

JEFFERSON COUNTY PLANNING DEPARTMENT

445 W. PALMER MILL ROAD - MONTICELLO, FLORIDA 32344
Phone (850) 342-0223 - Fax: (850) 342-0225



911 ADDRESS

PLEASE DO NOT MAIL THIS FORM TO THE PLANNING DEPT. - BRING IN PERSON

A new 911 address will be assigned when requested. All 911 addresses are based upon the measured location of the center of the driveway access point to the property. Driveway connections to any public or private may be required to obtain a Jefferson County 911 address. You will be given a length of white flagging tape to indicate the location of the proposed new driveway.

NOTE: When an existing driveway becomes the access point for a third residence, the existing driveway shall be named as a private road and any subsequent residences shall be assigned a 911 address based on the location of the driveway to the new residence along the new private road. The proposed name shall be approved by the Planning Official in accordance with **Section 10-135** of the **Jefferson County Code**.

The 911 Address Fee for a new number is **30.⁰⁰**. Date Paid: _____ Staff initial: _____
Make checks payable to: **Jefferson County Board of County Commissioners**

REQUIRED INFORMATION:

Owner Name: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

PROPOSED ADDRESS SITE:

Parcel Tax ID #: _____ Phone #: _____

Name of Public or Private Road: _____

NOTE: The following information should be filled out by the applicant upon receipt of the address plaque.

E - 911 INFORMATION

911 Address assigned to this packet: _____ **OWN** ___ **RENT** ___

If renting, name/phone #of landlord: _____

FULL NAME OF PERSON(S) LIVING AT ASSIGNED ADDRESS:

TELEPHONE NUMBER (S) AT THIS ADDRESS:

NUMBER	NAME ASSIGNED TO PHONE:
_____	_____
_____	_____
_____	_____

Please list a contact person, other than those living at this address, in case of emergency (relative, friend) or if a business and an after-hour telephone number: _____

ELECTRIC CO.: _____ **GAS/ PROPANE CO.:** _____

Do you have an automatic or locked gate? **YES** ___ **NO** ___ What is the entry code? _____

If locked, how can emergency personnel gain entry? _____

Is your home equipped with an alarm or life line? **YES** ___ **NO** ___

Name and phone number of service provider: _____

Contact person and phone number(s): _____

Fill out completely and accurately, then return to Jefferson County Planning Department.
This information is for emergency services. It will not be given or sold to anyone. Upon payment & return of this sheet, a 911 plaque will be issued.

