

JEFFERSON COUNTY PLANNING DEPARTMENT

445 W. PALMER MILL RD, MONTICELLO, FLORIDA 32345

Phone (850) 342-0223 Fax: (850) 342-0225

TOWER APPLICATION

Date of application _____ *Date approved _____

Property Owner's Name

Applicant

Applicant's Phone Number

Cell Phone Number

Property to be considered: _____
Tax ID Number

Location: _____

Type of Tower: _____

Signature of Applicant

Signature of Owner

Address

Address

*This permit is good for one (1) year from the date approved. Extension(s) can be granted upon written request.

A public hearing will be conducted by the County Planning Commission on:

Date Time Place

1. Fill out form as complete as you can.
2. Date for public hearing will be supplied when you return the form.
3. Notice to the public within 500 feet is required; include a copy of the list supplied by the Property Appraiser's Office.

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Tower Site Development Review Checklist

This checklist is designed to help you, the developer, meet all the requirements for development review. If you have further questions about any of the requirements, please contact the Jefferson County Department of Building and Planning, at (850) 342-0223.

General Plan and Development Review Requirements	√
1. A scaled site plan clearly indicating the location, type and height of the proposed tower, adjacent roadways, proposed means of access, elevation drawings of the proposed tower and any other structures, topography, and other information deemed by the County to be necessary to assess compliance with this Ordinance.	
2. Legal description of the parent tract and leased parcel (if applicable).	
3. The setback distance between the proposed tower and boundary line of the parent tract and/or road.	
4. The location of all towers and antennas within a two (2) mile radius of the location of the proposed tower.	
5. Map of the service area of coverage for existing and proposed towers indicating gaps and/or overlays of coverage.	
6. When required to screen on-ground equipment and/or buildings from offsite visibility, include a landscape plan indicating appropriate landscape materials.	
7. Method of fencing and if applicable, the method of tower camouflage and illumination.	
8. A notarized statement by the applicant as to whether construction of the tower will accommodate collocation of additional antennas for future users.	
9. Identification of the entities providing the backhaul network for the tower(s) described in the application and other wireless sites owned or operated by the applicant in the County.	
10. List of Land Owners within 500 feet: Certified list from the Property Appraiser must be submitted with the application.	
11. Environmentally Sensitive Areas Map: A map must be submitted depicting all land within 500 feet containing environmentally sensitive areas. Environmentally sensitive areas include shoreline protection zones, lakes, streams, and wetlands. If proposed development is within 100 feet of any of these areas, see LDC Sec. 2.05.05	
12. Topographic Map	
13. FIRM Map Location	