR 28091720-108	FireRescue-Radiator,A/C	636.50	.00	
CHECK TO VENDOR==>VENDOR CURTISMO CurtisMorganGarageInc							TOTALS	1509.09	.00
Duke Energy	09/17/2020	-	22830820	08/28/2020	VR 19091720-080	Act#6872002283	10.07	.00	
Duke Energy	09/17/2020	-	22830820	08/28/2020	VR 28091720-081	Act#6872002283	10.07	.00	
Duke Energy	09/17/2020	-	35520820	08/28/2020	VR 01091720-016	Act#0392903552	383.08	.00	
Duke Energy	09/17/2020	-	46530820	09/03/2020	VR 01091720-001	Act#4293294563	15.43	.00	
Duke Energy	09/17/2020	-	82110820	08/28/2020	VR 01091720-014	Act#1554238211	17.18	.00	
CHECK TO VENDOR==>VENDOR DUKE Duke Energy							TOTALS	435.83	.00
Gulf Coast Lumber/Supply	09/17/2020	-	53571	04/19/2019	VR 22091720-064	#300166 Duct Tape	22.14	.00	
Gulf Coast Lumber/Supply	09/17/2020	-	61231	09/06/2019	VR 22091720-065	#300166 Chain	9.52	.00	
Gulf Coast Lumber/Supply	09/17/2020	-	63509	10/16/2019	VR 22091720-061	#300166 Bolts	3.40	.00	
Gulf Coast Lumber/Supply	09/17/2020	-	66971	12/19/2019	VR 22091720-062	#300166 Nozzle	9.99	.00	
Gulf Coast Lumber/Supply	09/17/2020	-	78432	07/16/2020	VR 22091720-066	#300166 Glove	15.49	.00	
Gulf Coast Lumber/Supply	09/17/2020	-	78811	07/22/2020	VR 22091720-063	#300166 Resin,Wood Shim	21.48	.00	
Gulf Coast Lumber/Supply	09/17/2020	-	79760	08/06/2020	VR 01091720-043	#300166 Glove,Cleaner	33.06	.00	
Gulf Coast Lumber/Supply	09/17/2020	-	80411	08/19/2020	VR 01091720-042	#300166 Paint,GasSpout	38.92	.00	
CHECK TO VENDOR==>VENDOR GULFCOLU Gulf Coast Lumber/Supply*							TOTALS	154.00	.00



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY	VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Ingram Library Services	09/17/2020	-	47260355	07/26/2020	VR	01091720-019	Act#2005054 Books	33.53	.00
Ingram Library Services	09/17/2020	-	47336196	07/29/2020	VR	01091720-020	Act#2005054 Books	11.26	.00
Ingram Library Services	09/17/2020	-	47336197	07/29/2020	VR	01091720-021	Act#2005054 Books	11.91	.00
Ingram Library Services	09/17/2020	-	47386450	07/31/2020	VR	01091720-022	Act#2005054 Books	17.61	.00
Ingram Library Services	09/17/2020	-	47386451	07/31/2020	VR	01091720-023	Act#2005054 Books	49.43	.00
Ingram Library Services	09/17/2020	-	47386452	07/31/2020	VR	01091720-024	Act#2005054 Books	16.86	.00
Ingram Library Services	09/17/2020	-	47396201	08/02/2020	VR	01091720-025	Act#2005054 Books	27.80	.00
Ingram Library Services	09/17/2020	-	47396202	08/02/2020	VR	01091720-026	Act#2005054 Books	15.34	.00
CHECK TO VENDOR==>VENDOR INGRAM				Ingram Library Services		TOTALS		183.74	.00
Jefferson Community Wate	09/17/2020	-	05000820	08/31/2020	VR	22091720-070	Act#0320500	43.63	.00
Jefferson Community Wate	09/17/2020	-	12000820	08/31/2020	VR	19091720-054	Act#0311200	39.64	.00
Jefferson Community Wate	09/17/2020	-	18000820	08/31/2020	VR	01091720-010	Act#0201800	38.50	.00
Jefferson Community Wate	09/17/2020	-	20000820	08/31/2020	VR	01091720-051	Act#0212000	38.50	.00
Jefferson Community Wate	09/17/2020	-	37000820	08/31/2020	VR	19091720-055	Act#0403700	38.50	.00
Jefferson Community Wate	09/17/2020	-	41000820	08/31/2020	VR	22091720-071	Act#0424100	38.79	.00
CHECK TO VENDOR==>VENDOR JEFFCOMM				Jefferson Community Water		TOTALS		237.56	.00
Jones Welding & Industri	09/17/2020	-	VM39598	08/20/2020	VR	28091720-109	#58675 Oxygen	138.44	.00
Jones Welding & Industri	09/17/2020	-	00580711	08/31/2020	VR	28091720-110	#58675 Cylinder Rental	468.71	.00
CHECK TO VENDOR==>VENDOR JONESWEL				Jones Welding & Industria		TOTALS		607.15	.00
McClellan Five, LLC	09/17/2020	-	2391	08/28/2020	VR	22091720-078	SolidWaste-FixBoomExtendO	140.00	.00
McClellan Five, LLC	09/17/2020	-	2399	09/02/2020	VR	22091720-079	SolidWaste-FixHydraulLeak	140.00	.00
CHECK TO VENDOR==>VENDOR MCCLELLA				McClellan Five, LLC		TOTALS		280.00	.00
Medline Industries, Inc	09/17/2020	-	20421026	08/12/2020	VR	28091720-100	#1853193 Medical Supplies	188.58	.00
Medline Industries, Inc	09/17/2020	-	20759355	08/14/2020	VR	28091720-103	#1853193 Medical Supplies	65.79	.00
Medline Industries, Inc	09/17/2020	-	21652228	08/21/2020	VR	28091720-102	CREDIT	-59.21	.00
Medline Industries, Inc	09/17/2020	-	22268894	08/27/2020	VR	28091720-104	CREDIT	-59.21	.00
Medline Industries, Inc	09/17/2020	-	22893317	09/02/2020	VR	28091720-101	CREDIT	-37.40	.00
Medline Industries, Inc	09/17/2020	-	22953507	09/03/2020	VR	28091720-099	#1853193 Medical Supplies	387.24	.00
CHECK TO VENDOR==>VENDOR MEDLINE				Medline Industries, Inc		TOTALS		485.79	.00
Monticello Carquest Inc.	09/17/2020	-	38215050	08/24/2020	VR	01091720-045	Cust#253 26RM3 74	20.22	.00
Monticello Carquest Inc.	09/17/2020	-	38215297	08/27/2020	VR	01091720-046	Cust#253 MotorOil,FuelPum	43.84	.00
Monticello Carquest Inc.	09/17/2020	-	38215506	08/31/2020	VR	28091720-092	Cust#262 Brush Lvl w/Pole	12.60	.00
Monticello Carquest Inc.	09/17/2020	-	38215733	09/02/2020	VR	22091720-058	Cust#263 Hyd Hose-Bulk	173.72	.00
Monticello Carquest Inc.	09/17/2020	-	38215754	09/02/2020	VR	22091720-059	Cust#263 6G-6FJX	18.08	.00
Monticello Carquest Inc.	09/17/2020	-	38215882	09/04/2020	VR	22091720-060	Cust#263 TurnLamp,Grommet	7.48	.00
CHECK TO VENDOR==>VENDOR MONTCARQ				Monticello Carquest Inc.		TOTALS		275.94	.00
Bill Moody	09/17/2020	-	09022001	09/02/2020	VR	01091720-039	Cell Phone 07/09-08/08	45.00	.00
CHECK TO VENDOR==>VENDOR MOODYBIL				Bill Moody		TOTALS		45.00	.00



VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY	VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Mowrey Elevator Co. of F	09/17/2020	-	680683	09/01/2020	VR	01091720-003	Act#600483 Monthly Billin	184.34	.00
CHECK TO VENDOR==>VENDOR MOWREYEL Mowrey Elevator Co. of FL TOTALS								184.34	.00
Overdrive, Inc.	09/17/2020	-	20220570	07/08/2020	VR	01091720-028	Cust#3870-0003 Books	650.03	.00
Overdrive, Inc.	09/17/2020	-	20221115	07/09/2020	VR	01091720-029	Cust#3870-0003 Books	407.03	.00
Overdrive, Inc.	09/17/2020	-	20224657	07/14/2020	VR	01091720-027	Cust#3870-0003 Books	239.96	.00
Overdrive, Inc.	09/17/2020	-	20226003	07/14/2020	VR	01091720-030	Cust#3870-0003 Books	59.99	.00
CHECK TO VENDOR==>VENDOR OVERDRIV Overdrive, Inc. TOTALS								1357.01	.00
Piggly Wiggly	09/17/2020	-	4034	09/02/2020	VR	19091720-084	Act#103 Coffee,Sug,TP	30.91	.00
Piggly Wiggly	09/17/2020	-	4034	09/02/2020	VR	28091720-085	Act#103 Coffee,Sug,TP	30.92	.00
CHECK TO VENDOR==>VENDOR PIGGLYWI Piggly Wiggly TOTALS								61.83	.00
Quadient Finance USA, Inc	09/17/2020	-	09022001	09/02/2020	VR	01091720-015	#7900 0110 0247 9908	300.00	.00
CHECK TO VENDOR==>VENDOR QUADIENT Quadient Finance USA, Inc. TOTALS								300.00	.00
Artezia	09/17/2020	-	0507052	08/21/2020	VR	01091720-038	Act#302577	12.00	.00
CHECK TO VENDOR==>VENDOR QUALWATE Artezia TOTALS								12.00	.00
Jefferson Co. Road Dept.	09/17/2020	-	08312003	09/01/2020	VR	19091720-087	Fire Rescue Fuel	374.65	.00
Jefferson Co. Road Dept.	09/17/2020	-	08312003	09/01/2020	VR	28091720-086	Fire Rescue Fuel	2155.64	.00
Jefferson Co. Road Dept.	09/17/2020	-	08312006	09/01/2020	VR	01091720-013	Building Dept Fuel	272.74	.00
Jefferson Co. Road Dept.	09/17/2020	-	08312009	09/01/2020	VR	01091720-049	Recreation Fuel	376.81	.00
Jefferson Co. Road Dept.	09/17/2020	-	08312011	09/01/2020	VR	01091720-011	Mosquito Ctrl Fuel	379.75	.00
Jefferson Co. Road Dept.	09/17/2020	-	08312019	09/01/2020	VR	19091720-053	Wacissa Vol Fuel	62.91	.00
CHECK TO VENDOR==>VENDOR RDDEPT Jefferson Co. Road Dept. TOTALS								3622.50	.00
Restoration Assistance	09/17/2020	-	I-202008	09/02/2020	VR	22091720-056	Site Inspection 08/20	2250.00	.00
CHECK TO VENDOR==>VENDOR RESTORAT Restoration Assistance TOTALS								2250.00	.00
Right Way Welding & Fabr	09/17/2020	-	2055	08/31/2020	VR	01091720-048	RecDept-Repair Bush Hog	235.00	.00
CHECK TO VENDOR==>VENDOR RIGHTWEL Right Way Welding & Fabri TOTALS								235.00	.00
Sniffen & Spellman, PA	09/17/2020	-	25071	09/08/2020	VR	01091720-002	Act#10007-001	216.00	.00
CHECK TO VENDOR==>VENDOR SNIFFEN& Sniffen & Spellman, PA TOTALS								216.00	.00
South Georgia Clinic	09/17/2020	-	1867650	09/02/2020	VR	01091720-041	Jeff Cnty Spay/Neuter	635.00	.00
CHECK TO VENDOR==>VENDOR SOUTHGAC South Georgia Clinic TOTALS								635.00	.00

REPORT DATE 09/10/2020  
SYSTEM DATE 09/10/2020  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 5  
TIME 10:56:38  
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
Tallahassee Memorial	09/17/2020	-	04192001	04/19/2020	VR 01091720-009	#2011000912 Randall,Sandr	1662.68	.00
CHECK TO VENDOR==>VENDOR TALLMEMO Tallahassee Memorial TOTALS							1662.68	.00
Talquin Portable Restroo	09/17/2020	-	20-54362	08/10/2020	VR 01091720-044	Monthly Restroom Rental	214.00	.00
CHECK TO VENDOR==>VENDOR TALQUINR Talquin Portable Restroom TOTALS							214.00	.00
Thomson West	09/17/2020	-	84290978	09/01/2020	VR 14091720-052	Act#1004054973	612.00	.00
CHECK TO VENDOR==>VENDOR THOMSONW Thomson West TOTALS							612.00	.00
Toshiba Financial Servic	09/17/2020	-	27718800	08/31/2020	VR 01091720-017	#014-1321378-000	35.00	.00
Toshiba Financial Servic	09/17/2020	-	27718800	08/31/2020	VR 01091720-018	#014-1321378-000	145.00	.00
CHECK TO VENDOR==>VENDOR TOSHIBA2 Toshiba Financial Service TOTALS							180.00	.00
UniFirst Corporation	09/17/2020	-	0218015	09/03/2020	VR 22091720-057	Cust#1237569	162.67	.00
UniFirst Corporation	09/17/2020	-	0218024	09/03/2020	VR 01091720-050	Cust#1311916	220.62	.00
CHECK TO VENDOR==>VENDOR UNIFIRST UniFirst Corporation TOTALS							383.29	.00
Verizon Wireless	09/17/2020	-	98614538	08/23/2020	VR 01091720-040	#842179031-1 #9861453856	72.46	.00
CHECK TO VENDOR==>VENDOR VERIZONW Verizon Wireless TOTALS							72.46	.00
Chuck Wincek	09/17/2020	-	09022001	09/02/2020	VR 28091720-089	Transfer to Gainesville	195.00	.00
CHECK TO VENDOR==>VENDOR WINCEKCH Chuck Wincek TOTALS							195.00	.00
CASH ACCOUNT # 011010000 TOTALS							82285.17	.00
BANK ACCOUNT # 0101001611 TOTALS							82285.17	.00
FINAL REPORT TOTALS							82285.17	.00



REPORT DATE 09/10/2020  
SYSTEM DATE 09/10/2020  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 1  
TIME 10:09:28  
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
CASH CODE-08008	G/L CASH ACCOUNT-111010000					CASH-CHECKING-CO TRANS		
Capital Truck, Inc.	09/17/2020	-	324501	09/01/2020	VR 11091720-008	#70222 Window Kit	17.56	.00
		CHECK TO VENDOR==>	VENDOR CAPTRUCK	Capital Truck, Inc.	TOTALS		17.56	.00
City of Monticello	09/17/2020	-	01120820	08/25/2020	VR 11091720-004	Act#00050112	60.94	.00
		CHECK TO VENDOR==>	VENDOR CITYMONT	City of Monticello	TOTALS		60.94	.00
Crystal Springs	09/17/2020	-	08252001	08/25/2020	VR 11091720-010	Act#671493115010266	74.73	.00
		CHECK TO VENDOR==>	VENDOR CRYSTALS	Crystal Springs	TOTALS		74.73	.00
Gulf Coast Lumber/Supply	09/17/2020	-	81016	08/31/2020	VR 11091720-011	#300170 Ground Contact	52.38	.00
		CHECK TO VENDOR==>	VENDOR GULFCOLU	Gulf Coast Lumber/Supply*	TOTALS		52.38	.00
J & K Petroleum, LLC	09/17/2020	-	9978	08/31/2020	VR 11091720-001	Road Dept	50.00	.00
		CHECK TO VENDOR==>	VENDOR J&KPETRO	J & K Petroleum, LLC	TOTALS		50.00	.00
Jones Welding & Industri	09/17/2020	-	00580712	08/31/2020	VR 11091720-009	#58688 Cylinder Rental	76.26	.00
		CHECK TO VENDOR==>	VENDOR JONESWEL	Jones Welding & Industria	TOTALS		76.26	.00
Morris Petroleum, Inc*	09/17/2020	-	08112001	08/11/2020	VR 11091720-012	Road Dept Fuel	13785.00	.00
		CHECK TO VENDOR==>	VENDOR MORRISPE	Morris Petroleum, Inc*	TOTALS		13785.00	.00
O'Reilly Automotive, Inc	09/17/2020	-	5-434403	08/20/2020	VR 11091720-007	#2834089 Battery	109.25	.00
O'Reilly Automotive, Inc	09/17/2020	-	5-435797	08/31/2020	VR 11091720-006	#2834089 Fluid Evac	155.89	.00
		CHECK TO VENDOR==>	VENDOR OREILLY	O'Reilly Automotive, Inc.	TOTALS		265.14	.00
SUTTON'S MACHINE REPAIR	09/17/2020	-	5444	08/18/2020	VR 11091720-005	RoadDept-Weld&RepairCylin	130.00	.00
		CHECK TO VENDOR==>	VENDOR SUTTONSM	SUTTON'S MACHINE REPAIR	TOTALS		130.00	.00
Tri-County Electric Coop	09/17/2020	-	90060820	08/28/2020	VR 11091720-003	Act#72001059006	30.77	.00
		CHECK TO VENDOR==>	VENDOR TRI-CO.	Tri-County Electric Coop.	TOTALS		30.77	.00
UniFirst Corporation	09/17/2020	-	0218043	09/03/2020	VR 11091720-002	Cust#1508769	232.81	.00

REPORT DATE 09/10/2020  
SYSTEM DATE 09/10/2020  
FILES ID B

JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
LIST OF VOUCHERS TO BE PAID - CASH CODE ORDER

PAGE 2  
TIME 10:09:28  
USER KNEWBERRY

VENDOR NAME	DUE DATE	PURCHASE ORDER NUMBER	INVOICE NUMBER	DUE DATE	TY VOUCHER PE NUMBER	TRANSACTION DESCRIPTION	TRANS AMOUNT	DISC/WITH AMOUNT
			CHECK TO VENDOR==>VENDOR UNIFIRST		UniFirst Corporation	TOTALS	232.81	.00
			CASH ACCOUNT # 111010000			TOTALS	14775.59	.00
			BANK ACCOUNT # 0101006511			TOTALS	14775.59	.00
						FINAL REPORT TOTALS	14775.59	.00



# JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS

## Regular Session

### Emergency Management Operations Center

September 3, 2020

6:00 P.M.

The Board met this date in regular session. Present were Chair JT Surles, Commissioners Betsy Barfield, Stephen Fulford and Eugene Hall. Also present were County Attorney Scott Shirley and Clerk of Court Kirk Reams.

1. Chairman Surles called the meeting order. Commissioner Hall led the invocation and pledge of allegiance.
2. Ben Glass, on behalf of the Suwannee River Water Management District, presented the Board with the Payment in lieu of Taxes (PILT) check in the amount of \$9,682.99.
3. Commissioner Hall presented a proclamation on Youth's Nutritious Eating.
4. **On motion by Commissioner Hall, seconded by Commissioner Barfield and unanimously carried (4-0), the consent agenda—consisting of the approval of the agenda, General Fund/Transportation Vouchers, BOCC Minutes for 8/20/2020 and CARES Act Administrative Services Contract for Services—was approved.**
5. Clerk of Court Kirk Reams introduced the SCRAP project for South Main Avenue and went over the bids. FDOT recommended low bidder CW Roberts for the project. **On motion by Commissioner Barfield, seconded by Commissioner Hall and unanimously carried (4-0), CW Roberts was awarded the project.**
6. Chairman Surles introduced the Canvassing Board item and stated that due to the fact that he and the Supervisor of Elections had opposition in the upcoming electing that two alternates were needed to replace them on the Canvassing Board in November. Chairman Surles recommended Commissioners Hall and Walker. **On motion by Commissioner Fulford, seconded by Commissioner Hall and unanimously carried (4-0), the Board approved Commissioners Hall and Fulford for the Canvassing Board.**
7. County Attorney Scott Shirley introduced the solar ordinance and did the first reading. Planning Official Shannon Metty also discussed revisions that had been made to the previous version of the ordinance. Commissioner Barfield stated her desire for setbacks to back to the original distances. **On motion by Commissioner Barfield, seconded by Commissioner Surles and unanimously carried (4-0), the Board decided to place the setbacks to its prior distances.**
8. Clerk of Court Kirk Reams reminded the Board of the tentative budget hearing on September 10<sup>th</sup> at 6 pm at the EOC.
9. County Coordinator Parrish Barwick stated the County has not had a Veterans Affairs liaison since Mr. Bradley (who shared time between Madison and Jefferson Counties). It was the consensus of the Board to move forward with advertising for a new Veterans Affairs liaison that would split time between Jefferson and Madison Counties.
10. County Coordinator Parrish Barwick informed the Board that the County Library would soon be re-opening to the public.
11. County Attorney Scott Shirley reminded the Board that there was also an executive session planned for September 10<sup>th</sup> at 5 pm.

12. Commissioner Barfield praised the Clerk's Office for finding the score sheets for the RESTORE Act consultant bid in 2018.
13. Chairman Surles stated he would like to see the county have a social media presence with someone providing updates such as the library re-opening, etc.
14. **On motion by Commissioner Fulford, seconded by Commissioner Barfield and unanimously carried (4-0), the meeting was adjourned.**

**Board of County Commissioners  
Jefferson County, Florida**

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J.T. Surles, Chairman

ATTEST:

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Kirk Reams, Clerk of Court





# BOARD OF COUNTY COMMISSIONERS

## JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1 COURTHOUSE CIRCLE; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

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**Stephen Fulford**

District 1

**Gene Hall**

District 2

**J T Surles**

District 3 Vice-Chair

**Betsy Barfield**

District 4 Chairwoman

**Stephen Walker**

District 5

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## CONSENT AGENDA

\*\*\*Good afternoon Parrish. For the BOCC regular meeting for September 17, 2020, please add to the Consent Agenda the following item: "Legal Services Agreement with Brian Rich, Esq. re: Capital Truck Bankruptcy." Feel free to shorten the wording, if necessary. I have briefed the Commissioners as to the need for this. I will transmit the final agreement to the Board members on Tuesday under separate cover. Please let me know if you have any questions. Regards. Scott

## GENERAL BUSINESS:

## COUNTY COORDINATOR ITEM:

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**Kirk Reams**

Clerk of Courts

**Parrish Barwick**

County Coordinator

**T. Buckingham Bird**

County Attorney

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**CONTRACT BETWEEN  
JEFFERSON COUNTY BOARD OF COUNTY COMMISSIONERS  
AND  
STATE OF FLORIDA DEPARTMENT OF HEALTH  
FOR OPERATION OF THE  
JEFFERSON COUNTY HEALTH DEPARTMENT  
CONTRACT YEAR 2020-2021**

This contract is made and entered into between the State of Florida, Department of Health ("State") and the Jefferson County Board of County Commissioners ("County"), through their undersigned authorities, effective October 1, 2020.

**RECITALS**

A. Pursuant to Chapter 154, Florida Statutes, the intent of the legislature is to "promote, protect, maintain, and improve the health and safety of all citizens and visitors of this state through a system of coordinated county health department services."

B. County Health Departments were created throughout Florida to satisfy this legislative intent through "promotion of the public's health, the control and eradication of preventable diseases, and the provision of primary health care for special populations."

C. Jefferson County Health Department ("CHD") is one of the created County Health Departments.

D. It is necessary for the parties hereto to enter into this contract in order to ensure coordination between the State and the County in the operation of the CHD.

NOW THEREFORE, in consideration of the mutual promises set forth herein, the sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. RECITALS. The parties mutually agree that the foregoing recitals are true and correct and incorporated herein by reference.

2. TERM. The parties mutually agree that this contract shall be effective from October 1, 2020, through September 30, 2021, or until a written contract replacing this contract is entered into between the parties, whichever is later, unless this contract is otherwise terminated pursuant to the termination provisions set forth in paragraph 8. below.

3. SERVICES MAINTAINED BY THE CHD. The parties mutually agree that the CHD shall provide those services as set forth on Part III of Attachment II hereof, in order to maintain the following three levels of service pursuant to section 154.01(2), Florida Statutes, as defined below:

a. "Environmental health services" are those services which are organized and operated to protect the health of the general public by monitoring and regulating activities in the environment which may contribute to the occurrence or transmission of disease. Environmental health services shall be supported by available federal, state and local funds



and shall include those services mandated on a state or federal level. Examples of environmental health services include, but are not limited to, food hygiene, safe drinking water supply, sewage and solid waste disposal, swimming pools, group care facilities, migrant labor camps, toxic material control, radiological health, and occupational health.

b. "Communicable disease control services" are those services which protect the health of the general public through the detection, control, and eradication of diseases which are transmitted primarily by human beings. Communicable disease services shall be supported by available federal, state, and local funds and shall include those services mandated on a state or federal level. Such services include, but are not limited to, epidemiology, sexually transmissible disease detection and control, HIV/AIDS, immunization, tuberculosis control and maintenance of vital statistics.

c. "Primary care services" are acute care and preventive services that are made available to well and sick persons who are unable to obtain such services due to lack of income or other barriers beyond their control. These services are provided to benefit individuals, improve the collective health of the public, and prevent and control the spread of disease. Primary health care services are provided at home, in group settings, or in clinics. These services shall be supported by available federal, state, and local funds and shall include services mandated on a state or federal level. Examples of primary health care services include, but are not limited to: first contact acute care services; chronic disease detection and treatment; maternal and child health services; family planning; nutrition; school health; supplemental food assistance for women, infants, and children; home health; and dental services.

4. FUNDING. The parties further agree that funding for the CHD will be handled as follows:

a. The funding to be provided by the parties and any other sources is set forth in Part II of Attachment II hereof. This funding will be used as shown in Part I of Attachment II.

i. The State's appropriated responsibility (*direct contribution excluding any state fees, Medicaid contributions or any other funds not listed on the Schedule C*) as provided in Attachment II, Part II is an amount not to exceed \$1,238,736 (*State General Revenue, State Funds, Other State Funds and Federal Funds listed on the Schedule C*). The State's obligation to pay under this contract is contingent upon an annual appropriation by the Legislature.

ii. The County's appropriated responsibility (*direct contribution excluding any fees, other cash or local contributions*) as provided in Attachment II, Part II is an amount not to exceed \$41,000 (*amount listed under the "Board of County Commissioners Annual Appropriations section of the revenue attachment*).

b. Overall expenditures will not exceed available funding or budget authority, whichever is less, (either current year or from surplus trust funds) in any service category. Unless requested otherwise, any surplus at the end of the term of this contract in the County Health Department Trust Fund that is attributed to the CHD shall be carried forward to the next contract period.

c. Either party may establish service fees as allowed by law to fund activities of the CHD. Where applicable, such fees shall be automatically adjusted to at least the Medicaid fee schedule.

d. Either party may increase or decrease funding of this contract during the term hereof by notifying the other party in writing of the amount and purpose for the change in funding. If the State initiates the increase/decrease, the CHD will revise the Attachment II and send a copy of the revised pages to the County and the Department of Health, Office of Budget and Revenue Management. If the County initiates the increase/decrease, the County shall notify the CHD. The CHD will then revise the Attachment II and send a copy of the revised pages to the Department of Health, Office of Budget and Revenue Management.

e. The name and address of the official payee to whom payments shall be made is:

County Health Department Trust Fund  
Jefferson County  
1255 W. Washington Street  
Monticello, FL 32344

5. CHD DIRECTOR/ADMINISTRATOR. Both parties agree the director/administrator of the CHD shall be a State employee or under contract with the State and will be under the day-to-day direction of the Deputy Secretary for County Health Systems. The director/administrator shall be selected by the State with the concurrence of the County. The director/administrator of the CHD shall ensure that non-categorical sources of funding are used to fulfill public health priorities in the community and the Long Range Program Plan.

6. ADMINISTRATIVE POLICIES AND PROCEDURES. The parties hereto agree that the following standards should apply in the operation of the CHD:

a. The CHD and its personnel shall follow all State policies and procedures, except to the extent permitted for the use of County purchasing procedures as set forth in subparagraph b., below. All CHD employees shall be State or State-contract personnel subject to State personnel rules and procedures. Employees will report time in the Health Management System compatible format by program component as specified by the State.

b. The CHD shall comply with all applicable provisions of federal and state laws and regulations relating to its operation with the exception that the use of County purchasing procedures shall be allowed when it will result in a better price or service and no statewide Department of Health purchasing contract has been implemented for those goods or services. In such cases, the CHD director/administrator must sign a justification therefore, and all County purchasing procedures must be followed in their entirety, and such compliance shall be documented. Such justification and compliance documentation shall be maintained by the CHD in accordance with the terms of this contract. State procedures must be followed for all leases on facilities not enumerated in Attachment IV.

c. The CHD shall maintain books, records and documents in accordance with the Generally Accepted Accounting Principles (GAAP), as promulgated by the Governmental



Accounting Standards Board (GASB), and the requirements of federal or state law. These records shall be maintained as required by the Department of Health Policies and Procedures for Records Management and shall be open for inspection at any time by the parties and the public, except for those records that are not otherwise subject to disclosure as provided by law which are subject to the confidentiality provisions of paragraphs 6.i. and 6.k., below. Books, records and documents must be adequate to allow the CHD to comply with the following reporting requirements:

- i.* The revenue and expenditure requirements in the Florida Accounting Information Resource (FLAIR) System;
- ii.* The client registration and services reporting requirements of the minimum data set as specified in the most current version of the Client Information System/Health Management Component Pamphlet;
- iii.* Financial procedures specified in the Department of Health's Accounting Procedures Manuals, Accounting memoranda, and Comptroller's memoranda;
- iv.* The CHD is responsible for assuring that all contracts with service providers include provisions that all subcontracted services be reported to the CHD in a manner consistent with the client registration and service reporting requirements of the minimum data set as specified in the Client Information System/Health Management Component Pamphlet.

d. All funds for the CHD shall be deposited in the County Health Department Trust Fund maintained by the state treasurer. These funds shall be accounted for separately from funds deposited for other CHDs and shall be used only for public health purposes in Jefferson County.

e. That any surplus/deficit funds, including fees or accrued interest, remaining in the County Health Department Trust Fund account at the end of the contract year shall be credited/debited to the State or County, as appropriate, based on the funds contributed by each and the expenditures incurred by each. Expenditures will be charged to the program accounts by State and County based on the ratio of planned expenditures in this contract and funding from all sources is credited to the program accounts by State and County. The equity share of any surplus/deficit funds accruing to the State and County is determined each month and at contract year-end. Surplus funds may be applied toward the funding requirements of each participating governmental entity in the following year. However, in each such case, all surplus funds, including fees and accrued interest, shall remain in the trust fund until accounted for in a manner which clearly illustrates the amount which has been credited to each participating governmental entity. The planned use of surplus funds shall be reflected in Attachment II, Part I of this contract, with special capital projects explained in Attachment V.

f. There shall be no transfer of funds between the three levels of services without a contract amendment unless the CHD director/administrator determines that an emergency exists wherein a time delay would endanger the public's health and the Deputy Secretary for County Health Systems has approved the transfer. The Deputy Secretary for County Health

Systems shall forward written evidence of this approval to the CHD within 30 days after an emergency transfer.

g. The CHD may execute subcontracts for services necessary to enable the CHD to carry out the programs specified in this contract. Any such subcontract shall include all aforementioned audit and record keeping requirements.

h. At the request of either party, an audit may be conducted by an independent CPA on the financial records of the CHD and the results made available to the parties within 180 days after the close of the CHD fiscal year. This audit will follow requirements contained in OMB Circular A-133 and may be in conjunction with audits performed by County government. If audit exceptions are found, then the director/administrator of the CHD will prepare a corrective action plan and a copy of that plan and monthly status reports will be furnished to the contract managers for the parties.

i. The CHD shall not use or disclose any information concerning a recipient of services except as allowed by federal or state law or policy.

j. The CHD shall retain all client records, financial records, supporting documents, statistical records, and any other documents (including electronic storage media) pertinent to this contract for a period of five (5) years after termination of this contract. If an audit has been initiated and audit findings have not been resolved at the end of five (5) years, the records shall be retained until resolution of the audit findings.

k. The CHD shall maintain confidentiality of all data, files, and records that are confidential under the law or are otherwise exempted from disclosure as a public record under Florida law. The CHD shall implement procedures to ensure the protection and confidentiality of all such records and shall comply with sections 384.29, 381.004, 392.65 and 456.057, Florida Statutes, and all other state and federal laws regarding confidentiality. All confidentiality procedures implemented by the CHD shall be consistent with the Department of Health Information Security Policies, Protocols, and Procedures. The CHD shall further adhere to any amendments to the State's security requirements and shall comply with any applicable professional standards of practice with respect to client confidentiality.

l. The CHD shall abide by all State policies and procedures, which by this reference are incorporated herein as standards to be followed by the CHD, except as otherwise permitted for some purchases using County procedures pursuant to paragraph 6.b.

m. The CHD shall establish a system through which applicants for services and current clients may present grievances over denial, modification or termination of services. The CHD will advise applicants of the right to appeal a denial or exclusion from services, of failure to take account of a client's choice of service, and of his/her right to a fair hearing to the final governing authority of the agency. Specific references to existing laws, rules or program manuals are included in Attachment I of this contract.

n. The CHD shall comply with the provisions contained in the Civil Rights Certificate, hereby incorporated into this contract as Attachment III.



o. The CHD shall submit quarterly reports to the County that shall include at least the following:

- i. The DE385L1 Contract Management Variance Report and the DE580L1 Analysis of Fund Equities Report;
- ii. A written explanation to the County of service variances reflected in the year end DE385L1 report if the variance exceeds or falls below 25 percent of the planned expenditure amount for the contract year. However, if the amount of the service specific variance between actual and planned expenditures does not exceed three percent of the total planned expenditures for the level of service in which the type of service is included, a variance explanation is not required. A copy of the written explanation shall be sent to the Department of Health, Office of Budget and Revenue Management.

p. The dates for the submission of quarterly reports to the County shall be as follows unless the generation and distribution of reports is delayed due to circumstances beyond the CHD's control:

- i. March 1, 2021 for the report period October 1, 2020 through December 31, 2020;
- ii. June 1, 2021 for the report period October 1, 2020 through March 31, 2021;
- iii. September 1, 2021 for the report period October 1, 2020 through June 30, 2021; and
- iv. December 1, 2021 for the report period October 1, 2020 through September 30, 2021.

7. FACILITIES AND EQUIPMENT. The parties mutually agree that:

a. CHD facilities shall be provided as specified in Attachment IV to this contract and the County shall own the facilities used by the CHD unless otherwise provided in Attachment IV.

b. The County shall ensure adequate fire and casualty insurance coverage for County-owned CHD offices and buildings and for all furnishings and equipment in CHD offices through either a self-insurance program or insurance purchased by the County.

c. All vehicles will be transferred to the ownership of the County and registered as County vehicles. The County shall ensure insurance coverage for these vehicles is available through either a self-insurance program or insurance purchased by the County. All vehicles will be used solely for CHD operations. Vehicles purchased through the County Health Department Trust Fund shall be sold at fair market value when they are no longer needed by the CHD and the proceeds returned to the County Health Department Trust Fund.

8. TERMINATION.

a. Termination at Will. This contract may be terminated by either party without cause upon no less than one-hundred eighty (180) calendar days notice in writing to the other party unless a lesser time is mutually agreed upon in writing by both parties. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

b. Termination Because of Lack of Funds. In the event funds to finance this contract become unavailable, either party may terminate this contract upon no less than twenty-four (24) hours notice. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery.

c. Termination for Breach. This contract may be terminated by one party, upon no less than thirty (30) days notice, because of the other party's failure to perform an obligation hereunder. Said notice shall be delivered by certified mail, return receipt requested, or in person to the other party's contract manager with proof of delivery. Waiver of breach of any provisions of this contract shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this contract.

9. MISCELLANEOUS. The parties further agree:

a. Availability of Funds. If this contract, any renewal hereof, or any term, performance or payment hereunder, extends beyond the fiscal year beginning July 1, 2021, it is agreed that the performance and payment under this contract are contingent upon an annual appropriation by the Legislature, in accordance with section 287.0582, Florida Statutes.

b. Contract Managers. The name and address of the contract managers for the parties under this contract are as follows:

For the State:

Kimberly Allbritton  
Name  
CHD Administrator  
Title  
1255 W. Washington Street

Monticello, FL 32344  
Address  
850-342-0170  
Telephone

For the County:

Kirk Reams  
Name  
Clerk of Court  
Title  
1 Court House Circle

Monticello, FL 32344  
Address  
850-342-0218  
Telephone

If different contract managers are designated after execution of this contract, the name, address and telephone number of the new representative shall be furnished in writing to the other parties and attached to originals of this contract.



c. Captions. The captions and headings contained in this contract are for the convenience of the parties only and do not in any way modify, amplify, or give additional notice of the provisions hereof.

In WITNESS THEREOF, the parties hereto have caused this 8 page contract, with its attachments as referenced, including Attachment I (two pages), Attachment II (six pages), Attachment III (one page), Attachment IV (one page), and Attachment V (one page), to be executed by their undersigned officials as duly authorized effective the 1<sup>st</sup> day of October, 2020.

**BOARD OF COUNTY COMMISSIONERS  
FOR JEFFERSON COUNTY**

**STATE OF FLORIDA  
DEPARTMENT OF HEALTH**

SIGNED BY: \_\_\_\_\_  
NAME: J.T. Surles  
TITLE: BOCC Chair  
DATE: \_\_\_\_\_

SIGNED BY: \_\_\_\_\_  
NAME: Scott A. Rivkees, MD  
TITLE: State Surgeon General  
DATE: \_\_\_\_\_

**ATTESTED TO:**

SIGNED BY: \_\_\_\_\_  
NAME: Kirk Reams  
TITLE: Clerk of Court  
DATE: \_\_\_\_\_

SIGNED BY: \_\_\_\_\_  
NAME: Kimberly Allbritton, MBA  
TITLE: CHD Director/Administrator  
DATE: \_\_\_\_\_

**ATTACHMENT I**  
**JEFFERSON COUNTY HEALTH DEPARTMENT**  
**PROGRAM SPECIFIC REPORTING REQUIREMENTS AND PROGRAMS REQUIRING**  
**COMPLIANCE WITH THE PROVISIONS OF SPECIFIC MANUALS**

Some health services must comply with specific program and reporting requirements in addition to the Personal Health Coding Pamphlet (DHP 50-20), Environmental Health Coding Pamphlet (DHP 50-21) and FLAIR requirements because of federal or state law, regulation or rule. If a county health department is funded to provide one of these services, it must comply with the special reporting requirements for that service. The services and the reporting requirements are listed below:

<u>Service</u>	<u>Requirement</u>
1. Sexually Transmitted Disease Program	Requirements as specified in F.A.C. 64D-3, F.S. 381 and F.S. 384.
2. Dental Health	Periodic financial and programmatic reports as specified by the program office.
3. Special Supplemental Nutrition Program for Women, Infants and Children (including the WIC Breastfeeding Peer Counseling Program)	Service documentation and monthly financial reports as specified in DHM 150-24* and all federal, state and county requirements detailed in program manuals and published procedures.
4. Healthy Start/ Improved Pregnancy Outcome	Requirements as specified in the 2007 Healthy Start Standards and Guidelines and as specified by the Healthy Start Coalitions in contract with each county health department.
5. Family Planning	Requirements as specified in Public Law 91-572, 42 U.S.C. 300, et seq., 42 CFR part 59, subpart A, 45 CFR parts 74 & 92, 2 CFR 215 (OMB Circular A-110) OMB Circular A-102, F.S. 381.0051, F.A.C. 64F-7, F.A.C. 64F-16, and F.A.C. 64F-19. Requirements and Guidance as specified in the Program Requirements for Title X Funded Family Planning Projects (Title X Requirements)(2014) and the Providing Quality Family Planning Services (QFP): Recommendations of CDC and the U.S. Office of Population Affairs published on the Office of Population Affairs website. Programmatic annual reports as specified by the program office as specified in the annual programmatic Scope of Work for Family Planning and Maternal Child Health Services, including the Family Planning Annual Report (FPAR), and other minimum guidelines as specified by the Policy Web Technical Assistance Guidelines.
6. Immunization	Periodic reports as specified by the department pertaining to immunization levels in kindergarten and/or seventh grade pursuant to instructions contained in the Immunization Guidelines-Florida Schools, Childcare Facilities and Family Daycare Homes (DH Form 150-615) and Rule 64D-3.046, F.A.C. In addition, periodic reports as specified by the department pertaining to the surveillance/investigation of reportable vaccine-preventable diseases, adverse events, vaccine accountability, and assessment of immunization

## ATTACHMENT I (Continued)

- levels as documented in Florida SHOTS and supported by CHD Guidebook policies and technical assistance guidance.
7. Environmental Health Requirements as specified in Environmental Health Programs Manual 150-4\* and DHP 50-21\*
  8. HIV/AIDS Program Requirements as specified in F.S. 384.25 and F.A.C. 64D-3.030 and 64D-3.031. Case reporting should be on Adult HIV/AIDS Confidential Case Report CDC Form DH2139 and Pediatric HIV/AIDS Confidential Case Report CDC Form DH2140.  
  
Requirements as specified in F.A.C. 64D-2 and 64D-3, F.S. 381 and F.S. 384. Socio-demographic and risk data on persons tested for HIV in CHD clinics should be reported on Lab Request DH Form 1628 in accordance with the Forms Instruction Guide. Requirements for the HIV/AIDS Patient Care programs are found in the Patient Care Contract Administrative Guidelines.
  9. School Health Services Requirements as specified in the Florida School Health Administrative Guidelines (May 2012). Requirements as specified in F.S. 381.0056, F.S. 381.0057, F.S. 402.3026 and F.A.C. 64F-6.
  10. Tuberculosis Tuberculosis Program Requirements as specified in F.A.C. 64D-3 and F.S. 392.
  11. General Communicable Disease Control Carry out surveillance for reportable communicable and other acute diseases, detect outbreaks, respond to individual cases of reportable diseases, investigate outbreaks, and carry out communication and quality assurance functions, as specified in F.A.C. 64D-3, F.S. 381, F.S. 384 and the CHD Epidemiology Guide to Surveillance and Investigations.
  12. Refugee Health Program Programmatic and financial requirements as specified by the program office.

\*or the subsequent replacement if adopted during the contract period.



# ATTACHMENT II

## JEFFERSON COUNTY HEALTH DEPARTMENT

### PART I. PLANNED USE OF COUNTY HEALTH DEPARTMENT TRUST FUND BALANCES

	Estimated State Share of CHD Trust Fund Balance	Estimated County Share of CHD Trust Fund Balance	Total
1. CHD Trust Fund Ending Balance 09/30/20	83320	112644	195964
2. Drawdown for Contract Year October 1, 2020 to September 30, 2021	-83320	9079	-74241
3. Special Capital Project use for Contract Year October 1, 2020 to September 30, 2021	0	0	0
4. Balance Reserved for Contingency Fund October 1, 2020 to September 30, 2021	0	121723	121723

Special Capital Projects are new construction or renovation projects and new furniture or equipment associated with these projects, and mobile health vans.

# ATTACHMENT II

## JEFFERSON COUNTY HEALTH DEPARTMENT

### Part II, Sources of Contributions to County Health Department

October 1, 2020 to September 30, 2021

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
<b>1. GENERAL REVENUE - STATE</b>					
015040 CHD - TB COMMUNITY PROGRAM	3,000	0	3,000	0	3,000
015040 CORONAVIRUS GENERAL REVENUE	229,156	0	229,156	0	229,156
015040 FAMILY PLANNING GENERAL REVENUE	31,808	0	31,808	0	31,808
015040 PRIMARY CARE PROGRAM	129,466	0	129,466	0	129,466
015040 SCHOOL HEALTH SERVICES - GENERAL REVENUE	68,292	0	68,292	0	68,292
015050 CHD GENERAL REVENUE NON-CATEGORICAL	340,235	0	340,235	0	340,235
<b>GENERAL REVENUE TOTAL</b>	<b>801,957</b>	<b>0</b>	<b>801,957</b>	<b>0</b>	<b>801,957</b>
<b>2. NON GENERAL REVENUE - STATE</b>					
015010 ENVIRONMENTAL BIOMEDICAL WASTE PROGRAM	1,194	0	1,194	0	1,194
015010 TOBACCO STATE AND COMMUNITY INTERVENTIONS	113,032	0	113,032	0	113,032
015010 CESSATION TREATMENT AND COUNSELING	40,000	0	40,000	0	40,000
015010 TOBACCO STATE & COMMUNITY HEALTHY BABY	10,000	0	10,000	0	10,000
<b>NON GENERAL REVENUE TOTAL</b>	<b>164,226</b>	<b>0</b>	<b>164,226</b>	<b>0</b>	<b>164,226</b>
<b>3. FEDERAL FUNDS - STATE</b>					
007000 COMPREHENSIVE COMMUNITY CARDIO - PHBG	45,890	0	45,890	0	45,890
007000 EPID & LAB FOR INFECTIOUS DISEASE COVID-19	1,603	0	1,603	0	1,603
007000 FAMILY PLANNING TITLE X - GRANT	8,979	0	8,979	0	8,979
007000 IMMUNIZATION ACTION PLAN	1,327	0	1,327	0	1,327
007000 MCH SPECIAL PRJCT UNPLANNED PREGNANCY	8,057	0	8,057	0	8,057
007000 MCH BLOCK GRANT FLORIDA'S HEALTHY BABIES	12,218	0	12,218	0	12,218
007000 BASE COMMUNITY PREPAREDNESS CAPABILITY	79,390	0	79,390	0	79,390
007000 SEXUAL RISK AVOIDANCE EDUCATION GRANT PROGRAM	187,500	0	187,500	0	187,500
007000 SEXUAL RISK AVOIDANCE EDUCATION GRANT PROGRAM	113,242	0	113,242	0	113,242
015075 SUPPLEMENTAL SCHOOL HEALTH	104,985	0	104,985	0	104,985
015075 SNAP ED - NUTRITION	32,238	0	32,238	0	32,238
015075 SNAP ED - OBESITY	30,184	0	30,184	0	30,184
<b>FEDERAL FUNDS TOTAL</b>	<b>625,613</b>	<b>0</b>	<b>625,613</b>	<b>0</b>	<b>625,613</b>
<b>4. FEES ASSESSED BY STATE OR FEDERAL RULES - STATE</b>					
001020 CHD STATEWIDE ENVIRONMENTAL FEES	7,346	0	7,346	0	7,346
001092 CHD STATEWIDE ENVIRONMENTAL FEES	19,500	0	19,500	0	19,500
001206 ON SITE SEWAGE DISPOSAL PERMIT FEES	1,800	0	1,800	0	1,800
001206 SANITATION CERTIFICATES (FOOD INSPECTION)	185	0	185	0	185
001206 SEPTIC TANK RESEARCH SURCHARGE	348	0	348	0	348
001206 PUBLIC SWIMMING POOL PERMIT FEES-10% HQ TRANSFER	50	0	50	0	50
001206 DRINKING WATER PROGRAM OPERATIONS	144	0	144	0	144
001206 TANNING FACILITIES	15	0	15	0	15
001206 ONSITE SEWAGE TRAINING CENTER	80	0	80	0	80
001206 MOBILE HOME & RV PARK FEES	199	0	199	0	199
<b>FEES ASSESSED BY STATE OR FEDERAL RULES TOTAL</b>	<b>29,667</b>	<b>0</b>	<b>29,667</b>	<b>0</b>	<b>29,667</b>

# ATTACHMENT II

## JEFFERSON COUNTY HEALTH DEPARTMENT

### Part II, Sources of Contributions to County Health Department

October 1, 2020 to September 30, 2021

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
<b>5. OTHER CASH CONTRIBUTIONS - STATE:</b>					
	0	0	0	0	0
090001 DRAW DOWN FROM PUBLIC HEALTH UNIT	83,320	0	83,320	0	83,320
<b>OTHER CASH CONTRIBUTION TOTAL</b>	83,320	0	83,320	0	83,320
<b>6. MEDICAID - STATE/COUNTY:</b>					
001057 CHD CLINIC FEES	0	20,433	20,433	0	20,433
001148 CHD CLINIC FEES	0	51,962	51,962	0	51,962
<b>MEDICAID TOTAL</b>	0	72,395	72,395	0	72,395
<b>7. ALLOCABLE REVENUE - STATE:</b>					
	0	0	0	0	0
<b>ALLOCABLE REVENUE TOTAL</b>	0	0	0	0	0
<b>8. OTHER STATE CONTRIBUTIONS NOT IN CHD TRUST FUND - STATE</b>					
ADAP	0	0	0	3,862	3,862
PHARMACY DRUG PROGRAM	0	0	0	693	693
WIC PROGRAM	0	0	0	276,949	276,949
BUREAU OF PUBLIC HEALTH LABORATORIES	0	0	0	1,645	1,645
IMMUNIZATIONS	0	0	0	14,127	14,127
<b>OTHER STATE CONTRIBUTIONS TOTAL</b>	0	0	0	297,276	297,276
<b>9. DIRECT LOCAL CONTRIBUTIONS - BCC/TAX DISTRICT</b>					
008005 CHD LOCAL REVENUE & EXPENDITURES	0	41,000	41,000	0	41,000
<b>DIRECT COUNTY CONTRIBUTIONS TOTAL</b>	0	41,000	41,000	0	41,000
<b>10. FEES AUTHORIZED BY COUNTY ORDINANCE OR RESOLUTION - COUNTY</b>					
001077 CHD CLINIC FEES	0	9,525	9,525	0	9,525
001094 CHD LOCAL ENVIRONMENTAL FEES	0	8,670	8,670	0	8,670
001110 VITAL STATISTICS CERTIFIED RECORDS	0	12,500	12,500	0	12,500
<b>FEES AUTHORIZED BY COUNTY TOTAL</b>	0	30,695	30,695	0	30,695
<b>11. OTHER CASH AND LOCAL CONTRIBUTIONS - COUNTY</b>					
001029 CHD CLINIC FEES	0	110	110	0	110
010300 STATE UNDERGROUND PETROLEUM RESPONSE ACT	0	500	500	0	500
010300 DOC PHARMACY INTERAGENCY AGREEMENT	0	213,400	213,400	0	213,400
010300 CHD FEDERAL & LOCAL INDIRECT EARNINGS	0	38,310	38,310	0	38,310
090002 DRAW DOWN FROM PUBLIC HEALTH UNIT	0	-9,079	-9,079	0	-9,079
<b>OTHER CASH AND LOCAL CONTRIBUTIONS TOTAL</b>	0	243,241	243,241	0	243,241
<b>12. ALLOCABLE REVENUE - COUNTY</b>					
	0	0	0	0	0
<b>COUNTY ALLOCABLE REVENUE TOTAL</b>	0	0	0	0	0



## ATTACHMENT II

### JEFFERSON COUNTY HEALTH DEPARTMENT

#### Part II, Sources of Contributions to County Health Department

October 1, 2020 to September 30, 2021

	State CHD Trust Fund (cash)	County CHD Trust Fund	Total CHD Trust Fund (cash)	Other Contribution	Total
<b>13. BUILDINGS - COUNTY</b>					
ANNUAL RENTAL EQUIVALENT VALUE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
UTILITIES	0	0	0	0	0
BUILDING MAINTENANCE	0	0	0	0	0
GROUNDS MAINTENANCE	0	0	0	0	0
INSURANCE	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
OTHER (Specify)	0	0	0	0	0
<b>BUILDINGS TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>14. OTHER COUNTY CONTRIBUTIONS NOT IN CHD TRUST FUND - COUNTY</b>					
EQUIPMENT / VEHICLE PURCHASES	0	0	0	0	0
VEHICLE INSURANCE	0	0	0	0	0
VEHICLE MAINTENANCE	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
OTHER COUNTY CONTRIBUTION (SPECIFY)	0	0	0	0	0
<b>OTHER COUNTY CONTRIBUTIONS TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GRAND TOTAL CHD PROGRAM</b>	<b>1,704,783</b>	<b>387,331</b>	<b>2,092,114</b>	<b>297,276</b>	<b>2,389,390</b>

**ATTACHMENT II**

**JEFFERSON COUNTY HEALTH DEPARTMENT**

**Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service**

**October 1, 2020 to September 30, 2021**

	Quarterly Expenditure Plan									Grand
	FTE's	Clients	Services/	1st	2nd	3rd	4th	State	County	
	(0.00)	Units	Visits		(Whole	dollars only)				
A. COMMUNICABLE DISEASE CONTROL:										
IMMUNIZATION (101)	0.17	150	150	4,890	4,192	4,890	4,192	16,259	1,905	18,164
SEXUALLY TRANS. DIS. (102)	0.42	142	240	10,251	8,789	10,251	8,789	31,234	6,846	38,080
HIV/AIDS PREVENTION (03A1)	0.08	0	0	1,743	1,494	1,743	1,495	6,475	0	6,475
HIV/AIDS SURVEILLANCE (03A2)	0.00	0	0	0	0	0	0	0	0	0
HIV/AIDS PATIENT CARE (03A3)	1.95	510	1,456	79,132	67,845	79,132	67,845	82,454	211,500	293,954
ADAP (03A4)	0.08	8	3	1,652	1,416	1,652	1,416	6,136	0	6,136
TUBERCULOSIS (104)	0.11	61	95	2,117	1,815	2,117	1,816	6,848	1,017	7,865
COMM. DIS. SURV. (106)	0.00	0	0	62,120	53,259	62,120	53,260	230,759	0	230,759
HEPATITIS (109)	0.00	0	0	0	0	0	0	0	0	0
PREPAREDNESS AND RESPONSE (116)	1.10	0	0	25,583	21,934	25,583	21,933	95,033	0	95,033
REFUGEE HEALTH (118)	0.00	0	0	0	0	0	0	0	0	0
VITAL RECORDS (180)	0.18	670	1,010	3,194	2,738	3,194	2,739	0	11,865	11,865
COMMUNICABLE DISEASE SUBTOTAL	4.09	1,541	2,954	190,682	163,482	190,682	163,485	475,198	233,133	708,331
B. PRIMARY CARE:										
CHRONIC DISEASE PREVENTION PRO (210)	2.44	1,924	375	54,968	47,127	54,968	47,127	204,190	0	204,190
WIC (21W1)	0.00	0	0	0	0	0	0	0	0	0
TOBACCO USE INTERVENTION (212)	1.43	0	0	41,255	35,371	41,255	35,371	153,252	0	153,252
WIC BREASTFEEDING PEER COUNSELING (21W2)	0.00	0	0	0	0	0	0	0	0	0
FAMILY PLANNING (223)	1.92	200	490	41,796	35,834	41,796	35,835	110,267	44,994	155,261
IMPROVED PREGNANCY OUTCOME (225)	0.74	36	200	18,278	15,670	18,278	15,670	42,742	25,154	67,896
HEALTHY START PRENATAL (227)	0.00	80	550	0	0	0	0	0	0	0
COMPREHENSIVE CHILD HEALTH (229)	0.00	0	0	106	91	106	91	73	321	394
HEALTHY START CHILD (231)	0.00	40	275	0	0	0	0	0	0	0
SCHOOL HEALTH (234)	8.19	0	8,000	162,959	139,714	162,959	139,713	605,345	0	605,345
COMPREHENSIVE ADULT HEALTH (237)	1.17	65	150	24,981	21,418	24,981	21,417	70,637	22,160	92,797
COMMUNITY HEALTH DEVELOPMENT (238)	0.00	0	0	3,289	2,820	3,289	2,820	12,218	0	12,218
DENTAL HEALTH (240)	0.00	0	0	0	0	0	0	0	0	0
PRIMARY CARE SUBTOTAL	15.89	2,345	10,040	347,632	298,045	347,632	298,044	1,198,724	92,629	1,291,353
C. ENVIRONMENTAL HEALTH:										
Water and Onsite Sewage Programs										
COSTAL BEACH MONITORING (347)	0.00	0	0	0	0	0	0	0	0	0
LIMITED USE PUBLIC WATER SYSTEMS (357)	0.05	16	77	1,592	1,365	1,592	1,364	2,205	3,708	5,913
PUBLIC WATER SYSTEM (358)	0.00	0	0	0	0	0	0	0	0	0
PRIVATE WATER SYSTEM (359)	0.00	0	0	0	0	0	0	0	0	0
ONSITE SEWAGE TREATMENT & DISPOSAL (361)	0.65	160	150	13,699	11,745	13,699	11,745	19,712	31,176	50,888
Group Total	0.70	176	227	15,291	13,110	15,291	13,109	21,917	34,884	56,801
Facility Programs										
TATTOO FACILITY SERVICES (344)	0.00	0	0	0	0	0	0	0	0	0

**ATTACHMENT II**

**JEFFERSON COUNTY HEALTH DEPARTMENT**

**Part III, Planned Staffing, Clients, Services and Expenditures By Program Service Area Within Each Level of Service**

**October 1, 2020 to September 30, 2021**

	FTE's (0.00)	Clients Units	Services/ Visits	Quarterly Expenditure Plan				State	County	Grand Total
				1st	2nd	3rd	4th			
				(Whole dollars only)						
FOOD HYGIENE (348)	0.02	12	20	380	326	380	327	1,413	0	1,413
BODY PIERCING FACILITIES SERVICES (349)	0.00	0	0	0	0	0	0	0	0	0
GROUP CARE FACILITY (351)	0.02	6	2	459	393	459	393	0	1,704	1,704
MIGRANT LABOR CAMP (352)	0.00	0	2	0	0	0	0	0	0	0
HOUSING & PUB. BLDG. (353)	0.00	0	0	0	0	0	0	0	0	0
MOBILE HOME AND PARK (354)	0.20	14	23	3,649	3,128	3,649	3,129	1,789	11,766	13,555
POOLS/BATHING PLACES (360)	0.01	5	10	1,052	902	1,052	902	650	3,258	3,908
BIOMEDICAL WASTE SERVICES (364)	0.13	8	12	2,607	2,235	2,607	2,234	2,193	7,490	9,683
TANNING FACILITY SERVICES (369)	0.00	1	1	21	18	21	18	78	0	78
<b>Group Total</b>	<b>0.38</b>	<b>46</b>	<b>70</b>	<b>8,168</b>	<b>7,002</b>	<b>8,168</b>	<b>7,003</b>	<b>6,123</b>	<b>24,218</b>	<b>30,341</b>
<b>Groundwater Contamination</b>										
STORAGE TANK COMPLIANCE SERVICES (355)	0.00	0	0	0	0	0	0	0	0	0
SUPER ACT SERVICES (356)	0.01	0	6	206	176	206	176	0	764	764
<b>Group Total</b>	<b>0.01</b>	<b>0</b>	<b>6</b>	<b>206</b>	<b>176</b>	<b>206</b>	<b>176</b>	<b>0</b>	<b>764</b>	<b>764</b>
<b>Community Hygiene</b>										
COMMUNITY ENVIR. HEALTH (345)	0.00	0	0	0	0	0	0	0	0	0
INJURY PREVENTION (346)	0.00	0	0	0	0	0	0	0	0	0
LEAD MONITORING SERVICES (350)	0.00	0	0	0	0	0	0	0	0	0
PUBLIC SEWAGE (362)	0.00	0	0	0	0	0	0	0	0	0
SOLID WASTE DISPOSAL SERVICE (363)	0.00	0	0	0	0	0	0	0	0	0
SANITARY NUISANCE (365)	0.01	0	0	97	84	97	84	0	362	362
RABIES SURVEILLANCE (366)	0.02	18	2	361	310	361	309	0	1,341	1,341
ARBORVIRUS SURVEIL. (367)	0.00	0	0	0	0	0	0	0	0	0
RODENT/ARTHROPOD CONTROL (368)	0.00	0	0	0	0	0	0	0	0	0
WATER POLLUTION (370)	0.00	0	0	0	0	0	0	0	0	0
INDOOR AIR (371)	0.00	0	0	0	0	0	0	0	0	0
RADIOLOGICAL HEALTH (372)	0.00	0	0	0	0	0	0	0	0	0
TOXIC SUBSTANCES (373)	0.00	0	0	0	0	0	0	0	0	0
<b>Group Total</b>	<b>0.03</b>	<b>18</b>	<b>2</b>	<b>458</b>	<b>394</b>	<b>458</b>	<b>393</b>	<b>0</b>	<b>1,703</b>	<b>1,703</b>
<b>ENVIRONMENTAL HEALTH SUBTOTAL</b>	<b>1.12</b>	<b>240</b>	<b>305</b>	<b>24,123</b>	<b>20,682</b>	<b>24,123</b>	<b>20,681</b>	<b>28,040</b>	<b>61,569</b>	<b>89,609</b>
<b>D. NON-OPERATIONAL COSTS:</b>										
NON-OPERATIONAL COSTS (599)	0.00	0	0	0	0	0	0	0	0	0
ENVIRONMENTAL HEALTH SURCHARGE (399)	0.00	0	0	759	651	759	652	2,821	0	2,821
MEDICAID BUYBACK (611)	0.00	0	0	0	0	0	0	0	0	0
<b>NON-OPERATIONAL COSTS SUBTOTAL</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>759</b>	<b>651</b>	<b>759</b>	<b>652</b>	<b>2,821</b>	<b>0</b>	<b>2,821</b>
<b>TOTAL CONTRACT</b>	<b>21.10</b>	<b>4,126</b>	<b>13,299</b>	<b>563,196</b>	<b>482,860</b>	<b>563,196</b>	<b>482,862</b>	<b>1,704,783</b>	<b>387,331</b>	<b>2,092,114</b>



**ATTACHMENT III**  
**JEFFERSON COUNTY HEALTH DEPARTMENT**  
**CIVIL RIGHTS CERTIFICATE**

The applicant provides this assurance in consideration of and for the purpose of obtaining federal grants, loans, contracts (except contracts of insurance or guaranty), property, discounts, or other federal financial assistance to programs or activities receiving or benefiting from federal financial assistance. The provider agrees to complete the Civil Rights Compliance Questionnaire, DH Forms 946 A and B (or the subsequent replacement if adopted during the contract period), if so requested by the department.

The applicant assures that it will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C., 2000 Et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
3. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. All regulations, guidelines and standards lawfully adopted under the above statutes. The applicant agrees that compliance with this assurance constitutes a condition of continued receipt of or benefit from federal financial assistance, and that it is binding upon the applicant, its successors, transferees, and assignees for the period during which such assistance is provided. The applicant further assures that all contracts, subcontractors, subgrantees or others with whom it arranges to provide services or benefits to participants or employees in connection with any of its programs and activities are not discriminating against those participants or employees in violation of the above statutes, regulations, guidelines, and standards. In the event of failure to comply, the applicant understands that the grantor may, at its discretion, seek a court order requiring compliance with the terms of this assurance or seek other appropriate judicial or administrative relief, to include assistance being terminated and further assistance being denied.



ASH RESERVED OR ANTICIPATED TO BE RESERVED FOR PROJECTS

<u>CONTRACT YEAR</u>	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
2019-2020*	\$ 0	\$ 180610	\$ 180610
2020-2021**	\$ 0	\$ 0	\$ 0
2021-2022***	\$ 0	\$ 0	\$ 0
2022-2023***	\$ 0	\$ 0	\$ 0
PROJECT TOTAL	\$ 0	\$ 180610	\$ 180610

## Attachment V - Page 1 of 1





# BOARD OF COUNTY COMMISSIONERS

## JEFFERSON COUNTY, FLORIDA

THE KEYSTONE COUNTY-ESTABLISHED 1827

1 COURTHOUSE CIRCLE; MONTICELLO, FLORIDA 32344

PHONE: (850)-342-0287

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**Stephen Fulford**

District 1

**Gene Hall**

District 2

**J T Surles**

District 3 Vice-Chair

**Betsy Barfield**

District 4 Chairwoman

**Stephen Walker**

District 5

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## CONSENT AGENDA

\*\*\*Good afternoon Parrish. For the BOCC regular meeting for September 17, 2020, please add to the Consent Agenda the following item: "Legal Services Agreement with Brian Rich, Esq. re: Capital Truck Bankruptcy." Feel free to shorten the wording, if necessary. I have briefed the Commissioners as to the need for this. I will transmit the final agreement to the Board members on Tuesday under separate cover. Please let me know if you have any questions. Regards. Scott

## GENERAL BUSINESS:

\*\*\*CARES Act plan roll out rough draft (This should be coming from Angela or Kirk)

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**Kirk Reams**

Clerk of Courts

**Parrish Barwick**

County Coordinator

**T. Buckingham Bird**

County Attorney

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**JEFFERSON COUNTY, FLORIDA  
BOARD OF COUNTY COMMISSIONERS**

**ORDINANCE NO. 2020-091720-01**

AN ORDINANCE OF JEFFERSON COUNTY FLORIDA, AMENDING THE JEFFERSON COUNTY LAND DEVELOPMENT CODE; PROVIDING FOR FINDINGS OF FACT; PROVIDING FOR PURPOSE; DESIGNATING THOSE LAND USE DISTRICTS IN WHICH SOLAR PHOTOVOLTAIC COLLECTOR SYSTEMS ARE AN ALLOWABLE USE; PROVIDING A CONFORMING AMENDMENT; ADOPTING NEW STANDARDS FOR THE DEVELOPMENT OF SMALL AND LARGE SOLAR PHOTOVOLTAIC COLLECTOR SYSTEMS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICT; PROVIDING FOR COPY ON FILE; PROVIDING FOR AUTHORITY; AND PROVIDING FOR AN EFFECTIVE DATE.

**SECTION 1: FINDINGS OF FACT**

**WHEREAS**, pursuant to the requirements of the Community Planning Act, Chapter 163, Part II, Florida Statutes, Jefferson County has adopted and has in effect a Comprehensive Land Use Plan and a Land Development Code; and

**WHEREAS**, the demand for renewable energy in Florida has resulted in increasing interest on the part of property owners, energy companies and utilities in developing solar photovoltaic collector systems to provide renewable energy from sunlight; and

**WHEREAS**, the impact the solar photovoltaic collector systems have on adjacent properties, vehicles traveling on nearby roadways and on community aesthetics varies depending on the size of the systems, its location relative to other uses and such factors as buffers and setbacks; and

**WHEREAS**, the presence of heavy metals, which may under certain circumstances constitute hazardous materials, as well as concerns for long term community aesthetics, makes it important to adopt standards for solar photovoltaic collector systems for the prompt cleanup and restoration of system sites following storm or other damage, and for the decommissioning and removal of such facilities following abandonment, or at the end of useful life; and

**WHEREAS**, while the County currently requires that solar photovoltaic collector systems receive approval as a special exception use, greater code specificity is needed to establish separate standards for small and large systems and to designate those zoning districts in which such systems are an allowable use; and

**WHEREAS**, a public hearing has been conducted after due public notice by the Jefferson County Planning Commission which has recommended adoption of this Ordinance by the Board

of County Commissioners; and

**WHEREAS**, the Jefferson County Board of County Commissioners has determined that this Ordinance is necessary to protect the health, safety, and welfare of Jefferson County, Florida and its citizens.

**NOW, THEREFORE, BE IT ORDAINED** by the Jefferson County Board of County Commissioners as follows:

**SECTION 2: PURPOSE OF ORDINANCE**

The purpose of this Ordinance is to amend the Jefferson County Land Development Code to designate those land use districts that allow solar photovoltaic collector systems and establish standards for development of small and large photovoltaic collector systems.

**SECTION 3: ADOPTION OF AMENDMENT TO SECTION 2.2.0 OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE.**

Land Development Code Section 2.2.0, Allowable Uses within Each Land Use District, is hereby amended as follows:

**2.2.0. ALLOWABLE USES WITHIN EACH LAND USE DISTRICT**

**2.2.1. AGRICULTURAL LAND USE DISTRICTS: AG-20, AG-5, AND AG-3**

The Comprehensive Plan 2025 Jefferson County, Florida, specifically makes the following statement: “Farming is the basic intent of Agricultural land use areas. Residential use is allowed but is secondary in nature and must accept all characteristic farm activities of: noise, smells, dust, spray odors, timber clearing, etc.” Agricultural properties can generally be defined as commercial properties since the end result of the agricultural activities are to produce revenue for the owner from the produced end product of the animals raised or the crops harvested. The three Agriculture land use districts generally differ in density standards for residential development, some permitted uses, and some setback standards.

A. The following types of uses are allowed in the Agriculture 20 Land Use District:

Subsections 1) – 13). No change.

14) Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0 (Large Scale Solar Photovoltaic Collector Systems require approval as a major development and special exception).

B. The following types of uses are allowed in the Agriculture 5 Land Use District:



Subsections 1) – 12). No change.

13) Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0 (Large Scale Solar Photovoltaic Collector Systems require approval as a major development and special exception).

C. The following types of uses are allowed in the Agriculture 3 Land Use District:

Subsections 1) – 9). No change.

10) Small Scale Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0.

### **2.2.2. CONSERVATION**

The following uses are allowed in the Conservation land use district.

Subsections 1) – 4). No change.

5) Small Scale Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0.

### **2.2.3. RESIDENTIAL 1 & RESIDENTIAL 2**

The following types of uses are allowed in the Residential I and II land use districts.

Subsections 1) – 4). No change.

5) Small Scale Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0.

### **2.2.4. PRISON**

The following types of uses are allowed in the Prison land use district.

Subsections 1) – 4). No change.

5) Small Scale Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0.

### **2.2.5. INDUSTRIAL**

The following types of uses are allowed in the Industrial land use district. Specifically prohibited are hazardous waste and medical waste disposal facilities.

Subsections 1) – 4). No change.

- 5) Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0 (Large Scale Solar Photovoltaic Collector Systems require approval as a major development and special exception).

#### **2.2.6. MIXED USE -SUBURBAN/RESIDENTIAL**

The following types of uses are allowed in the Mixed Use -Suburban/Residential land use district.

Subsections 1) – 8). No change.

- 9) Small Scale Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0.

#### **2.2.7. MIXED USE -BUSINESS/RESIDENTIAL**

The following types of uses are allowed in the Mixed Use -Business/Residential land use district.

Subsections 1) – 10). No change.

- 11) Small Scale Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0.

#### **2.2.8. INTERCHANGE BUSINESS**

The following types of uses are allowed in the Interchange Business land use district.

Subsections 1) – 6). No change.

- 7) Small Scale Solar Photovoltaic Collector Systems as are allowed by LDC Section 2.11.0.

### **SECTION 4: ADOPTION OF AMENDMENT TO SECTION 2.9.0 OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE.**

Land Development Code Section 2.9.0, Transportation/Utility, is hereby amended as follows:

#### **2.9.0. TRANSPORTATION/UTILITY**

##### **2.9.1. GENERALLY.**

These standards are for those public or private transportation or utility facilities allowed in all Land Use categories which may have characteristics with potential nuisance levels to adjacent property due to noise, light, glare, appearance, or safety concerns which require additional standards.

## **2.9.2. PERMISSIBLE AND PROHIBITED USES.**

In addition to the uses permitted in the underlying Land Use Districts, the following and substantially similar activities, based upon similarity of characteristics are allowed, subject to approval as a Special Exception. Uses not named or not found to be substantially similar are prohibited.

Subsections A – G. No change.

### **~~H. Solar Photovoltaic facilities~~**

## **SECTION 5: ADOPTION OF A NEWLY CREATED SECTION 2.11.0 OF THE JEFFERSON COUNTY LAND DEVELOPMENT CODE.**

Land Development Code Section 2.11.0, Solar Photovoltaic Collector Systems, is hereby created as follows:

### **2.11.0 SOLAR PHOTOVOLTAIC COLLECTOR SYSTEMS**

#### **2.11.1 PURPOSE**

The purpose of this ordinance is to set standards for the construction, installation, operation and decommissioning of Solar Photovoltaic Collector Systems in a manner that promotes Economic Development and ensures the protection of health, safety, and welfare while avoiding adverse impacts to environment as well as surrounding properties. These regulations are supplemental, and it is not intended that this ordinance supersede or replace other land development, special exception, safety, health, or environmental regulations.

#### **2.11.2 DEFINITIONS**

*Solar Photovoltaic Collector Systems*-a solar radiation collector system that is used to generate electricity for use in a home, accessory structure, equipment, or tied into an electric grid, and which may be in the form commonly referred to as a Solar Field, Solar Array, Solar Facility or Solar Farm.

*Small Scale Solar Collector Systems* – a solar photovoltaic collector system that is 5 acres or less or used primarily to reduce or offset on-site consumption of utility power and is subject to review by the Planning Official for a final designation. The Planning Official may require that any proposed *Small Scale Solar Collector System* be reviewed as a *Large Scale Solar Collection System* based on site characteristics or proposed system features, including but not limited to size of the facility. For purposes of this definition, any Roof Mounted Solar System is considered a *Small Scale Solar Collector System* regardless of size.

Large Scale Solar Collector Systems – a solar photovoltaic collector system not meeting the definition of Small Scale Solar Collector System.

### **2.11.3 SMALL SCALE SOLAR COLLECTOR SYSTEMS**

1. Small Scale Solar Collectors are allowed in all Zoning Districts.

#### 2. Roof Mounted Solar Systems

i. Roof Mounted systems do not require permitting through the Planning Department, all permitting will be done through the Building Department following Florida Building Code Standards.

#### 3. Ground Mounted Solar Systems

- i. Setbacks will follow standard building setbacks for each Zoning District (25ft from any Road, 10ft from sides and rear).
- ii. 10ft buffer is required, this can be included within the setback.
- iii. Site Plan Review is required through the Planning Department.
- iv. To be considered a small scale system, only one five (5) acre Photovoltaic System is allowed per parcel. A second 5 acre plot will be reviewed as a Large Scale Solar Collector as require a Special Exception Review.

### **2.11.4 LARGE SCALE SOLAR COLLECTOR SYSTEMS**

1. Large Scale Solar Collection Systems are only allowed in Ag-20, Ag-5, or Industrial Zoning Districts and shall be subject to review as a Major Development pursuant to LDC Section 9.4.0 and Special Exception pursuant to LDC Section 9.15.0.

2. In an order to protect the rural and agricultural lands of the County, the maximum size of one Large Scale Solar Collector System is 640 Utilized acres, equal to one square mile. The County is also limiting the total Utilized acreage of all Large Scale Solar Collectors to 2,560 acres or 4 square miles. The determination of the maximum allowable size of a system hereunder shall be based on the footprint of acreage actually utilized by the solar panels and associated structures, and shall not include any areas not actually occupied such as setbacks, buffers, wetlands, and areas voluntarily avoided

3. Setbacks for Roadways (classifications based on LDC Section 5.4.0.A)

- i. Arterial and Major Collector Roadways – ~~100~~ 75feet.
- ii. Minor Collector Roadways – ~~100~~ 75feet.
- iii. Local Roads – ~~100~~ 75feet.
- iv. Scenic, Canopy, Heritage Roads-~~200~~ 75feet



4. Buffering

- i. All plans submitted shall portray a ~~100~~ 75ft. Type C buffer, where the project property borders vacant land or land in non-residential use in accordance with LDC Table 5.3.4.C Landscape Buffer Standards.
- ii. Where the Solar Field borders an established residential use or residential property, twice the distance of the standards established in Subsection 4 i above is required.
- iii. The buffers can consist of natural vegetation, but may also require additional planting to meet the Type C Standard. All planted buffers need to be native to North Florida and spaced so as to allow for mature growth.
- iv. All plans submitted shall portray Type C buffer along all roadways.

5. Lighting and Glare

- i. Lighting is allowed for maintenance structures only and must not shine outward into passing traffic, nearby structures, or adjacent property not under the ownership or control of the operator.
- ii. Solar voltaic collector system components shall be designed with an anti-reflective coating or, in the alternative, shall otherwise be designed to avoid producing glare that would constitute a nuisance to occupants of neighboring properties, aircraft, or persons traveling on adjacent or nearby roads.

6. All outdoor storage of any materials and equipment including, but not limited to, solar panels and support structures not in operation must be located on the inside of the buffered area.

7. Environmental Standards

- i. See LDC Section 4.4.0 for required setbacks from streams, waterbodies and jurisdictional wetlands. Setbacks shall be based on a jurisdictional determination boundary approved by FDEP or the appropriate water management district.
- ii. Large Scale Solar Collector Systems shall be exempt from the requirements of LDC Section 5.3.6, Tree Protection and Native Vegetation, in the same manner as the operations of electrical utilities are exempt.

8. Security

If a security fence is provided around some or all of the perimeter of the facility, it shall not be greater than 8 feet in height.

9. Low Impact Development

The County encourages the dual use of agricultural opportunities such as, but not limited to, apiaries to provide pollinator benefits to nearby crops and/or vegetation and grazing to reduce vegetation maintenance costs.

10. Damage

Damaged solar panels shall be removed, repaired or replaced within ninety (90) days of the damage, with one extension at the request of the operator or landowner. The ground shall at all times remain free of debris from damaged solar panels.

11. Abandonment

A solar collection system shall be considered abandoned if the system ceases to generate electricity for a period of twelve (12) consecutive months. Reports of electrical power production shall be provided to the County upon request. An abandoned solar collection system shall be decommissioned and removed within one hundred eighty (180) days from the time it is deemed abandoned as provided herein. The operator may request an extension of time in which to return the solar collection facility to operation, which shall be supported by a plan and proposed timeline for resuming operation, provided however, that no extension of time shall be granted for more than a total of twenty four (24) months past the above date for decommissioning due to abandonment.

12. Decommissioning

Decommissioning and removal of the solar collection facility shall be the responsibility of the operator/owner upon abandonment, or upon revocation of the major development and special exception approval. All operators/owners shall comply with the following:

- i. As part of the development review application, a decommissioning plan shall be prepared and submitted which depicts the final site conditions after the solar collection facility has been removed from the property. Decommissioning plans shall require removal of all solar panels, electrical equipment, poles, piles, foundations, and conduits (above and below ground). In the alternative, poles, piles, foundations and other support infrastructure can be shown as remaining in the decommissioning plan if consistent with the planned future beneficial use of the property, as may also be consistent with the allowed uses in the Land Development Code. The decommissioning plan shall include an engineer's estimate, signed and sealed, of the cost of fully implementing the decommissioning plan. The estimated cost of implementing the decommissioning plan shall not be reduced based on cost of removal of poles, piles, foundations or other support infrastructure that are proposed to remain. The estimated cost of implementing the decommissioning plan may be reduced based on the salvage value of any materials of equipment only if such salvage is also reassessed as part of periodic update of the engineer's estimate of costs for implementing the decommissioning plan. A new/updated engineer's estimate of

- costs for implementing the decommissioning plan shall be prepared and submitted to the Planning Department no less often than once every five (5) years following the original approval date. If, as part of such new/updated engineer's estimate, it is determined that the salvage value has decreased, the amount of such decrease shall be accounted for in the cost of decommissioning and in the evidence of financial responsibility provided under Subsection ii herein below. Thereafter, such salvage value shall be reassessed every two (2) years, and any additional reductions in salvage value accounted for in the evidence of financial responsibility.
- ii. Evidence of financial responsibility to implement the decommissioning plan shall be submitted as part of the original application, and shall be furnished no less often than once every five (5) years thereafter, upon change in the financial responsibility form/mechanism relied upon, or as otherwise required by this code. Evidence of financial responsibility shall be in the form of insurance, surety bond, cash bond, trust fund or letter of credit. The County may require a change in the financial responsibility form/mechanism relied upon should it come to the attention of the County that the evidence of financial responsibility as previously submitted has become deficient. Evidence of financial responsibility shall be in the amount of one hundred fifty percent (150%) of the engineer's estimated cost to implement the decommissioning plan.
- iii. Any transfer of the County approval of a Large Scale Solar Collection System issued hereunder shall not be deemed complete unless and until the transferee has demonstrated financial responsibility for decommissioning of the facility in the same manner as is required for initial approval.

### 13. Professional Services

In the event that the County deems it necessary to retain the services of a professional to review all or any part of the application for solar collection system approval, or any required periodic update thereto, the applicant shall be responsible for payment of the reasonable costs incurred by the County. Processing of the application, or application update, shall not be completed until all such costs then due to the County have been paid in full.

## **SECTION 6: SEVERABILITY**

If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and affect.

**SECTION 7: CONFLICT**

All ordinances or parts of ordinances in conflict herewith are, to the extent of such of conflict, hereby repealed.

**SECTION 8: COPY ON FILE**

A certified copy of this enacting ordinance shall be filed with the Clerk of the Circuit Court.

**SECTION 9: EFFECTIVE DATE**

This Ordinance shall be filed with the Office of the Secretary of the State of Florida and shall immediately take effect upon receipt of official acknowledgment from the Department of State that the same has been filed.

**SECTION 10: AUTHORITY**

This ordinance is adopted pursuant to the authority granted by Chapter 125.01 and Chapter 163.3161 through 163.3215, Florida Statutes.

PASSED on first reading \_\_\_\_\_, 2020.

PASSED AND DULY ADOPTED with a quorum present and voting by the Board of County Commissioners of Jefferson County upon second and final reading this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

BOARD OF COUNTY COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA

\_\_\_\_\_  
J. T. Surles, Chair

ATTESTED BY:

\_\_\_\_\_  
Kirk Reams, Clerk of Court

APPROVED as to FORM & SUBSTANCE:

\_\_\_\_\_  
Scott Shirley, Land Use Attorney



# GSG Debt Service Generator

**Client Name**                      **Jefferson County**  
**Project Name**                    **Valley View**

## Debt Service Parameters

Item	Based On	Amount
Original Interest Rate		5.000%
Start Date (mm/dd/yyyy)		10/1/2020
Payments Per Year		1
Total Years		10
<b>Road Construction</b>		<b>\$ 160,567</b>

## Initial Prepayment Amount

Item	Based On	Amount
Total Construction Costs		\$ 152,000
GSG start up costs	Contract	\$ 5,000
Legal Costs	Estimate	\$ 2,000
First Class Notices	\$1.40 Per Notice	\$ 67
<b>Capital Cost</b>		<b>\$ 159,067</b>

## Other Total Loan Components

Item	Based On	Amount
Debt Service Reserve Fund		\$ -
Capitalized Interest		\$ -
Cost of Issuance	Estimate	\$ 1,500
Rounding		\$ -
<b>Finance Cost</b>		<b>\$ 1,500</b>
<b>Total Loan</b>		<b>\$ 160,567</b>

## Assessment Rate Calculation

Item	Based On	Amount
Number of Parcels		48
Property Apprasier Cost	Greater of \$500 or 1%	\$ 500
Tax Collector Costs	Estimated at 2%	\$ 453
Statutory Discount	Estimated at 4%	\$ 906
Modified Debt Service		\$ 20,794
Total Annual Assessment Amount		\$ 22,653
Number of Units		48
<b>Annual Assessment Amount Per Unit</b>		<b>\$ 472</b>

<b>Revenue Generated based on 100% Units Rates</b>	<b>\$ 22,653</b>
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## ASSUMPTIONS:

10 year term  
5.00% interest rate  
Based on two debt service payments per year



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## GENERAL BUSINESS:

\*\*\*CARES Act plan roll out rough draft (This should be coming from Angela or Kirk)

\*\*\*Please see the attached as discussed this morning. For Ridge Road, all parcels would pay the same amount since they are all 1 lot. For Valley View the assessment would range from \$236 to \$1,912 per parcel. Some owners have multiple parcels so I believe the actual amount per owner would be between \$472 and \$2,832. Please note that these are estimates and that the actual amount would change depending on interest rates, financing terms (Capitalized Interest, Debt Service Reserve) construction costs, legal costs, etc. Let me know how you would like to proceed.

Thanks,  
Jeff

Jeff Rackley  
Senior Project Manager

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**Kirk Reams**

Clerk of Courts

**Parrish Barwick**

County Coordinator

**T. Buckingham Bird**

County Attorney

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