



**Jefferson County/City of Monticello  
Building Department  
445 W. Palmer Mill Rd. Monticello, Florida 32344**

**COMMERCIAL PERMIT APPLICATION**

Date: \_\_\_\_\_

Owner: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street City State Zip code Phone Number

Address/Site of Construction: \_\_\_\_\_

Nature of Work at the Address/Site: \_\_\_\_\_

Please Circle Your Public Utility Company: Duke Tri-County

Parcel ID# \_\_\_\_\_ Land Use: \_\_\_\_\_ FEMA Map/Zone: \_\_\_\_\_

Contractor: \_\_\_\_\_ License Number: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City State Zip code Phone Number

Agent/Dealer: \_\_\_\_\_ (If Applicable)

Address: \_\_\_\_\_  
Street City State Zip code Phone Number

\_\_\_\_\_ New Construction \_\_\_\_\_ Addition \_\_\_\_\_ Renovation \_\_\_\_\_ Repair

\_\_\_\_\_ Heated Square ft \_\_\_\_\_ Un-Heated Square ft \$\_\_\_\_\_ Total Valuation of Job

**FOR NEW CONSTRUCTION AND ADDITION PROJECTS, PLEASE PROVIDE THE FOLLOWING**

- Sets of Plans (2 copies)     Site Plans (2 copies)     Truss Package (2 copies)  
 Florida Energy Form (2 copies)     Wind Load (2 copies)     Soil Test (2 copies)  
 Warranty Deed     Notice of Commencement     Driveway Permit

Sub - Contractors: (Will Be Required to Pull Their Own Permits)

Electrical: \_\_\_\_\_  
Name License Number Phone Number

Mechanical: \_\_\_\_\_  
Name License Number Phone Number

Plumbing: \_\_\_\_\_  
Name License Number Phone Number

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**