



JEFFERSON COUNTY, FLORIDA
BUILDING & PLANNING DEPARTMENT
445 WEST PALMER MILL ROAD
MONTICELLO, FLORIDA 32344
Phone (850) 342-0223

Planning Official: **David Wheeler**
Building Official: **James Kaufman**

Driveway Connection Permit Application

All NEW road/driveway connections and driveways more than one (1) year in age that connect to a County-maintained Road shall be required to obtain a Jefferson County Road & Driveway Connection Permit. This process will ensure the Jefferson County Road Department:

1. Is aware of all vehicular connections to the county-maintained roadway system.
2. They determine if a culvert will be required at the connection to the County Road or need updated to ensure the continued function of the county road drainage system.
3. After installation they will inspect and determine if the culvert was installed correctly.

DRIVEWAY CONNECTION PERMITS WILL NOT BE REQUIRED WHEN CONNECTING TO A PRIVATE ROAD

Make checks payable to: Jefferson County Board of County Commissioners

PERMIT FEE: \$53.00

Owner Name: _____

Current Mailing Address: _____

City: _____ State: _____ Zip: _____ Phone #: _____

Email Address: _____

If a numerical address has not been established, you MUST submit a 911 Address Form

Driveway (911) Address: _____

City: _____ State: _____ Zip: _____

Parcel Tax ID #: _____ - _____ - _____ - _____ - _____ Prop ID #: _____

Purpose of driveway (CHECK ONE): Residential Commercial Development

If a new Development, approved name of new road: _____

1. Attach a recorded copy of the warranty deed. If you are not the property owner, you MUST also submit an Agent Authorization Form.
2. **Stake the middle of proposed driveway with WHITE flagging material.**

_____ Applicant Signature	_____ Date Submitted
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After any installation is completed, contact the Jefferson County Road Department to request an inspection. Phone: 850-997-2036