



PLANNING AND ZONING DEPARTMENT
JEFFERSON COUNTY/CITY OF MONTICELLO
445 W. PALMER MILL RD, MONTICELLO, FLORIDA 32345

Phone (850) 342-0223 Fax: (850) 342-0225

APPLICATION FOR VARIANCE

1. Owner/Applicant Name: _____
Address: _____
Telephone Number: _____
2. If you are not the owner of the property, or his/her attorney, please attach a copy of authorization (power of attorney, etc.) from owner to seek re-zoning/special exception/variance.
3. What is the acreage of the property which is the subject of this application? _____
4. What is the comprehensive plan future land use designation for the property? _____
5. Please provide the following information about the property:
 - a. What is the current use? _____
 - b. What improvements (structures and/or buildings) are located on the property? _____
 - c. What kind of vegetation is on the property (for example: lawn, trees, etc.)? _____
 - d. Are any parts of the property below the 100 year flood elevation? ___ Yes ___ No
 - e. Is any part of the property contaminated? ___ Yes ___ No
 - f. Are there any potential hazards above or below the ground which need to be removed (for example, an abandoned septic tank)? ___ Yes ___ No
6. Please provide a drawing or aerial photograph of the site showing the locations of all of the items identified above.
7. If your request is granted, will there be a conflict between the use of your property and the use of your neighbors' properties? ___ Yes ___ No If the answer is yes, explain what you will do to minimize the conflict (for example, putting up a privacy fence):

8. Will the variance have any impact on an historical resource? ___ Yes ___ No
9. If yes, describe what that would be (for example, tearing down a house built in the 1800's):

NOTE: If the property is located within an historical district, approval of the Historic Design Review Board may be required.



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10. Will the physical surroundings, shape or topographical (natural surface) conditions of your property cause a particular hardship to you if the variance is not granted? ____ Yes ____ No

11. If you answered yes, please identify the condition and explain how it will cause a hardship:

12. Is there a special condition or circumstance which makes your land or structure different from all of the other lands, structures or buildings in the same land use district? ____ Yes ____ No

13. If you answered yes, please explain what makes your land, structure and/or building different:

14. Did you create any of the special conditions or circumstances? ____ Yes ____ No

15. Please explain your answer::

Petitioner

Date