

Building Official

Now Hiring: Certified Building Official

Location: Jefferson County, Florida

Salary Range: \$75,000 – \$100,000 annually

Benefits: Jefferson County offers a competitive benefits package, including fully county-funded health insurance for employees and county-assisted contributions for spouse and dependent coverage. This position also includes participation in the Florida Retirement System (FRS).

Jefferson County is seeking a qualified and credentialed **Certified Building Official** to lead its Building Department with integrity, technical precision, and a commitment to public safety. This is a high-impact leadership role ideal for a seasoned professional who understands the complexities of Florida's building regulations and values collaborative service in a close-knit community.

As the Building Official, you will serve as the county's authority on the **Florida Building Code**, overseeing all aspects of code administration and enforcement. You'll manage a dedicated team of one inspector and two permit technicians, supervise the permitting and inspection processes, and ensure compliance with applicable codes, statutes, and ordinances. Your responsibilities will include plan review, field inspections, code interpretation, and enforcement actions, as well as coordination with planning, fire safety, and public works to facilitate safe and compliant development.

This role requires strong leadership and communication skills, as you'll regularly interface with contractors, design professionals, and residents to provide technical guidance and resolve code-related issues. You'll also represent the county in hearings, meetings, and legal proceedings, maintain accurate records, and stay current with evolving building codes, technologies, and best practices.

Minimum Qualifications

- **ICC Certified Building Official** credential
- **Florida Building Code Administrator's license** issued by the Florida Department of Business and Professional Regulation (DBPR)
- Extensive knowledge of the Florida Building Code, construction methods, and inspection protocols
- Proven experience in building inspection, construction, or code enforcement
- Strong leadership, organizational, and interpersonal communication skills
- Ability to interpret complex technical documents and resolve regulatory challenges

★ Preferred Qualifications

- Prior experience as a building inspector, plans examiner, or construction manager
- Familiarity with permitting software and digital plan review platforms, but still able to be flexible working with traditional paper applications
- Experience working within municipal or county government operations

Apply Today

If you're ready to bring your expertise to a community that values safety, service, and professionalism, we welcome your application. Please submit your resume and cover letter to Shannon Metty, County Manager, smetty@jeffersoncountyfl.gov
