



## EMPLOYMENT OPPORTUNITY

### Inmate Supervisor

The Jefferson County Board of County Commissioners is seeking qualified applicants for a full-time **Inmate Crew Supervisor**.

The successful candidate must already have certification, and/or the ability to obtain certification as a professional able to supervise an inmate crew from the local correctional facility in solid waste department maintenance and other maintenance duties as required. Essential Job Functions include supervising an inmate crew from the Jefferson Correctional Institute; gives information in person or by telephone to other units, county supervisory staff and the correctional institute; applying knowledge of rules, regulations and procedures of the assigned unit from both the Jefferson County Solid Waste Department Supervisory Staff and the Jefferson Correctional Institute. Employee works independently, however, oral instructions are received as to the nature of work to be performed from the Solid Waste Director or supervisory staff and must follow rules, regulations and procedures of the correctional institute.

#### EDUCATION, EXPERIENCE AND ESSENTIAL FUNCTIONS:

- Supervises inmate work crew from Jefferson Correctional Institute
- Gives information in person or by telephone to other Unties, Solid Waste Department Staff and the Correctional Institute
- Knowledge of rules, regulations and procedures of the assigned unit
- Applying knowledge of rules, regulations and procedures of the assigned unit
- Graduation from an accredited high school or possession of an acceptable equivalency diploma
- Certificate of Department of Corrections in-service training for supervising inmates
- Possession of a valid Florida Commercial Driver's License, Class "B" license preferred but not required
- Acceptable eyesight (with or without correction)
- Acceptable hearing (with or without hearing aid)
- Ability to communicate through oral or written instructions
- Work includes inside and outside environment

Drug screening and background checks are required. Veteran's preference will be given to qualified applicants. Jefferson County is an Affirmative Action/Equal Opportunity Employer/Drug Free workplace.

To apply: Send/Drop off in person a Jefferson County Employment application to:  
Jefferson County Solid Waste Department, 1697 S. Jefferson Street,  
Monticello, Florida 32344.

Applications may be obtained by visiting our website at [www.jeffersoncountyfl.gov](http://www.jeffersoncountyfl.gov),

**Questions?** Please contact Robbie Slack at (850) 342-0184 or visit our website at [www.jeffersoncountyfl.gov](http://www.jeffersoncountyfl.gov). Closing date for this position is Friday February 13th, 2026.