

Business Impact Estimate Directions

The Business Impact Estimate Form, attached to these directions must be filled out at the time of drafting of any proposed ordinance, unless the proposed ordinance is on the exemption list below. The completed Business Impact Estimate must be posted on the County's website at the time the advertisement for the proposed ordinance is published.

The following proposed ordinances are exempt and do not require a Business Impact Estimate:

1. Ordinances required for compliance with federal or state law or regulation;
2. Ordinances relating to the issuance or refinancing of debt;
3. Ordinances relating to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
4. Ordinances required to implement a contract or an agreement, including, but not limited to, any federal, state, local or private grant, or other financial assistance accepted by a county government;
5. Emergency Ordinances;
6. Ordinances relating to procurements; or
7. Ordinances enacted to implement the following:
 - a. Part II of chapter 163, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements, and development permits;
 - b. §§ 190.005 and 190.046, Fla. Stat. Community Development Districts;
 - c. § 553.73, Fla. Stat. relating to the Florida Building Code; or
 - d. § 633.202, Fla. Stat. relating to the Florida Fire Prevention Code.

Legal citation: § 125.66(3) (a) – (c), Fla. Stat. and § 166.041(4)(a)-(c), Fla. Stat.

BUSINESS IMPACT ESTIMATE FORM

Posted To Webpage **INSERT DATE**

This Business Impact Estimate is given as it relates to the proposed ordinance titled:

**AN ORDINANCE OF THE BOARD OF COUNTY
COMMISSIONERS OF JEFFERSON COUNTY, FLORIDA,
MAKING CERTAIN FINDINGS; CREATING SECTION 2-22
OF THE JEFFERSON COUNTY CODE PROVIDING FOR
CRIMINAL HISTORY RECORD CHECKS OF COUNTY
EMPLOYEES AND APPOINTEES IN POSITIONS DEEMED
CRITICAL TO SECURITY OR PUBLIC SAFETY;
PROVIDING FOR CODIFICATION, SEVERABILITY, AND
AN EFFECTIVE DATE.**

Part I.

Summary of the proposed ordinance and statement of public purpose¹:

The proposed ordinance authorizes Jefferson County to conduct Level II criminal history background checks through the Florida Department of Law Enforcement (FDLE) and the Federal Bureau of Investigation (FBI) for applicants for employment and for individuals continuing employment in positions designated by the Board of County Commissioners as critical to security or public safety, including positions with access to sensitive facilities, information, or vulnerable populations.

The public purpose of the ordinance is to enhance public safety, protect County assets and infrastructure, reduce risk to the public and County operations, and ensure that individuals occupying sensitive or security-related positions meet appropriate standards of trust and integrity. The ordinance provides a uniform, lawful framework for conducting such background checks consistent with Florida law and established state and federal procedures.

Part II.

Estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the County: (*fill out subsections a-c. If no impact expected, write "NONE"*)

- a. Estimate of direct compliance costs that businesses may reasonably incur if the proposed ordinance is enacted:

¹ Address the public purpose to be served by the proposed ordinance, such as serving the public health, safety, morals, and welfare of the County.

NONE. The ordinance applies to Jefferson County employment and to individuals performing work in positions designated by the County as critical to security or public safety. The ordinance does not impose operational, reporting, or compliance requirements on private, for-profit businesses conducting business within the County.

- b. Identification of any new charges or fees on businesses subject to the proposed ordinance, or for which businesses will be financially responsible; and

The ordinance does not establish any new fees, charges, or assessments applicable to private, for-profit businesses. Any costs associated with Level II background checks are related to County employment or County-controlled access and are not imposed as a regulatory fee on businesses.

- c. An estimate of the County's regulatory costs, including an estimate of revenues from any new charges or fees that will be imposed on businesses to cover such costs.

The County's costs associated with the ordinance are expected to be minimal and administrative in nature, consisting primarily of FDLE and FBI processing fees for Level II background checks. These costs are anticipated to be absorbed within existing departmental budgets or addressed through internal County employment processes. No new regulatory costs will be imposed on private businesses, and no revenues from business fees are expected or proposed under this ordinance.

Part III.

Good Faith Estimate of the number of businesses likely to be impacted by the ordinance:

Zero. The proposed ordinance does not directly regulate, require action by, or impose costs on private, for-profit businesses operating within Jefferson County.