

JEFFERSON COUNTY
BOARD OF COUNTY COMMISSIONERS



ADDENDUM NO. 1

TO RFP NO: 2025-14
SHIP Administrative Services
Issued December 11, 2025

This Addendum is being issued to revise the schedule of events.

Section 1.0 Schedule of Events is hereby deleted and replaced in its entirety as follows:

SECTION 1.0 SCHEDULE OF EVENTS

Failure to comply with this or any other paragraph of this RFP shall be sufficient reason for rejection of the Proposal.

All times listed in the Schedule of Events are Eastern Standard Time (EST).

<i>Event</i>	<i>Date/Time</i>
Bid Advertisement Date	November 15,2025
Release of Invitation to Bid	November 15, 2025
Bid Questions Due from Prospective Bidder	Dec. 19, 2025
Responses to bid questions due	Dec. 24, 2025
Proposals Due to BOCC	Jan. 7, 2026 @ 3:00 P.M.
Bid Opening Date	Jan. 7, 2026@ 3:05 P.M.
Posting of Intended Award	Jan. 7, 2026
Board Consideration of Intended Award	Jan. 15, 2026
Posting of Notice of Award	Jan. 16, 2026