



PLANNING DEPARTMENT FEE SCHEDULE

DEVELOPMENT REVIEW & PERMITS

PO = Planning Official; PC = Planning Commission; BOCC = Board of County Commissioners
 (PO reviews & makes recommendation to approve, approve w/conditions or to deny to PC)
 (PC approves or reviews & makes recommendation to approve, approve w/conditions or to deny to the BOCC)
Note: The Development Review/Permit fees listed for the following activities include the appropriate review to verify compliance with the Land Development Code and issuance of the Final Development Order (Development Permit). An approved Development Permit is required to obtain any other type of county-issued building or construction permits.

Subdivisions

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| Boundary Adjustment - (PO only) | \$50 |
| Subdivision Review (Fee is based on the number of lots, not the type of S/D) | \$75/lot |

Business Permits

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| Business/Home Business Permit (Initial) - (PO) | \$100 |
| Business/Home Business Permit (Renewal) - (PO) | \$50 |
| Change of Use – Non-Residential Site - (PO) | \$100 |

Misc. & Road-Related

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| Concurrency Review (PO) | \$100 |
| Plat Vacation/Road Abandonment - (BOCC only) | \$100 |
| Change Road Name - (BOCC only) | \$100 |
| Driveway Permit - (PO) | \$53 |
| 911 Address – new (includes plaque) - (PO) | \$30 |
| 911 Address plaque replacement - (PO) | \$10 |

Site Plan Reviews

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| Non-Residential Site Plan Review (Gross ft ² of all bldgs.) * | \$50 + \$0.05/ft ² |
| Site Plan Review for Cell Tower* | \$500 |
| Modification to an Existing Site Plan (building change +/- ft ² , etc.) ** | \$25 + \$0.05/ft ² |
| Residential Building - New home construction on an eligible parcel | \$200 |
| New Accessory structure | \$25 + \$0.05/ft ² |
| Mobile Home Placement Permit | \$100 |
| Swimming Pool Construction | \$50 |
| Residential Building Addition | \$25 |
| New Septic Tank, Well, or Power Pole (not required for repair/replacement) | \$25 |
| Tree Removal Permit (protected trees on non-residential site) *** | \$50 |

Land Use - Zoning

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| Temporary Use Permit - (PO) | \$100 |
| Comprehensive Plan Amendment Map Large Scale (>10 ac.) - (PC + BOCC) | \$2500 |
| Comprehensive Plan Amendment Map Small Scale (<10 ac.) - (PC + BOCC) | \$1,500 |
| Comprehensive Plan Amendment - Text - (PC + BOCC) | \$750 |
| Planned Unit Development Application (PC + BOCC) | \$500 |
| Land Development Code Amendment - (PC + BOCC) | \$300 |
| Rezoning or Special Exception Application - (PC + BOCC) | \$250 |
| “Zoning”/Permitted Use Determination letter - (PO) | \$25 |

Appeals

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| Appeal of Planning Official Decision | \$250 |
| Appeal of PC or BOCC to Circuit Court | Court fees |

Engineering-Related

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| Construction Plan Engineering Reviews | \$50 + Engineering Consultant fees |
| Ponds | no Jefferson County fee; requires proof of WMD Approval**** |

* Non-Residential Site Plan Reviews requiring notice have additional fee(s) as required below.
 ** Modification to a site plan may be classified as a Minor Modification or a Major Modification (see the Jefferson County Land Development Code for criteria/definitions). A Minor Modification is approvable by the Planning Official if building size does not exceed 25,000 sq. ft. gross building area. A Major Modification requires approval by the Planning Commission through the Public Hearing Process.
 *** Tree Removal Permit covers all trees requiring a permit (all species with 24” diameter or more at 4’ height above ground except Camphor, Pecan, & Pine) to be removed from a site as depicted on the approved site plan for non-residential or multi-family residential developments (apartment sites, condominiums, and similar facilities). No permit is required for tree removal on single-family residential lots except for designated historical or non-designated specimen trees (any protected species 36” or greater); however, trimming and/or removal of a specimen tree for public/private safety issues may be allowed through notification of the Planning Department.
 **** Provide a copy of an approved permit or exemption letter from the appropriate water management district for all types of pond construction, including, but not limited to, farm ponds, aquaculture ponds, recreational ponds, etc., or proof of bona fide self-permit submittal. **Note:** 5 acres and less may only require a Simple Permit (no fee at time of this writing). Stormwater ponds associated with developments and other ponds over 5 acres require a WMD General Permit.

REQUIRED NOTICES – MAIL & NEWSPAPER

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| Certified Mail Notice - Property Owners within 500’ of site perimeter boundary. | \$10.00 per letter |
| Newspaper Development legal ad fee | \$50 |
| Newspaper Comprehensive Plan legal ad fee | \$100 + map preparation fee |