

## STANDBY CONTRACT FOR DEBRIS REMOVAL RFP 2020

### NOTICE OF INVITATION FOR PROPOSAL

The Jefferson County Board of Commissioners, (the "County") is seeking proposals for a Standby Contract for the Emergency Removal of Debris generated in the event of natural or manmade disaster from County owned property, public property, easements and rights-of-way within the County of Jefferson in the State of Florida.

Notice is hereby given that sealed proposals will be received by the Jefferson County Board of Commissioners, until 2:00pm local on December 20, 2019 at the Emergency Management Office at 169 Industrial Park, Monticello, Florida 32344. Envelopes containing the proposals must be sealed, addressed to Paula Carrol, Emergency Management Director, and designated as a proposal for the removal, hauling, and disposal of storm debris from County owned property, public property, streets and allies and public rights-of-way, in Jefferson County, Florida per Request for Proposal.

The outside of the sealed proposal should have the words **JEFFERSON COUNTY STANDBY CONTRACT FOR DEBRIS REMOVAL RFP 2020/2021** and the following:

**NAME:** \_\_\_\_\_

**COMPANY NAME:** \_\_\_\_\_

**CITY AND STATE:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

Proposal packets and proposal specifications may be obtained by contacting the Jefferson County EMC Office at 850-342-0211 or by visiting the Jefferson County website at [www.jeffersoncountyfl.gov](http://www.jeffersoncountyfl.gov).

All parties interested in bidding may request information by contacting Paula Carrol, Emergency Management Director at 850-342-0211; until December 18, 2019.

Each proposal package submitted must contain the Contractor's Proposal in a sealed envelope. Proposals will not be accepted by email or any method other than the required sealed envelope. **Each proposal must be stamped "RECEIVED" in the Emergency Management office before 2:00pm on December 20, 2019. One (1) original, Six (6) copies and one (1) digital copy of the proposal are required.**

Contractor must meet the following general conditions:

- 1) be able to provide services to pick up, load, haul and dispose of storm related debris as defined in the Contract for Services as set forth in the General Conditions, Scope of Services and all attachments and exhibits as required in this RFP;
- 2) be willing and capable of performing the Services, including but not limited to, proper documentation preparation, management and event closure;

- 3) be knowledgeable and have experience in provision of the conditions and Services as described herein;
- 4) be able to perform the Services and any other agreed to services in a timely manner, within the Contractual time limit of this Contract; and
- 5) have the resources necessary to meet the Contractual obligations of this Contract.
- 6) utilize local contractors for sub-contract work whenever prudent and possible as the need for additional contractors arise.
- 7) agree to remain solely responsible for any and all sub-contractors for which they hire; the County will hold no liability for these sub-contractors. In addition; winning bidder will ensure any sub-contractor meets all standards the County sets forth to work in the County and the winning bidder is solely responsible for contact, contract, payment and management of any sub-contractor with whom they choose to do business.

Proposals will be reviewed by the County Coordinator, Solid Waste Director, EMC Director, Road Department Director or representative, Finance Director or representative and the recommendation for award will be made to the County Commission with final award being given by the Board of Commissioners. The County Commission will receive a copy of all bids.

The County reserves the right to reject any and all proposals received and to award any one bid item or all bid items to multiple Contractors. Award will be made to the Proposer offering the most advantageous proposal to the County; hence Jefferson County shall not be obligated to accept the lowest priced proposal. The County will make an award in the best interest of Jefferson County after all factors have been evaluated. At the discretion of the County, the successful Contractor(s) may be awarded a contract for five (5) years, upon mutual written agreement and, approval of the County.

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

EMC Director  
Jefferson County, Florida